

Lake County Illinois

Meeting held by Video Conference
Physical Location:
18 N County Street (10th Floor), Waukegan, IL 60085



Meeting Minutes - Final

Thursday, October 7, 2021

8:30 AM

Meeting held by video conference. The public can register to attend remotely at <https://bit.ly/3kOgoo5>

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in-person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: F&A (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

** *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30.21\[379\]](#)

1. **Call to Order**

2. **Pledge of Allegiance**

Chair Frank led the Pledge of Allegiance.

3. **Roll Call of Members**

Present 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent 1 - Member Pedersen

** Electronic Attendance: All Members*

Other's present:

Sydney Dawson, County Board Office

Theresa Glatzhofer, County Board Office

Abby Scalf, Communications

Angelo Kyle, Board Member

Austin McFarlane, Public Works

Bernard Malkov, Sheriff's Department

Brenda O'Connell, Community Development

Brittany Sloan, Public Works

Carissa Casbon, Board Member

Carl Kirar, Facilities and Construction

Carrie Flanigan, State's Attorney's Office

Cassandra Hiller, County Administrator's Office

Chris Blanding, Enterprise Information Technology

Emily Karry, Public Works

Gary Gibson, County Administrator's Office

Holly Kim, Treasurer's Office

Jim Chamernik, Sheriff's Office

Jim Hawkins, County Administrator's Office

John Light, Human Resources

Karen Fox, State's Attorney's Office

Kevin Carrier, Health Department

Marah Altenberg, Board Member

Mark Pfister, Health Department

Mary Cunningham, Board Member

Matt Meyers, County Administrator's Office

Melanie Nelson, State's Attorney's Office

Patrice Sutton, Finance and Administrative Services

RuthAnne Hall, Purchasing
Sandy Hart, Board Chair
Teri White, State's Attorney's Office
Todd Schroeder, Nineteenth Judicial Court
Alex Carr, Communications
Arnold Donato, Stormwater Management Commission
Daniel Eder, EMA
Darcy Adcock, Human Resources
Eric Rinehart, State's Attorney
Eric Waggoner, Planning, Building and Development
Jennifer Serino, Workforce Development
Jeremiah Varco, Facilities and Construction
John Smith, Public
Jonathan Joy, Facilities and Construction
Joy Gossman, Public Defender
Karen Brush, County Clerk's Office
Kevin Kerrigan, Division of Transportation
Kipp Wilson, County Assessment Office
Krista Kennedy, Purchasing
Kurt Wooford, Stormwater Management
Mary Crain, Division of Transportation
Micah Thornton, Circuit Clerk
Nelmari Velazquez-Zayas, Human Resources
Nicole Farrow, State's Attorney's Office
Ruby Acosta, Finance and Administrative Services
Ryan Pinter, Enterprise Information Technology
Sonia Hernandez, County Administrator's Office
Sharmila Manak, State's Attorney's Office
Stacy Davis-Wynn, Purchasing
Susan August, Health Department
Terri Kath, Enterprise Information Technology
Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items Not on the Agenda)

There were no public comments.

6. Chair's Remarks

Chair Frank asked the Committee if item 8.25 could be moved up to the beginning of the Regular Agenda.

Chair Frank also stated that Vice-Chair Vealitzek will be leading the meeting beginning at 9:30 a.m.

7. Unfinished Business

There was no unfinished business.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.6)

LAW & JUDICIAL

8.1 [21-1441](#)

Joint resolution authorizing a one-year contract, with SHI International Corporation, Davidson Avenue, Somerset, New Jersey for Adobe LiveCycle System in the annual amount of \$38,148.90.

Attachments: [Quote](#)

[Sourewell Cooperative Contract](#)

[Vendor Disclosure Statement.pdf](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

HEALTH & COMMUNITY SERVICES

8.2 [21-1496](#)

Resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2020 grant modification and authorizing an emergency appropriation in the amount of \$182,763 for the Lake County Workforce Development Department.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.3 [21-1483](#)

Joint resolution authorizing Contract Modification Number One for Agreement 21008 with Donohue & Associates, Inc., Chicago, Illinois, for additions to the Saunders Road

Sanitary Sewer, Lift Station and Force Main Improvements Engineering Contract.

- Attachments:** [21-1483 Saunders Rd CO 1](#)
[21-1483 Saunders Rd Contr Mod 1 Form](#)
[21-1483 Saunders Rd location map](#)
[21-1483 Saunders Rd orig agr 21008](#)
[21-1483 Saunders Rd Vendor Disclosure](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.4 [21-1486](#)

Joint resolution appropriating \$40,000 of Matching Tax funds for cellular service, landline phone service, and electrical service to communicate with various Lake County Division of Transportation field assets, including traffic signals, cameras, pavement sensors, and snow and ice equipment and integration with Lake County PASSAGE.

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

FINANCIAL & ADMINISTRATIVE

8.5 [21-1503](#)

Monthly Financial Report.

- Attachments:** [Monthly Financial Report - August 2021](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this report be received and placed on the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.6 [21-1475](#)

Resolution ratifying emergency procurements from Fund 745, the CARES Act Coronavirus Relief Fund.

Attachments: [Purchase Orders for 8.1.2020 to 9.17.2021](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

REGULAR AGENDA

LAW & JUDICIAL

8.7 [21-1526](#)

Intergovernmental Agreement between the Illinois Department of Children and Family Services and the Illinois County of Lake.

Attachments: [County Reimbursement of Attorney Fees Under Title IV](#)

Joy Gossman, Public Defender, reported on the pilot program with the Department of Children and Family Services. The funding will provide salaries and benefits for two Guardian Ad Litem Attorneys . Discussion ensued.

A motion was made by Member Wilke, seconded by Vice Chair Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.8 [21-1487](#)

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's Victim of Crime Act (VOCA) victim advocate grant program, awarded by the Children's Advocacy Centers of Illinois (CACI) for Fiscal Year (FY) 2022, including grant funding of \$195,725.

Attachments: [FY22 Award](#)

Carrie Flanigan, Children's Advocacy Director, reported on the Children's Advocacy Center's grant which is for three quarters and will fund three Advocates at the Center. The main goal of an Advocate is to be the liaison between the child, the victim, the family, and the Multi Disciplinary Team. There is no County funding required for this program.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.9 [21-1488](#)

Joint resolution appropriating a supplemental amount of \$555,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of \$554,655.94 for additional Phase I engineering services for the realignment of Cedar Lake Road, from Nippersink Road to Hart Road, in the Village of Round Lake, Illinois.

Attachments: [21-1488 Cedar Lake Rd Realignment PH I CO 2 CAM](#)
[21-1488 Cedar Lake Road Realignment - CO2 Scope of Work](#)
[21-1488 Location Map, Cedar Lake Road Scope Change Exhibit](#)
[21-1488 Location Map, Cedar Lake Road Realignment](#)
[21-1488 Vendor Disclosure, CMT](#)

Kevin Carrier, Director of Planning and Programming, Department of Transportation, reported on the modification of the Phase 1 contract for the realignment of Cedar Lake Road. Discussion ensued.

A motion was made by Member Danforth, seconded by Member Clark, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.10 [21-1489](#)

Joint committee action item approving Change Order Number Two consisting of an increase of \$143,098.56 for additions to the Illinois Route 137 Bike Path (Patriot Path) Phase I consultant agreement.

Attachments: [21-1489 IL Route 137 Bike Path CAM CO #2](#)
[21-1489 IL Route 137 Bike Path PH I Supplement 2](#)
[21-1489 Location Map, IL 137 Phase I](#)
[21-1489 Vendor Disclosure, HR Green](#)

Kevin Carrier, Director of Planning and Programming, Department of Transportation, reported on the change order to complete Phase I for the bike path along Route 137. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.11 [21-1490](#)

Joint resolution authorizing an agreement with HR Green, Inc., McHenry, Illinois, to provide Phase II design engineering services for a proposed bike path along Illinois Route 137 (Patriot Path), at a maximum cost of \$2,383,001, and appropriating \$2,860,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-1490 IL Route 137 Bike Path Ph II Consultant Agreement](#)
[21-1490 Location Map, IL 137 Phase II](#)
[21-1490 Vendor Disclosure, HR Green](#)

Kevin Carrier, Director of Planning and Programming, Department of Transportation, reported on the Phase II agreement for the bike path along Route 137 for segments 1 and 4. Discussion ensued.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Danforth, Chair Frank, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

Not Present: 1 - Member Simpson

8.12 [21-1482](#)

Joint Resolution adopting the Proposed 2022-2026 Capital Improvement Program for the Lake County Department of Public Works.

Attachments: [21-1482 2022-2026 LCPW CIP Anticipated Program Costs](#)
[21-1482 2022-2026 LCPW CIP Presentation](#)

Austin McFarlane, Public Works Interim Director, reported on the 5-year Capital Improvement Program Plan for Public Works. Staff had an opportunity to present the details of the plan at the last Public Works, Planning, and Transportation Committee Meeting.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Danforth, Chair Frank, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

Not Present: 1 - Member Simpson

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.13 [21-1498](#)

Resolution authorizing an agreement with Appin Associates, Winnipeg, Canada for facilities secure controls integration, mechanical upgrades involving controls, and energy efficiency improvements in the amount of \$152,550.

Attachments: [21163 Draft Agreement](#)
[21163 Award Information](#)
[Vendor Disclosure Statement](#)
[526.999.ADMN FY2022 Consolidated Proposal V03](#)

Carl Kirar, Facilities and Construction Director, reported on the project for the design for the overall mechanical systems across the County. Discussion ensued.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

Not Present: 1 - Member Danforth

8.14 [21-1497](#)

Resolution authorizing an agreement with Schmidt Associates, Indianapolis, Indiana for professional architectural and engineering services for the Lake County Facilities Master Plan in the amount of \$324,425.

Attachments: [21158 Award Information](#)
[21158 Draft Agreement](#)
[Vendor Disclosure](#)
[Schmidt Proposal dated 9.16.21](#)

Carl Kirar, Facilities and Construction Director, reported on the agreement, which was possible due to the Winchester demolition bid savings. The agreement is for a Facilities Master Plan that will include staffing needs for projects, states requirements, inter-department interaction, and provide ideas for future capital plans.

A motion was made by Member Clark, seconded by Member Simpson, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.15 [21-1499](#)

Resolution authorizing an agreement with DLR Group, Chicago, Illinois for professional architectural and engineering services for the Robert W. Depke Juvenile Complex Center in Vernon Hills in the amount of \$694,000.

Attachments: [21164 Award Information](#)
[21164 Draft Agreement](#)
[Lake County_Depke Phase 2 Bridge Projects_Draft_R1_210924](#)
[Vendor Disclosure](#)

Carl Kirar, Facilities and Construction Director, reported on the agreement for professional architectural and engineering services. This agreement is also due to the bid savings from Winchester House. The services will take the four alternate designs and make them bid ready for the Depke Juvenile Complex Center.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.16 [21-1501](#)

Resolution authorizing an agreement with STV Construction, Chicago, IL for professional architectural and engineering services in the amount of \$103,790.

Attachments: [21162 Award Information STV](#)
[21162 Draft Agreement](#)
[Lake County STV Fee Proposal 9.19.2021](#)
[VENDOR DISCLOSURE STATEMENT v012319 \(002\)](#)

Carl Kirar, Facilities and Construction Director, reported on the professional architectural and engineering services for design and proper oversight.

A motion was made by Member Danforth, seconded by Member Clark, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.17 [21-1507](#)

Resolution authorizing an agreement with Globetrotters Engineering Corporation, Chicago, Illinois for professional architectural and engineering services in the amount of \$256,895.01.

Attachments: [21165 Award Information](#)
[21165 Draft Agreement](#)
[GEC FY 22 Design Task order proposal 9-27-21](#)
[1136_001](#)

Carl Kirar, Facilities and Construction Director, reported on the professional architectural and engineering services for the designs for 5 projects starting in the next fiscal year. Discussion ensued.

A motion was made by Member Simpson, seconded by Member Clark, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.18 [21-1516](#)

Director's Report - Facilities and Construction Services.

There was no Facilities and Construction Services Director's report.

Finance and Administration

8.19 [21-0923](#)

Ordinance amending Chapter 33, Purchasing, of the Code of Ordinances.

Attachments: [Chapter 33 Purchasing Ordinance clean 9.22.21](#)
[Chapter 33 Purchasing Ordinance redlined 9.22.21](#)
[Purchasing Ordinance Key Changes 2021 9.22.21](#)

Patrice Sutton, Chief Financial Officer, thanked RuthAnne Hall, Purchasing staff and the State's Attorney's Office for all of their hard work on the Purchasing Ordinance change.

RuthAnne Hall, Purchasing, provided an overview of the changes to the Chapter 33, Purchasing Ordinance.

A motion was made by Chair Frank, seconded by Member Danforth, that this ordinance be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.20 [21-1504](#)

Resolution authorizing an emergency appropriation in Fund 206 Liability Insurance and Risk Fund to fund a Release and Settlement Agreement in the amount of \$1,425,000 from the Fund 206 fund balance.

Patrice Sutton, Chief Financial Officer, reported on the Fund 206 Liability Insurance and Risk Fund. Finance adequately reserves for all County claims and budgets for the claims on an annual basis. There were a substantial amount of claims in 2021 that was above what was budgeted.

A motion was made by Member Clark, seconded by Member Danforth, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.21 [21-1515](#)

Director's Report - Finance and Administration.

There was no Finance and Administration Director's report.

Information Technology

8.22 [21-1510](#)

Director's Report - Enterprise Information Technology.

Chris Blanding, Chief Information Officer, stated that October is Cybersecurity Awareness Month. The Enterprise Information Technology Department will be providing information on Cybersecurity Awareness throughout the month.

Human Resources

8.23 [21-1569](#)

Resolution approving the Fiscal Year (FY) 2022 Health Insurance rate structure.

Attachments: [Lake County Final Rates](#)

John Light, Human Resource Director, reported on the 6.9 percent increase for the medical insurance cost.

A motion was made by Member Clark, seconded by Member Wilke, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.24 [21-1544](#)

Resolution adopting a revised section 4.1 Paid Holidays of the Employee Policies and Procedures Manual. This action will add Juneteenth as a paid holiday for County Employees beginning in 2022.

Attachments: [OLD - 4.1 Paid Holidays](#)
[PROPOSED-Section 4.1 Paid Holidays\(V2\)](#)

John Light, Human Resources Director, reported Juneteenth as a paid holiday for the County.

A motion was made by Member Clark, seconded by Member Simpson, that this resolution be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.25 [21-1566](#)

Resolution adding a COVID-19 Vaccination and Testing Policy to the Employee Policies and Procedures Manual.

Attachments: [8.8 COVID-19 Vaccination and Testing Policy-Final](#)

A motion was made by Chair Frank, seconded by Member Simpson, to move item 8.25 to the beginning of the Regular Agenda.

Aye: 6 - Member Clark, Chair Frank, Member Danforth, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

A motion was made by Vice Chair Vealitzek, seconded by Member Wilke, to amend the COVID-19 vaccination and testing policy to change the language to "Employees who fail to comply with the vaccine requirement or the required testing schedule will be subject to discipline up to and including unpaid suspension."

Aye: 5 - Member Clark, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Nay: 1 - Member Danforth

Absent: 1 - Member Pedersen

A lengthy discussion ensued in regards to the Vaccination and Testing Policy.

A motion was made by Member Danforth to postpone the policy for thirty days; motion failed due to lack of a second.

A motion was made to amend Section VI - Policy and Procedures by Member Danforth; motion failed due to lack of a second.

A motion was made by Vice Chair Vealitzek, seconded by Member Simpson, that this resolution be recommended for adoption as amended to the Board agenda .

The motion carried by the following vote:

Aye: 5 - Member Clark, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Nay: 1 - Member Danforth

Absent: 1 - Member Pedersen

8.26 [21-1563](#)

Committee action authorizing the creation of an additional full-time position replacing a contract part-time position in the Sheriff's Office.

Attachments: [Sheriff's - IT Tech Position 10.1.21](#)

John Light, Human Resources Director, reported on the IT position in the Sheriff's Office. The position will be brought in house instead of contracting out.

A motion was made by Member Clark, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.27 [21-1567](#)

Director's Report - Human Resources.

John Light, Human Resources Director, reported that there has been an overwhelmingly positive response for the Paid Paternity Policy. Director Light asked for consensus from the Committee in regards to the changes to the policy.

County Administration

8.28 [21-1552](#)

Resolution authorizing an emergency appropriation in the amount of \$66,446,879 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) in federal grant revenue into Fund 746 ARPA Fund.

Jim Hawkins, Deputy County Administrator, stated that items 8.28 - 8.33 are all related to the ARPA funds.

Matt Meyers, Assistant County Administrator, reported on the funding for the emergency appropriations. The first one is for the full amount of funds for ARPA. The remaining items that will go through are emergency appropriations from the funding.

A motion was made by Member Wilke to approve items 8.28 through 8.33 together, seconded by Member Danforth.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek, Member Wilke

Absent: 1 - Member Pedersen

A motion was made by Member Clark, seconded by Member Wilke, that items 8.28 - 8.33 be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.29 [21-1550](#)

Resolution authorizing the emergency appropriation of \$6,534,726.76 in Emergency Rental Assistance 2 (ERA2) funding for the purposes of assisting households that are unable to pay rent or utilities.

Jim Hawkins, Deputy County Administrator, stated that items 8.28 - 8.33 are all related to the ARPA funds.

Matt Meyers, Assistant County Administrator, reported on the funding for the emergency appropriations. The first one is for the full amount of funds for ARPA. The remaining items that will go through are emergency appropriations from the funding.

A motion was made by Member Wilke to approve items 8.28 through 8.33 together, seconded by Member Danforth.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair

Vealitzek, Member Wilke

Absent: 1 - Member Pedersen

A motion was made by Member Clark, seconded by Member Wilke, that items 8.28 - 8.33 be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.30 [21-1508](#)

Resolution authorizing an emergency appropriation in the amount of \$184,269 from Fund 746 ARPA for the continuation of two mental health counselors at the Lake County Children's Advocacy Center (LCCAC)

Jim Hawkins, Deputy County Administrator, stated that items 8.28 - 8.33 are all related to the ARPA funds.

Matt Meyers, Assistant County Administrator, reported on the funding for the emergency appropriations. The first one is for the full amount of funds for ARPA. The remaining items that will go through are emergency appropriations from the funding.

A motion was made by Member Wilke to approve items 8.28 through 8.33 together, seconded by Member Danforth.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek, Member Wilke

Absent: 1 - Member Pedersen

A motion was made by Member Clark, seconded by Member Wilke, that items 8.28 - 8.33 be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.31 [21-1548](#)

Resolution approving a contract with Bronner Group, LLC, Chicago, Illinois in an amount not to exceed \$55,860 for consulting support in the administration of newly received American Rescue Plan Act (ARPA) funding and authorizing an emergency appropriation in Fund 746 ARPA Fund.

Attachments: [Bronner - ARPA Bid Exemption Request 092921](#)
[21170 Draft Agreement](#)
[Bronner ARP Services proposal to Lake County - 8 31 21](#)
[Bronner Group Vendor Disclosure Stmt signed 9-2021](#)

Jim Hawkins, Deputy County Administrator, stated that items 8.28 - 8.33 are all related to the ARPA funds.

Matt Meyers, Assistant County Administrator, reported on the funding for the emergency appropriations. The first one is for the full amount of funds for ARPA. The remaining items that will go through are emergency appropriations from the funding.

A motion was made by Member Wilke to approve items 8.28 through 8.33 together, seconded by Member Danforth.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek, Member Wilke

Absent: 1 - Member Pedersen

A motion was made by Member Clark, seconded by Member Wilke, that items 8.28 - 8.33 be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.32 [21-1549](#)

Resolution authorizing an emergency appropriation of \$20,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for an Eviction Mediation Program in Fund 746 ARPA Fund.

Jim Hawkins, Deputy County Administrator, stated that items 8.28 - 8.33 are all related to the ARPA funds.

Matt Meyers, Assistant County Administrator, reported on the funding for the emergency appropriations. The first one is for the full amount of funds for ARPA. The remaining items that will go through are emergency appropriations from the funding.

A motion was made by Member Wilke to approve items 8.28 through 8.33 together, seconded by Member Danforth.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek, Member Wilke

Absent: 1 - Member Pedersen

A motion was made by Member Clark, seconded by Member Wilke, that items 8.28 - 8.33 be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

8.33 [21-1551](#)

Resolution authorizing an emergency appropriation of \$172,418 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for the renewal of the Health Department's vaccination orchestration suite from Fund 746 ARPA Fund.

Jim Hawkins, Deputy County Administrator, stated that items 8.28 - 8.33 are all related to the ARPA funds.

Matt Meyers, Assistant County Administrator, reported on the funding for the emergency appropriations. The first one is for the full amount of funds for ARPA. The remaining items that will go through are emergency appropriations from the funding.

A motion was made by Member Wilke to approve items 8.28 through 8.33 together, seconded by Member Danforth.

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek, Member Wilke

Absent: 1 - Member Pedersen

A motion was made by Member Clark, seconded by Member Wilke, that items 8.28 - 8.33 be recommended for adoption to the Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Simpson, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Pedersen

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

There was no Executive Session.

11. Members Remarks

Member Wilke asked for a discussion at a future F&A Committee meeting in regards to the return of the small contractor outreach program.

12. Adjournment

Vice Chair Vealitzek declared the meeting adjourned at 10:19 a.m.

Next Meeting: October 28, 2021

Minutes prepared by Kristy Cechini.

Respectfully submitted,

Financial and Administrative Committee, Chair