



October 1, 2025
Finance Department
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FISCAL YEAR 2025 LAKE COUNTY EMPLOYEE TRAVEL REPORT – QUARTER ENDED AUGUST 31, 2025

Summary: The Local Government Travel Expense Control Act (50 ILCS 150) requires all local public agencies to regulate the reimbursement of all travel, meal, and lodging expenses of its officers and employees. In accordance with the Local Government Travel Expense Control Act (50 ILCS 150), we hereby report the Lake County employee travel expenses through August 31, 2025 that exceed the maximum allowed under the regulation adopted.

Attachment: *Employee Travel Report – Quarter Ended August 31, 2025*

Employee Travel Report for County Board Meeting

Report Run Date: 1-OCT-2025
Quarter Ended: 31-AUG-2025

| Expense Type | Period | Traveler's Name | Vendor | Policy Exception | Transaction Amount | Overage Amount |
|-----------------------|-----------|---------------------------|-------------------------|---|--------------------|----------------|
| EXPENSE REIMBURSEMENT | JULY 2025 | ERIN CARTWRIGHT WEINSTEIN | MAPLE LEAF COFFEE HOUSE | MEAL EXPENSE OVER \$15 BREAKFAST LIMIT | \$ 25.94 | \$ 10.94 |