

Lake County Illinois

Meeting held by Video Conference
Physical Location:
18 N County Street (10th Floor), Waukegan, IL 60085



Meeting Minutes - Final

Wednesday, October 6, 2021

8:30 AM

The public can register to attend remotely at <https://bit.ly/3uIUuve>

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in-person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: PWPT (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30.21\[379\]](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

Pledge of Allegiance was recited by all.

3. **Roll Call of Members**

Present 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

Absent 1 - Vice Chair Pedersen

**Electronic Attendance: All Members*

Other Attendees:

Alex Carr, Communications

Gina Roberts, County Board

Emily Karry, Public Works

Carissa Casbon, County Board

Krista Braun, Planning, Building & Development

Shane Schneider, Division of Transportation

Sandy Hart, County Board

Eric Waggoner, Planning, Building & Development

Kevin Carrier, Planning, Building & Development

Jessica Vealitzek, County Board

Austin McFarlane, Public Works

Paul Frank, County Board

Julie Simpson, County Board

Brittany Albrecht Sloan, Public Works

Kurt Woolford, Stormwater Management

Jennifer Clark, County Board

John Wasik, County Board

Eva Donev, Planning, Building & Development

Ann Maine, County Board

James Hawkins, County Administrator's Office

Matt Meyers, County Administrator's Office

Terry Wilke, County Board

Marah Altenberg, County Board

Angelo Kyle, County Board

Gary Gibson, County Administrator's Office

Abby Scalf, Communications
Bill Durkin, County Board
Arnold Donato, Stormwater Management
Robert Springer, Planning, Building & Development
Jon Nelson, Division of Transportation
Al Giertych, Division of Transportation
Stacy Davis-Wynn, Finance & Administration
Brad Denz, Planning, Building & Development
Kevin Carrier, Planning, Building & Development
Mary Crain, Division of Transportation
Joseph Arcus, Planning, Building & Development
Carl Kirar, Facilities & Construction
Eva Donev, Planning, Building & Development
Eric Tellez, Planning, Building & Development
Paul Frank, County Board
Lizbeth Duckert, Division of Transportation
Peter Adrian, Solid Waste Agency of Lake County
RuthAnne Hall, Finance & Administration
Joel Sensenig, Public Works
Theresa Glatzhofer, County Board Office
Sydney Dawson, County Board Office
Kristy Cechini, County Board Office

Other Attendees:

Adam Zawislak, Public
Sarah Grover, Public
Jack Nowak, Public
Eric Barden, Public
Angela Panateri, Public
Wendy Gattone, Public
Stuart Koch, Public
Nick Shaver, Public
Chris Geiselhart, Public
John Dimucci, Public
Don Wilson, Public
Jean B. "Susie" Schreiber, Public
Charlotte Pavelka, Public
Stuart Koch, Public
Fredrick Veenbaas, Public
Donnie Dann, Public

4. Addenda to the Agenda

There were no adjustments or addenda to the agenda.

5. Public Comment (Items not on the agenda)

Public comment will be later in the Agenda.

6. Chair's Remarks

Chair Durkin stated he is looking forward to the day we can meet again in person.

7. Unfinished Business

There was no unfinished business.

8. New Business

CONSENT AGENDA (Item 8.1 - 8.4)

Approval of Minutes

8.1 [21-1458](#)

Minutes from PWPT Meeting on September 1, 2021.

Attachments: [PWPT 9.1.21.Final Minutes](#)

A motion was made by Member Wilke, seconded by Member Maine, that the Consent Agenda be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

8.2 [21-1457](#)

Minutes from PWPT Meeting on September 8, 2021

Attachments: [PWPT 9.8.21.Final Minutes](#)

A motion was made by Member Wilke, seconded by Member Maine, that the Consent Agenda be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

DIVISION OF TRANSPORTATION

8.3 [21-1486](#)

Joint resolution appropriating \$40,000 of Matching Tax funds for cellular service, landline phone service, and electrical service to communicate with various Lake County Division of Transportation field assets, including traffic signals, cameras, pavement sensors, and snow and ice equipment and integration with Lake County PASSAGE.

A motion was made by Member Wilke, seconded by Member Maine, that the item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

PUBLIC WORKS

8.4 [21-1483](#)

Joint resolution authorizing Contract Modification Number One for Agreement 21008 with Donohue & Associates, Inc., Chicago, Illinois, for additions to the Saunders Road Sanitary Sewer, Lift Station and Force Main Improvements Engineering Contract.

Attachments: [21-1483 Saunders Rd CO 1](#)
[21-1483 Saunders Rd Contr Mod 1 Form](#)
[21-1483 Saunders Rd location map](#)
[21-1483 Saunders Rd orig agr 21008](#)
[21-1483 Saunders Rd Vendor Disclosure](#)

A motion was made by Member Wasik, seconded by Member Wilke, that the resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.5 [21-1485](#)

Committee action memo to approve the Fall 2021 Adopt-A-Highway Program.

Attachments: [21-1485 Adopt -A- Highway Application Cycle Staff Report](#)

Shane Schneider, Director, Division of Transportation presented the approval of the Fall 2021 Adopt-A-Highway Program.

Discussion Ensued.

A motion was made by Member Vealitzek, seconded by Member Clark, that the committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

8.6 [21-1484](#)

Resolution authorizing an agreement with Grant Township to perform winter snow and ice control work on a portion of the Chain O'Lakes Bike Path, from Blackhawk Avenue to Lake Shore Drive.

Attachments: [21-1484 Grant Township Agreement](#)
[21-1484 Location Map, Grant Township Agreement](#)

Shane Schneider, Director, Division of Transportation presented a request from Grant Township Road District to enter an agreement with Lake County Division of Transportation

(LCDOT) to perform winter snow and ice control on a portion of the Chain O'Lakes Bike Path from Blackhawk Avenue to Lake Shore Drive. LCDOT owns and maintains this section of the road but does not provide snow and ice maintenance for sidewalks or bike paths. Grant Township reached to out LCDOT requesting to maintain this section at no cost to the County. The Grant Township Road District will assume responsibility for any damage to the path while removing snow and ice. The agreement can be terminated at any time with a 30-day notice.

Discussion Ensued.

A motion was made by Member Maine, seconded by Member Clark, that the resolution be recommended for adoption to the regular agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

8.7 [21-1488](#)

Joint resolution appropriating a supplemental amount of \$555,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of \$554,655.94 for additional Phase I engineering services for the realignment of Cedar Lake Road, from Nippersink Road to Hart Road, in the Village of Round Lake, Illinois.

Attachments: [21-1488 Cedar Lake Rd Realignment PH I CO 2 CAM](#)
[21-1488 Cedar Lake Road Realignment - CO2 Scope of Work](#)
[21-1488 Location Map, Cedar Lake Road Scope Change Exhibit](#)
[21-1488 Location Map, Cedar Lake Road Realignment](#)
[21-1488 Vendor Disclosure, CMT](#)

Shane Schneider, Director, Division of Transportation presented a joint resolution appropriating the supplemental amount of \$555,000 of 1/4% Sales Tax for Transportation funds and the approval of Change Order Number Two in the amount of \$554,655.94 for additional Phase 1 services on the realignment of Cedar Lake Road.

Discussion Ensued.

A motion was made by Member Wilke, seconded by Member Wasik, that the resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

8.8 [21-1489](#)

Joint committee action item approving Change Order Number Two consisting of an increase of \$143,098.56 for additions to the Illinois Route 137 Bike Path (Patriot Path) Phase I consultant agreement.

Attachments: [21-1489 IL Route 137 Bike Path CAM CO #2](#)
[21-1489 IL Route 137 Bike Path PH I Supplement 2](#)
[21-1489 Location Map, IL 137 Phase I](#)
[21-1489 Vendor Disclosure, HR Green](#)

Shane Schneider, Director, Division of Transportation presented the item requesting Joint Committee action approving Change Order Number Two to Phase one consultant agreement which consists of an increase of \$143,096.56 for additions to the Illinois Route 137 Bike Path (Patriot Path).

Discussion Ensued.

A motion was made by Member Maine, seconded by Member Clark, that the committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

8.9 [21-1490](#)

Joint resolution authorizing an agreement with HR Green, Inc., McHenry, Illinois, to provide Phase II design engineering services for a proposed bike path along Illinois Route 137 (Patriot Path), at a maximum cost of \$2,383,001, and appropriating \$2,860,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-1490 IL Route 137 Bike Path Ph II Consultant Agreement](#)
[21-1490 Location Map, IL 137 Phase II](#)
[21-1490 Vendor Disclosure, HR Green](#)

Shane Schneider, Director, Division of Transportation presented the item requesting authorization of an agreement with H.R. Green, Inc., McHenry, Illinois to provide Phase II design engineering services for a proposed bike path along Illinois Route 137 (Patriot Path) at the maximum cost of \$2,383,001 and appropriating \$2,860,000 of 1/4% Sales Tax for Transportation Funds.

Discussion Ensued.

A motion was made by Member Maine, seconded by Member Clark, that the item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

8.10 [21-0051](#)

Director's Report - Division of Transportation.

Shane Schneider, Director, Division of Transportation announced that the 5-year transportation improvement plan will be posted to the Division of Transportation website. A hard copy of the plan will be mailed to all Committee Members.

PLANNING, BUILDING AND DEVELOPMENT

8.11 [21-1447](#)

Resolution to vacate an unimproved portion of Wall Avenue located in the Fred K.H. Bartlett's North Shore Lands Subdivision Third Addition in Warren Township.

Attachments: [21090 VAC](#)

[000693-2021 Vacation Minutes - Wall Ave 09-17-21 \(FINAL\)](#)

[Location Map 000693 - Durbin Kelper](#)

[Powerpoint Durbin Kelper Vacation REV](#)

[000693 Wall Ave PWPT report 09-29-21.pdf](#)

Brad Denz, Planning, Building and Development presented the resolution to vacate an unimproved portion of Wall Avenue located in the Fred K.H. Bartlett's North Shore Lands subdivision Third Addition in Warren Township.

Discussion Ensued.

A motion was made by Member Wilke, seconded by Member Vealitzek, that the resolution be recommended for adoption to the regular agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

8.12 [21-1492](#)

Committee action to extend the deadline for PUD Final Development Plan approval for the Dimucci property.

Attachments: [Info Paper 10 6 21](#)

[2021 09-20 - RK123 - Request for Extension](#)

[Dimucci Ext Req Presentation 10 6 21](#)

Krista Braun, Manager, and Eric Waggoner, Director, Planning, Building & Development presented a Committee action to extend the deadline for Planned Unit Development (PUD) Plan approval for the Dimucci property.

Discussion Ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that the committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

8.13 [21-1502](#)

Discussion of proposed ordinance amendments to the Lake County, Illinois Code of Ordinances related to bird-friendly design in unincorporated Lake County.

Attachments: [Bird Friendly Design-Slides](#)
[Bird Friendly Design- Information Paper](#)
[Bird Friendly Design- PPT](#)

Ieva Donev and Joe Arcus, Planning, Building, and Development presented the discussion of proposed ordinance amendments to the Unified Development Ordinance related to bird-friendly building design in unincorporated Lake County.

Eric Waggoner, Director, Planning, Building, and Development opened a discussion to gather direction from the Committee in moving forward to develop standards in the policy framework. The Committee's final consensus was in favor of proceeding with non-residential in the new construction and substantial additions category. A slim majority of Committee Members were in favor of the residential application, taking into account a threat assessment. Several treatment options such as glass reduction, bird-friendly glass, and temporary films and tape would be available but no retrofits would be considered. Chair Durkin stated that the topic can be added in the future for new residential construction.

The following public comments were given in support of potential amendments:

Donnie Dan, Bird Conservation Network

Chris Gieselhardt, Lake County Society

Stuart Grover - Public Comment read by Assistant County Administrator Matt Meyers

Stewart Coach - Public Comment had technology issues and was directed to send his comment via email

This matter was discussed

8.14 [21-0052](#)

Director's Report - Planning Building and Development.

Eric Waggoner, Director, Planning, Building and Development provided a brief status update on pending open burning regulation and the companion waste hauling agreement, and the short-term rental (Air BnB topic) regulations. Planning, Building and Development are close in agreements with multiple vendors and should be ready to address during the November Board cycle. Additional information on the short-term rental should be ready for presentation and discussion early 2022.

PUBLIC WORKS

8.15 21-1482

Joint Resolution adopting the Proposed 2022-2026 Capital Improvement Program for the Lake County Department of Public Works.

Attachments: [21-1482 2022-2026 LCPW CIP Anticipated Program Costs](#)
[21-1482 2022-2026 LCPW CIP Presentation](#)

Austin McFarlane, Interim Director, Public Works stated that the proposed 2022-2026 Capital Improvement Program for Lake County Department of Public Works was presented during September's meeting. This item is a request for the Committee's approval.

A motion was made by Member Wasik, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Member Clark, Chair Durkin, Member Maine, Member Vealitzek, Member Wasik and Member Wilke

8.16 21-0053

Director's Report - Public Works.

There was no Director's Report.

9. County Administrator's Report

Matt Meyers, Assistant County Administrator stated the Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1) will be postponed to next month's meeting.

10. Executive Session

10.1 21-1542

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

Executive Session did not occur.

11. Members' Remarks

Member Roberts presented a request from the City of Zion on the installation of license plate readers in the County's right-of-way. The City of Zion is requesting guidance and direction on how to re-install these readers. They have a security purpose as they read plates that are traveling in and out of the County. Chair Durkin made the suggestion to have this topic put on a future agenda. The Committee agreed to continue the discussion at a future meeting.

12. Adjournment

Chair Durkin declared the meeting adjourned at 11:19 a.m.

Next Meeting: October 27, 2021

Meeting minutes prepared by Sydney Dawson

Respectfully submitted,

Chair