

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, May 7, 2024

10:30 AM

or 10 minutes after the conclusion of the Health and Community Services Committee, whichever is later.

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3Uja3I0>**

Law & Judicial Committee

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Members**

Present 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent 1 - Member Hewitt

** Member Knizhnik joined the meeting at 10:40 a.m.*

Other Attendees

In Person:

*Sandy Hart, Board Chair
Marah Altenberg, Board Member
Daniel Shanes, Chief Judge
Erin Cartwright Weinstein, Circuit Clerk
Patrice Sutton, County Administrator's Office
Matt Meyers, County Administrator's Office
Jenny Brennan, Communications
Bernard Malkov, Sheriff's Office
Keith Kaiser, Sheriff's Office
Jim Chamernik, Sheriff's Office
Richard Clouse, Sheriff's Office
Melissa Gallagher, Finance
Angela Cooper, 19th Judicial Circuit Court
Karl Walldorf, 19th Judicial Circuit Court
Winnie Webber, 19th Judicial Circuit Court
Jo Gravitter, State's Attorney's Office*

Electronically:

*Theresa Glatzhofer, County Board Office
Janna Philipp, County Administrator's Office
Jolanda Dinkins, County Board Office
Carl Kirar, Facilities and Construction Services
Taylor Gendel, Planning, Building, and Development
Shane Schneider, Division of Transportation
Darcy Adcock, Human Resources
Demar Harris, Workforce Development
Ruby Bahena, Finance
Kevin Kerrigan, Division of Transportation
Mary Crain, Division of Transportation
Nick Principali, Finance
Claudia Gilhooley, 19th Judicial Circuit Court
Irshad Khan, Facilities and Construction Services
Ryan Legare, Department of Transportation
ShaTin Gibbs, Finance*

Nick Kalfas, Sheriff's Office
Krista Kennedy, Finance
Terri Kath, Enterprise Information Technology
Jonathan Joy, Facilities and Construction Services
Melanie Nelson, State's Attorney's Office
Abby Krakow, Communications
Michael Wheeler, Finance
Adalicia Lopez, Sheriff's Office
Sonia Hernandez, County Administrator's Office
Errol Lagman, Finance
JazMine' Evans, Finance
Katie Ladis, Sheriff's Office
Nicole Rogers, Finance
Karen Fox, State's Attorney's Office
Ashley Rack, Sheriff's Office
Erika Osinski, Human Resources
Yvette Albarran, Purchasing
Tiffany Becker, Facilities and Construction Services
Stephen Gray, Treasurer's Office
Patrice Evans, Enterprise Information Technology
Jim Hawkins, County Administrator's Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Cunningham asked for everyone to keep praying for the people overseas.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.6)

MINUTES

8.1 [24-0499](#)

Committee action approving the Law and Judicial Committee minutes from April 2, 2024.

Attachments: [L&J 4.2.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 5 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

Not Present: 1 - Member Knizhnik

REPORTS

8.2 [24-0490](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the 2024 First Quarter (December 2023, January 2024 and February 2024).

Attachments: [County Board Report FY24 - 02 February 2024.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

Not Present: 1 - Member Knizhnik

8.3 [24-0526](#)

Report from Jennifer Banek, Coroner, for the month of January 2024.

Attachments: [L&JrepJAN24](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

Not Present: 1 - Member Knizhnik

8.4 [24-0527](#)

Report from Jennifer Banek, Coroner, for the month of February 2024.

Attachments: [L&JrepFEB24](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

Not Present: 1 - Member Knizhnik

8.5 [24-0492](#)

Report from Joy Gossman, Public Defender, for the 2024 1st Quarter (January 2024, February 2024 and March 2024).

Attachments: [2024 1Q Main](#)
[2024 1Q JUV Main](#)
[2024 1Q Main PTR](#)
[2024 1Q JUV PTR](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

Not Present: 1 - Member Knizhnik

8.6 [24-0560](#)

Report from John D. Idleburg, Sheriff, for the month of March 2024.

Attachments: [Revenue Report MARCH 2024](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

Not Present: 1 - Member Knizhnik

REGULAR AGENDA***COURT ADMINISTRATION*****8.7 [24-0577](#)**

Joint resolution accepting Supreme Court of Illinois Court Technology Modernization Program Funding Agreement and approving an emergency appropriation in the amount of \$153,006.57.

Attachments: [Court Auto Signed Contract.pdf](#)
[LIT Template - County Board JE Tech Modernization May 2024.xlsx](#)

Angela Cooper, Director Administrative Services, 19th Judicial Circuit Court, provided a summary of the Circuit Court Technology Modernization Program Funding agreement to enhance the 19th Judicial Circuit Court's technology.

A motion was made by Member Casbon, seconded by Member Danforth, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 5 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

Not Present: 1 - Member Knizhnik

8.8 [24-0579](#)

Joint resolution authorizing an agreement with AdGators.com, LLC, of Springfield, Illinois for purchase of a self-service kiosk for the 19th Judicial Circuit Court of Lake County and ratifying the purchase of a self-service kiosk for the 19th Judicial Circuit Court of Lake County in the amount of \$52,890.

Attachments: [Proposal A 19th Judicial Circuit Lake County IL Kiosk -signed](#)
[Proposal B 19th Judicial Circuit Lake County IL Kiosk](#)
[Ad Gators Sole Source 5.1.2024](#)
[LakeCountyIL VendorDisclosureStatement](#)

Angela Cooper, Director Administrative Services, 19th Judicial Circuit Court, provided an overview of the purchase of the self-service Kiosk to show people where to go for court and introduced Winnie Webber, Director of Judicial Information, who explained how the kiosk works. Discussion ensued.

A motion was made by Vice Chair Roberts, seconded by Member Pedersen, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 5 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

Not Present: 1 - Member Knizhnik

8.9 [24-0599](#)

Director's Report - Court Administration.

Chief Judge Shanes introduced the new Executive Director, Court Administration, Karl Walldorf.

Member Knizhnik joined the meeting at 10:40 a.m.

SHERIFF'S OFFICE

8.10 [24-0558](#)

Joint resolution approving an intergovernmental agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Volo (Volo) from May 1, 2024, to April 30, 2027, in the amount of \$2,288,407.04.

Attachments: [2024-2026 IGA Village of Volo Contract Rate Calculations](#)
[IGA Village of Volo Renewal Contract 2024-2026](#)

Jim Chamernik, Business Manager, Sheriff's Office, introduced Lieutenant Keith Kaiser and provided a summary of the contract with the Village of Volo for police services for two shifts a day. Discussion ensued.

A motion was made by Member Danforth, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

8.11 [24-0559](#)

Joint resolution authorizing a line-item transfer within the Sheriff's Office budget for the temporary housing of inmates in McHenry County in the amount of \$1,345,086. from various expense Sheriff Office's accounts.

Attachments: [FY2024 LCSO Line Item Transfer List May 2024 - LIT McHenry](#)

Jim Chamernik, Business Manager, Sheriff's Office, provided a summary of the line-item transfer for the temporary housing of inmates in McHenry County and introduced Chief Richard Clouse. Discussion ensued.

A motion was made by Member Knizhnik, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

8.12 [24-0596](#)

Joint resolution authorizing an agreement with Journal Technologies, Inc., of Los Angeles, California for six interfaces between the Tyler 9-1-1 Enterprise Public Safety System and Journal's Integrated Case Management System for the 19th Judicial Circuit Court and the Lake County Circuit Clerk Office in the amount not to exceed \$120,000 and a line-item transfer from General Operating Expense (GOE).

Attachments: [Bid Exemption Request 5.1.2024](#)
[Sheriff's Office Interfaces SOW JTI Signed.](#)
[vendor disclosure statement v6 FINAL](#)
[Email - JTI confirmation of quote](#)

Bernard Malkov, Information Technology Manager, Sheriff's Office, and Erin Weinstein-Cartwright, Circuit Clerk, provided an overview of the six new interfaces for the new record management system. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Knizhnik, that this

resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

STATE'S ATTORNEY'S OFFICE

8.13 [24-0491](#)

Joint resolution authorizing the acceptance and execution of a Greater Illinois - Reimagine Public Safety Act (GI-RSPA) grant budget modification awarded to the Lake County State's Attorney's Office through the Illinois Department of Human Services (DHS) Bureau of Violence Prevention Services (VPS) to help reduce violence by providing emotional or trauma-related therapies, and through assistance with housing, employment, job training/placement, family engagement, and wrap-around support services; and approving the emergency appropriation for an additional \$24,983.

Attachments: [Budget Summary FY24 GI-RVPS add'l amt of \\$24,983 4.2024](#)

Jo Gravitter, Chief Deputy, Administrative Services, State's Attorney's Office, provided an overview of the Greater Illinois - Reimagine Public Safety Act grant budget modification that will fund a Training and Technical Assistance consultant who will provide violence intervention training, street outreach and case management. Additionally, unspent grant dollars will fund a second Victim Specialist position.

A motion was made by Vice Chair Roberts, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

8.14 [24-0590](#)

Joint resolution authorizing the acceptance and execution of the John D. and Catherine T. MacArthur Foundation grant to the Lake County State's Attorney's Office to support Lake County's participation in the Safety and Justice Challenge, the Foundation's criminal justice reform initiative to reduce over-incarceration by changing the way America thinks about and uses jails, including an emergency appropriation of \$700,000 in Foundation grant funds.

Attachments: [LIT MacArthur Grant SAO](#)

Jo Gravitter, Chief Deputy, Administrative Services, State's Attorney's Office, provided an overview of the John D. and Catherine T. MacArthur Foundation grant to fund two positions, a Law Enforcement Liaison and a Diversion/Deflection Coordinator. Discussion ensued.

A motion was made by Vice Chair Roberts, seconded by Member Knizhnik, that this

resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

8.15 [24-0496](#)

Joint resolution authorizing an amendment for a five-month extension for the Victim of Crime Act (VOCA) grant which will provide interim funding for our Highland Park victim assistance program.

Jo Gravitter, Chief Deputy, Administrative Services, State's Attorney's Office, provided an overview of the amendment for a five-month extension for interim funding for the Highland Park Victim Assistance Program.

A motion was made by Member Casbon, seconded by Member Knizhnik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Absent: 1 - Member Hewitt

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

Member Casbon provided information regarding the jail population. Discussion ensued.

12. Adjournment

Chair Cunningham declared the meeting adjourned at 11:52 a.m.

Next Meeting: May 28, 2024

Meeting minutes prepared by Kristy Cechini.