

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Tuesday, August 5, 2025**

**10:30 AM**

**or 10 minutes after the conclusion of the Health and Community  
Services Committee, whichever is later.**

**Assembly Room, 10th Floor or register for remote attendance at:**

**<https://bit.ly/4lo5RfY>**

**Law & Judicial Committee**

**1. Call to Order**

*Chair Cunningham called the meeting to order at 10:30 a.m.*

**2. Pledge of Allegiance**

*Chair Cunningham led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Kyle, Member Pedersen and Vice Chair Roberts

*Other Attendees*

*In Person:*

*Sandy Hart, County Board Chair*

*Chris Anderson-Sell, Communications*

*Jim Chamernik, Sheriff's Office*

*Jacob Novak, Sheriff's Office*

*Richard Clouse, Sheriff's Office*

*Sara Hammock, State's Attorney's Office*

*Matt Meyers, County Administrator's Office*

*Patrice Sutton, County Administrator's Office*

*Theresa Glatzhofer, County Board Office*

*RuthAnne Hall, County Administrator's Office*

*John Idleburg, Sheriff*

*Electronically:*

*Paul Frank, Board Member*

*Jennifer Clark, Board Member*

*Scott Morrison, Sheriff's Office*

*Abby Krakow, Communications*

*Michael Wheeler, Finance*

*Nick Principali, Finance*

*Tammy Chatman, Communications*

*Jennifer Brennan, Communications*

*Christine Sher, Stormwater Management*

*Katie Ladis, Sheriff's Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Cunningham thanked Matt Meyers, Deputy County Administrator, for drafting a resolution about increasing funding for Community-based Violence Intervention, which*

*was presented and passed at the National Association of Counties (NACo) annual conference.*

## 7. Unfinished Business

*There was no unfinished business to discuss.*

## 8. New Business

### **CONSENT AGENDA (Items 8.1 - 8.4)**

#### **\*MINUTES\***

##### 8.1 [25-0919](#)

Committee action approving the Law and Judicial Committee minutes from June 24, 2025.

**Attachments:** [L&J 6.24.25 Final Minutes](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Altenberg, that these minutes be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Kyle, Member Pedersen and Vice Chair Roberts

#### **\*REPORTS\***

##### 8.2 [25-0977](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, June 2025.

**Attachments:** [County Board Report FY25 - 06 June 2025.pdf](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Altenberg, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Kyle, Member Pedersen and Vice Chair Roberts

##### 8.3 [25-0951](#)

Report from Jennifer Banek, Coroner, for the month of May 2025.

**Attachments:** [May 2025 Coroner's Report](#)

**As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Altenberg, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Kyle, Member Pedersen and Vice Chair Roberts

##### 8.4 [25-0975](#)

Report from John D. Idleburg, Sheriff, for the month of June 2025.

**Attachments:** [Revenue Report June 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Altenberg, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Kyle, Member Pedersen and Vice Chair Roberts

## **REGULAR AGENDA**

### **\*CHILDREN'S ADVOCACY CENTER\***

#### **8.5 [25-0958](#)**

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's Victims of Crime Act (VOCA) funding awarded by the Children's Advocacy Centers of Illinois (CACI) for Fiscal Year (FY) 2026, including an emergency appropriation of grant funding of \$219,591.

**Attachments:** [Lake County CAC - FY26 VOCA Grant Award Letter](#)  
[CAC VOCA Emergency Appropriation](#)

*Sara Hammock, Program Director, Children's Advocacy Center, explained that this item is to accept grant funds for the Children's Advocacy Center from the Children's Advocacy Centers of Illinois.*

A motion was made by Member Knizhnik, seconded by Member Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

**Aye:** 6 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Kyle and Member Pedersen

**Recuse:** 1 - Vice Chair Roberts

### **\*SHERIFF'S OFFICE\***

#### **8.6 [25-0952](#)**

Ordinance adopting a revised fee schedule for the Lake County Sheriff's Office.

**Attachments:** [FY25 Fee Schedule Employee Calculations.pdf](#)  
[35.36 Fees for Services Performed by Lake County Sheriff's Office Redline](#)  
[35.36 Fees for Services Performed by Lake County Sheriff's Office Clean](#)

*Sergeant Scott Morrison, Sheriff's Office; Jim Chamernik, Business Manager, Sheriff's Office; and Sheriff John Idleburg; provided an overview of the proposed revised fee schedule for the Lake County Sheriff's Office. Discussion ensued.*

A motion was made by Vice Chair Roberts, seconded by Member Altenberg, that this ordinance be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Kyle, Member Pedersen and Vice Chair Roberts

**8.7 [25-0948](#)**

Joint resolution accepting the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy (ONDCP) and appropriating \$254,700.

**Attachments:** [Notice of Award Grant Number HID0425G0626-00.pdf](#)

*Lieutenant Jacob Novak, Sheriff's Office; Jim Chamernik, Business Manager, Sheriff's Office; and Sheriff John Idleburg; provided background regarding statistics pertaining to the High Intensity Drug Trafficking Area (HIDTA) Grant.*

**A motion was made by Vice Chair Roberts, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Kyle, Member Pedersen and Vice Chair Roberts

**8.8 [25-0496](#)**

Sheriff's Office Annual Update.

**Attachments:** [Sheriff Update 7.29.25 A4](#)

*Sheriff John Idleburg and Jim Chamernik, Business Manager, Sheriff's Office; presented an annual update for the Sheriff's Office. Discussion ensued.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**10.1 [25-0924](#)**

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

**11. Regular Session (for action on Executive Session items)**

**11.1 [25-0931](#)**

Committee action regarding periodic review of closed session minutes.

**Attachments:** [Exhibit A\\_L&J 8.5.25\\_FINAL no Released Minutes](#)

**A motion was made by Member Kyle, seconded by Member Knizhnik, to accept and follow the State's Attorney's recommended guidelines pertaining to the periodic review of Executive Session minutes. The motion carried by the following voice vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Kyle, Member Pedersen and Vice Chair Roberts

**12. Member Remarks and Requests**

*There were no Member remarks or requests.*

**13. Adjournment**

*Chair Cunningham declared the meeting adjourned at 12:04 p.m.*

**Next Meeting: August 26, 2025**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Minutes were approved on September 2, 2025, by the Law and Judicial Committee.*