

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Agenda Report

Wednesday, August 24, 2011

7:00 PM

10th floor Assembly Room

**Community Development Commission**

1. Roll Call

2. Approval of Minutes

2.1 [11-0845](#)

Approval of Minutes - July 27, 2011

**Attachments:** [7.27.11 Minutes](#)

3. Chair's Remarks

4. Public Comment (items not on the agenda)

5. Old Business

6. New Business

6.1 [11-0849](#)

Public Hearing - Housing & Community Development Needs.

- Annually, the Community Development Commission solicits comments from the public on identified community needs.
- Comments are sought to guide the allocation of funds for the 2012 application process.

6.2 [11-0850](#)

Public Hearing on Revised Citizen Participation Plan.

- Last October, the Community Development Commission approved revisions to the Citizen Participation Plan.
- These revisions reflected updates to the Illinois Freedom of Information Act (FOIA); incorporated changes to the by-laws; formalized the process by which complaints are heard; and clarified the substantial amendment process.
- Adoption of the approved revisions were delayed until after the 2011 Annual Action Plan process, but shall be in effect upon the completion of the Public Hearing, which concludes the required 15-day comment period.
- Comments are sought regarding the Citizen Participation Plan.

**Attachments:** [CPP-Revised 8.24.11](#)

6.3 [11-0846](#)

Project Change Request - Affordable Housing Corporation 2011 Downpayment Assistance Program & 2011 Rehabilitation Administration.

- Conditions in the housing market have led the Affordable Housing Corporation to request a change in their 2011 projects for Downpayment Assistance and for Rehabilitation Administration.
- The proposed change, if approved, requires a substantial amendment to the 2011 Action Plan and a 30-day comment period.
- The attached memos outline the request, of which staff recommends approval.

**Attachments:** [AHC Rehab Staff Memo 8.19.11](#)

[AHC Rehab Memo 8.19.11](#)

**6.4** [11-0847](#)

Project Change Request - Affordable Housing Corporation 2010 Downpayment Assistance Program.

- Conditions in the housing market and the practices of the Illinois Housing Development Authority (IHDA) have led the Affordable Housing Corporation to request a change in their project for 2010 Downpayment Assistance.
- The proposed change, if approved, does not require a substantial amendment to the 2010 Action Plan, public hearing or comment period.
- The attached memos outline the request, of which staff recommends approval.

**Attachments:** [AHC LC DAP Staff Memo 8.19.11](#)

[AHC LC DAP Memo 8.19.11](#)

**6.5** [11-0848](#)

Project Change Request - Affordable Housing Corporation 2010 & 2011 Waukegan Homebuyer Assistance Programs.

- Last October, the CDC approved a request to modify the Waukegan Homebuyer Assistance Program to address the issue of foreclosure in Waukegan.
- The new structure of the program has not created the demand anticipated, and AHC is seeking to revert to its previously successful program structure.
- The proposed change, if approved, does not require a substantial amendment to any Action Plan, public hearing or comment period.
- The attached memos outline the request, of which staff recommends approval.

**Attachments:** [AHC Waukegan Staff Memo 8.19.11](#)

[AHC Waukegan Memo 8.19.11](#)

**6.6** [11-0843](#)

Project Change Request - Round Lake Beach Infrastructure Project #C1116.

- The Village of Round Lake Beach was originally awarded CDBG funds for the following activities under Roadway Improvement Goal #3.1.1: Street Resurfacing and Watermain Improvements on Woodland Drive from Cedar Lake Road to Sunset Avenue, including spot curb repairs, shoulder widening, sidewalk replacement, and drainage upgrades (1,900 lineal feet of roadway improvements and watermain replacement).
- The Village has requested a project change given reduced CDBG funding and reduced local funds.
- The new project would be funded under Water Supply System Improvement Goal #3.1.2: Watermain Improvements on Woodland Drive from Cedar Lake Road to Sunset Drive, including 7 fire hydrants, 4 valves, and 41 service connections (1,900 lineal feet).
- The project change requires a substantial amendment to the 2011 Action Plan and a 30-day comment period.
- Given the fact that the project change is still in line with the original application and is only a reduction in the scope of the project, staff recommends approval of the request.

6.7 [11-0855](#)

Approval of PY2012 Housing Application Materials

- The PY2012 Housing Application Materials have been updated per the guidance of the Housing Application Review Committee (ARC).
- The scoring criteria have also been updated per ARC guidance.
- Staff seeks approval of these application materials.

**Attachments:** [2012 Lake County Consortium HOME Application](#)  
[2012 HOME Scoring Criteria](#)

6.8 [11-0856](#)

Approval of PY2012 Public Infrastructure Application Materials

- The PY2012 Public Infrastructure Application Materials have been updated per the guidance of the Public Infrastructure Application Review Committee (ARC).
- The scoring criteria have also been updated per ARC guidance.
- Staff seeks approval of these application materials.

**Attachments:** [2012 Lake County Public Infrastructure Application](#)  
[2012 Public Infrastructure Scoring Criteria](#)

6.9 [11-0857](#)

Approval of PY2012 Consolidated Application Materials

- The PY2012 Consolidated Application Materials have been updated per the guidance of the Public Services & Homelessness Application Review Committees (ARC).
- The application is developed in conjunction with Waukegan & North Chicago.
- The scoring criteria are being updated per ARC guidance.
- Staff seeks approval of these application materials.

**Attachments:** [2012 Consolidated Application](#)

7. **Staff Reports**

7.1 **Community Development Administrator's Report**

8. **Adjournment**