

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, August 31, 2022**

**8:30 AM**

**Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3PLyKSK>**

**Public Works, Planning & Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received - by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Public Works, Planning and Transportation Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV>\*\*\*

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent** 1 - Member Wilke

*Others Present:*

*Abby Krakow, Communications*

*Alex Carr, Communications*

*Austin McFarlane, Public Works*

*Bailey Wyatt, Communications*

*Cassandra Hiller, County Administrator's Office*

*Charles Sommer, Public*

*Edward Gallagher, Pace Suburban Bus*

*Eric Steffen, Planning, Building and Development*

*Eric Waggoner, Planning, Building and Development*

*Gary Gibson, County Administrator's Office*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Jennifer White, Division of Transportation*

*Joe Patterson, InvoiceCloud*

*Joel Sensenig, Public Works*

*Jolanda Dinkins, County Board Office*

*Jon Nelson, Division of Transportation*

*Joseph Arcus, Planning, Building and Development*

*Kevin Carrier, Division of Transportation*

*Kevin Quinn, Communications*

*Krista Braun, Planning, Building and Development*

*Krista Kennedy, Finance*

*Kristy Cechini, County Board Office*

*Kurt Woolford, Stormwater Management*

*Marah Altenberg, Board Member*

*Mary Crain, Division of Transportation*

*Matt Meyers, County Administrator's Office*

*Michael Klemens, Division of Transportation*

*Michael Lukich, Division of Transportation*

*Patrice Sutton, Finance*

*Preston Flowers, InvoiceCloud*

*Rebecca Grinnell, Public Works*  
*Robert Springer, Planning, Building and Development*  
*Robin Grooms, County Administrator's Office*  
*RuthAnne Hall, Purchasing*  
*Sonia Hernandez, County Administrator's Office*  
*Sandy Hart, County Board Chair*  
*Shane Schneider, Division of Transportation*  
*Stacy Davis-Wynn, Purchasing*  
*Stephen Rice, State's Attorney's Office*  
*Theresa Glatzhofer, County Board Office*  
*Yvette Albarran, Purchasing*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no public comments.*

**6. Chair's Remarks**

*There were no Chair's Remarks.*

**7. Unfinished Business**

*There was no Unfinished Business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.3)**

**\*MINUTES\***

**8.1 [22-1182](#)**

Committee action approving the Public Works, Planning and Transportation Committee minutes from July 27, 2022.

**Attachments:** [PWPT 7.27.22 Final Minutes](#)

**A motion was made by Member Vealitzek, seconded by Member Roberts, that the minutes from July 27, 2022 be approved. Motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.2 [22-1183](#)**

Committee action approving the Public Works, Planning and Transportation Committee minutes from August 3, 2022.

**Attachments:** [PWPT 8.3.22 Final Minutes](#)

**A motion was made by Member Vealitzek, seconded by Member Roberts, that the minutes from August 3, 2022 be approved. Motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**\*PUBLIC WORKS\***

**8.3 [22-1170](#)**

Joint resolution authorizing a contract with Water Well Solutions Illinois Division, LLC of Elburn, Illinois in the amount of \$63,450 annually for well pump maintenance and repair services.

**Attachments:** [22-1170 Water Well Solutions Bid Tab Final](#)  
[22-1170 Water Well Solutions Final Bid Document](#)  
[22-1170 Water Well Solutions Vendor Disclosure Form](#)

**A motion was made by Member Vealitzek, seconded by Member Roberts, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**REGULAR AGENDA**

**\*PLANNING, BUILDING AND DEVELOPMENT\***

**8.4 [22-0023](#)**

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning, Building and Development (PB&D) Director, had nothing to report.*

**\*PUBLIC WORKS\***

**8.5 [22-1169](#)**

Joint resolution authorizing a contract with Synagro Central, LLC, Baltimore, MD for the Biosolids Management Program for Lake County Public Works in the estimated amount of \$704,120.

**Attachments:** [22-1169 Biosolids Bid 22050 Final](#)  
[22-1169 Biosolids Revised Bid Tab](#)  
[22-1169 Biosolids Synagro Vendor Disclosure Form](#)

*Austin McFarlane, Interim Director of Public Works, explained that the contract is for*

*removal of the biosolids generated at the Des Plaines River Water Reclamation Facility.*

*Discussion ensued.*

**A motion was made by Member Maine, seconded by Member Vealitzek, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.6 [22-1171](#)**

Director's Report - Public Works.

**Attachments:** [22-1171 LCPW New Payment Vendor](#)

*Austin McFarlane, Interim Director of Public Works, introduced Becky Grinnell, Utility Billing Supervisor, and Preston Flowers, InvoiceCloud Representative, who gave a presentation regarding upgrades to the Public Works billing system.*

*Discussion ensued.*

*Supervisor Grinnell noted that the new billing system is estimated to go live at the end of October 2022.*

**\*DIVISION OF TRANSPORTATION\***

**8.7 [22-1166](#)**

Joint resolution authorizing a contract with Meade, Inc., Willowbrook, Illinois, in the amount of \$1,247,132.20, for the maintenance of traffic control signals, street lights, and Lake County PASSAGE field elements, under the applicable Illinois Highway Code, from December 1, 2022, to November 30, 2023, and appropriating \$1,580,000 of Motor Fuel Tax funds, \$1,497,000 for maintenance and \$83,000 for electrical service.

**Attachments:** [22-1166 Bid Tab, 2023 Traffic Signal Maintenance](#)  
[22-1166 Vendor Disclosure, Meade](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this item is a competitively bid annual maintenance contract for traffic control signals, street lights, and Lake County PASSAGE field elements. Director Schneider noted that contract is a shared service item with certain municipalities, with County reimbursement from each municipality involved.*

*Discussion ensued.*

**A motion was made by Member Vealitzek, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative**

**Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.8 [22-1167](#)**

Joint resolution authorizing separate agreements with Kenosha County, Wisconsin, and the Village of Pleasant Prairie, Wisconsin, for proposed intersection improvements at Russell Road and Lewis Avenue, and Russell Road and Kenosha Road, and memorializing maintenance responsibilities along Russell Road and 128th Street/State Line Road.

**Attachments:** [22-1167 Russell Road Kenosha County Agreement](#)  
[22-1167 Russell Road Pleasant Prairie Agreement](#)  
[22-1167 Location Map, Russell Road](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that the purpose of this agenda item is to acquire necessary right-of-way land acquisition in order to improve the intersections of Russell Road and Lewis Avenue, and Russell Road and Kenosha Road. This agreement also formally memorializes agreements with Kenosha County and the Village of Pleasant Prairie regarding road maintenance responsibilities.*

*Discussion ensued.*

**A motion was made by Member Roberts, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.9 [22-1168](#)**

Joint resolution authorizing a contract with Superior Road Striping, Inc., Melrose Park, Illinois, in the amount of \$235,732.60 for center line rumble strip installation with hot spray thermoplastic pavement markings on various County highways, which will be improved under the Illinois Highway Code and appropriating \$285,000 of Motor Fuel Tax funds.

**Attachments:** [22-1168 Bid Tab, Center Line Rumble Strip](#)  
[22-1168 Vendor Disclosure, Superior Road Striping](#)  
[22-1168 Location Map, Centerline Rumble Strip](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this project is a safety-related improvement for the installation of center line rumble strips on 12 miles of existing two-lane highways. The rumble strips are estimated to reduce lane departures by*

65 percent, which will help reduce the likelihood of head-on collisions.

*Discussion ensued.*

**A motion was made by Member Roberts, seconded by Vice Chair Pedersen, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Vice Chair Pedersen, Member Roberts, Member Vealitzek and Member Wasik

**Absent:** 1 - Member Wilke

**8.10 [22-1218](#)**

Director's Report - Division of Transportation.

**Attachments:** [CMAP SS4A Memo](#)

[IDOT MYP 2023-2028 Lake County Council Update](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that Illinois Department of Transportation (IDOT) released their Multi Year Plan (MYP) for 2023-2028 earlier this month and that it includes two new projects that are fully funded through construction: US Route 45 from Grand Avenue to Washington Street, and the US 45 intersection with County Highway Buffalo Grove Road.*

*Director Schneider noted that the County submitted the Cedar Lake Road realignment project for a Surface Transportation Block Grant (STBG) and received a \$7.5 million award.*

*Director Schneider explained that new grant money has become available via the Illinois Transportation Enhancement Plan and staff feels that the Patriot Path segment project between the Des Plaines River Trail to O'Plaine Road and the Cedar Lake realignment non-motorized improvement project would be excellent candidates for this grant. Director Schneider requested direction from the Committee.*

*Discussion ensued.*

*The consensus of the Committee was to proceed with pursuing the Illinois Transportation Enhancement Plan grant.*

*Director Schneider noted that the US Department of Transportation (DOT) announced a new federal grant program for safety improvement projects called Safe Streets and Roads for All (SS4A). The grant would provide funding for developing comprehensive safety action plans and implementing projects within those plans. The Chicago Metropolitan Agency for Planning (CMAP) has offered to assist in preparing safety action plans and submit a regional grant application on behalf of the collar counties. Director Schneider*



*requested direction from the Committee.*

*Discussion ensued.*

*The consensus of the Committee was to proceed working with CMAP to create a County-wide safety action plan and to apply for the SS4A grant.*

*Director Schneider noted that the formal program book for the recently Board-approved 5-year Transportation Improvement Program (TIP) is now complete and will be available on the County website today.*

**9. County Administrator's Report**

*Matt Meyers, Assistant County Administrator, noted that interviews for Public Works Director position have begun and that he will provide an update on the hiring process at a future Committee meeting.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*There were no Members' Remarks.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 9:42 a.m.*

**Next Meeting: September 7, 2022**

*Minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Public Works, Planning and Transportation Committee Chair*