

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 8, 2018

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Vice Chair Hewitt called the meeting to order at 8:30 a.m.

Present 8 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent 1 - Chair Maine

Others Present:

Shane Schneider, Division of Transportation

Bob Kiely, City of Lake Forest

Al Giertych, Division of Transportation

Phil Perna, Public Works

Kevin Considine, Lake County Partners

Zach Creer, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

Yvette Albarran, Finance and Administrative Services

Barbara Klipp, Midwest Sustainability

Heidie Hernandez, County Board Office

Amy McEwan, Deputy County Administrator

Barry Burton, County Administrator

2. Pledge of Allegiance

Member Danforth led the Pledge of Allegiance.

3. Approval of Minutes

3.1 [18-0914](#)

Minutes from June 6, 2018.

Attachments: [PWT 6.6.18 Minutes Final](#)

A motion was made by Member Durkin, seconded by Member Wilke, to approve the minutes 3.1 and 3.2. Motion carried by voice vote.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 1 - Chair Maine

Not Present: 1 - Member Werfel

3.2 [18-0915](#)

Minutes from June 27, 2018.

Attachments: [PWT 6.27.18 Minutes Final](#)

A motion was made by Member Durkin, seconded by Member Wilke, to approve the minutes 3.1 and 3.2. Motion carried by voice vote.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 1 - Chair Maine

Not Present: 1 - Member Werfel

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There was no public comment.

6. Chairman's Remarks

There were no remarks made by the Chair.

7. Old Business

There was no old business to conduct.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.5)

DIVISION OF TRANSPORTATION

8.1 [18-0788](#)

Ordinance providing for the establishment of a County speed zone of 35 miles per hour (MPH), previously designated as a 35 MPH municipal speed zone on Deerfield Road, County Highway 11, from Richfield Avenue to the east abutment of the East Skokie Ditch bridge, located in Moraine Township, in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

A motion was made by Member Mathias, seconded by Member Danforth, that items 8.1 through 8.5 of the Consent Agenda, be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 1 - Chair Maine

Not Present: 1 - Member Werfel

8.2 [18-0894](#)

Joint resolution appropriating \$740,000 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2018 to November 30, 2019, and \$200,000 of Matching Tax funds for deicing materials, and designated as Section 19-00000-00-GM.

A motion was made by Member Mathias, seconded by Member Danforth, that items 8.1 through 8.5 of the Consent Agenda, be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 1 - Chair Maine

Not Present: 1 - Member Werfel

8.3 [18-0874](#)

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS) of Rolling Meadows, Illinois, at a maximum cost of \$80,000, for the annual pavement testing services and associated components, appropriating \$100,000 of Matching Tax funds, and designated as Section 18-00219-00-ES.

Attachments: [18-0874 - IMS Agreement](#)

A motion was made by Member Mathias, seconded by Member Danforth, that items 8.1 through 8.5 of the Consent Agenda, be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 1 - Chair Maine

Not Present: 1 - Member Werfel

8.4 [18-0890](#)

Joint resolution authorizing a contract with Norvilla, LLC, Broadview, Illinois, in the amount of \$359,787.92 for the replacement of a culvert on Rollins Road, west of Fairfield Road, appropriating \$432,000 of County Bridge Tax funds, and designated as Section 17-00080-64-DR.

Attachments: [18-0890 Bid Tab, Rollins Road Culvert Replacement](#)

A motion was made by Member Mathias, seconded by Member Danforth, that items 8.1 through 8.5 of the Consent Agenda, be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 1 - Chair Maine

Not Present: 1 - Member Werfel

PUBLIC WORKS

8.5 [18-0875](#)

Joint resolution authorizing a contract with G.P. Maintenance Services, Inc., Palos Hills, Illinois, for 2018 Public Works Painting Project in the amount of \$43,000.

Attachments: [18-0875 PW Painting 18129 Award Information.pdf](#)

A motion was made by Member Mathias, seconded by Member Danforth, that items 8.1 through 8.5 of the Consent Agenda, be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 1 - Chair Maine

Not Present: 1 - Member Werfel

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.6 [18-0904](#)

Resolution supporting collaborative efforts to investigate the necessary improvements to the Milwaukee District North Metra line (MD-N) to allow for enhanced service to the Telegraph Road Metra Station in Lake Forest, Illinois.

Deputy County Administrator Amy McEwan reported that local business owners have expressed the need for better transportation options. Bob Kiely from the City of Lake Forest and Kevin Considine of Lake County Partners provided a brief background on the project. Division of Transportation Director Shane Schneider added that supporting this collaboration will promote efficient transportation which is in line with the County's Strategic Goals. Additionally, this will promote an opportunity to bring in workforce and potentially alleviate traffic congestion.

Mr. Kiely noted that funding will be 60 percent private sector and 40 percent public sector. Discussion ensued. Mr. Considine reported that a pilot schedule will begin late this fall and will run for 12 to 18 months. The pilot schedule will provide improvements and include rush hour expresses, and reverse commute expresses.

Ms. McEwan read the resolution aloud.

(Member Werfel entered the meeting at 8:39 a.m.)

A motion was made by Member Durkin, seconded by Member Mathias, that this resolution be recommended for adoption to the consent agenda. Motion carried by voice vote.

Aye: 8 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Chair Maine

8.7 [18-0891](#)

Joint resolution appropriating \$1,055,000 of Motor Fuel Tax (MFT) funds for the maintenance and electrical service of traffic control signals, street lights, and Lake County PASSAGE field elements, under the applicable Illinois Highway Code, from December 1, 2018, to November

30, 2019, authorizing the one-year renewal clause with H & H Electric Company, Franklin Park, Illinois, in the amount of \$809,000, and designated as Section 19-00000-01-GM.

Division of Transportation Director Shane Schneider noted this contract was negotiated two years ago and this is a one year renewal. H & H Electric Company preforms annual maintenance on traffic signal equipment. This service is shared with several municipalities. Additionally, an assessment was done to consider providing this service in house, however, it was discovered that contracting this service was more efficient and cost effective.

A motion was made by Member Pedersen, seconded by Member Werfel, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Chair Maine

8.8 [18-0893](#)

Joint resolution authorizing a contract with Kimco USA Inc., Marshall, Illinois, for the removal and installation of the salt dome conveyor for the Division of Transportation in the amount of \$333,268.32.

Attachments: [18104 Bid Tab](#)
[18104 Award Information](#)
[18104 Bid Document](#)

Division of Transportation Director Shane Schneider explained that the current conveyor belt is outdated and needs to be replaced. He clarified that this will only replaces the conveyor belt on one salt mount.

A motion was made by Member Pedersen, seconded by Member Taylor, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Chair Maine

8.9 [18-0900](#)

Joint resolution ratifying contracts with McClure Engineering, Waukegan, Illinois, in the amount of \$24,662.83, and Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$374,900.89, for an emergency procurement required to replace two failing storm sewers under the Robert McClory Bike Path south of Washington Street and south of Belvidere Rd in Waukegan, Illinois, appropriating \$400,000 of County Bridge Tax funds for these contracts and other associated costs, and designated as Section 17-00173-15-DR.

Attachments: [18-0900 McClure Engineering Contract](#)
[18-0900 Campanella and Sons Contract](#)

Division of Transportation Director Shane Schneider reported that the failing storm sewers have been repaired and this is to repair sink holes that formed as a result of the failing storm sewers.

A motion was made by Member Durkin, seconded by Member Mathias, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Chair Maine

8.10 [18-0014](#)

Director's Report - Transportation.

Division of Transportation Director Shane Schneider reported due to proposed changes in the distribution of Surface Transportation Program (STP) funds, the Chicago Metropolitan Agency for Planning (CMAP) has requested that the County decrease the fund balance before new regulations are adopted. The County was able to bring in \$32,000,000 in STP funds and \$45,000,000 is next years target.

Member Taylor requested that this be added to the Board Member's newsletters. County Administrator Barry Burton noted that the communications manager can help with this request.

PUBLIC WORKS

8.11 [18-0738](#)

Joint resolution authorizing a five year lease agreement, with a five year renewal option, with Chicago SMSA Limited Partnership, Basking Ridge, New Jersey, (Verizon Wireless) for the placement of telecommunications equipment at the Countryside Lake Water Tower.

Attachments: [18-0738 VZW CSL Water Tower Map.pdf](#)
[18-0738 VZW CSL WATER TOWER LEASE AGREEMENT.pdf](#)
[18-0738 VZW CSL Survey for LA and SSA Exhibit C.pdf](#)

Phil Perna of Public Works reported that this was an opportunity for the County to place cell antennas on the county's existing water towers. This lease agreement is standard and the cell will be located in unincorporated Mundelein.

A motion was made by Member Taylor, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Chair Maine

8.12 [18-0871](#)

Ordinance amending water and sewer related rates for certain Lake County systems.

Attachments: [08.14.18 158-0871 Exhibit A Rate Ordinance HIGHLIGHTED](#)
[08.14.18 Exhibit A Rate Ordinance REVISED.pdf](#)

Phil Perna of Public Works noted that the policy is to do a rate study every three years. The ordinance includes a clause that an automatic two percent increase will be imposed at the end of 2018 if a rate setting is not in place. A contract has been approved with a consultant to complete the next rate study. The completion of the study is expected in 2019.

A motion was made by Member Durkin, seconded by Member Danforth, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Chair Maine

8.13 [18-0042](#)

Director's Report - Public Works.

Phil Perna of Public Works provided an update on the Mill Creek well water plant. He noted that a change order may come forward due to unforeseen circumstances. Additionally, work at Brooks Farm has been completed and is operating well. He noted that a 2000 gallon credit towards the water bill was issued to the residents that requested it.

Mr. Perna also reported that he is retiring from the County to move to the private sector and his last day will be August 18. County Administrator Barry Burton thanked him for all his years of hard work.

8.13 [18-0870](#)

A

Lakes Region Sanitary District Staffing.

Attachments: [18-0870 LRSD Staffing Directors Report.pdf](#)

County Administrator Barry Burton indicated that an item will be heard at the Financial and Administrative Meeting for a request to add two positions to public works due to the County taking on the Lakes Region Sanitary District's maintenance functions. Revenue will be received equal to the cost of the positions.

This matter was presented.

Barbara Klipp of Midwest Sustainability provided public comment. She informed the committee that notification was not provided correctly to the members of the Stakeholder

Participation Group and efforts are being made to extend the public comment period to September 30. Additionally, September 15 is world clean up day and it is expected to be the largest peaceful civic action in the world. Volunteers from many countries will all pick up litter in their environment on the same day. Ms. Klipp requested that the members add this to their newsletters.

9. Executive Session

9.1 [18-0882](#)

Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

Executive Session was not entered into.

9.1A [18-0883](#)

Committee action regarding semi-annual review of closed session minutes.

A motion was made by Member Wilke, seconded by Member Durkin, that this committee action item be approved. Motion carried by voice vote.

Aye: 8 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Chair Maine

10. County Administrator's Report

There was no County Administrator's Report.

11. Members' Remarks

There were no Members' Remarks.

12. Adjournment

The meeting adjourned at 9:19 a.m.

A motion was made by Member Durkin, seconded by Member Taylor, to adjourn. The motion carried unanimously.

Aye: 8 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor, Member Werfel and Member Wilke

Absent: 1 - Chair Maine

Next Meeting: August 29, 2018

Meeting minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice Chairman

Public Works and Transportation Committee