

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, March 4, 2009**

**1:00 PM**

**Conference Room C**

**Financial and Administrative Committee**

1. **Call to Order**

*Chair Paxton called the meeting to order at 1:02 p.m. Member Stolman left the meeting at approximately 2:00 p.m.*

**Present** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**Absent** 1 - Member Carter

*Also present:*

*Amy McEwan, Sr. Assistant County Administrator*

*Barry Burton, County Administrator*

*Dusty Powell, Sr. Assistant County Administrator*

*Kent McKenzie, Emergency Management Agency*

*Vern Witkowski, Planning, Building and Development*

*Joel Williams, Planning, Building and Development*

*Irene Pierce, Health Department*

*Jerry Nordstrom, Health Department*

*Gary Reis, Purchasing Agent*

*Gary Gordon, Finance & Administrative Services*

*Michael Wheeler, Finance & Administrative Services*

*Rich Hentschel, Finance & Administrative Services*

*Matt Guarnery, Finance & Administrative Services*

*Andrea Norwood-Mathews, Finance & Administrative Services*

*Lori Nordstrom, Information & Technology*

*Lore McClory, Finance & Administrative Services*

*Jeremiah Varco, Assistant Facilities Director*

*Mary Otahal, County Board*

2. **Pledge of Allegiance**

*Chair Paxton led the Committee in the Pledge of Allegiance.*

3. **Approval of Minutes - Regular and three executive session minutes from February 4, 2009**

**A motion was made by Member Mountsier, seconded by Member Stolman, to approve the regular and three executive session minutes from February 4, 2009. The motion carried with the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

3.1 **09-1316**

Minutes from February 4, 2009

4. **Added to Agenda Items**

*Motion by Member O'Kelly, seconded by Member Stolman, to add items 4.1 and 4.2 to the agenda and to remove items 7.9 and 7.10 from the agenda. Motion carried.*

4.1 **09-1286**

Joint committee action approving Change Order No. 1 for design work on the FY 2009 Water Main Replacement Project.

**A motion was made by Member Stolman, seconded by Member Mountsier,**

**that this committee action item be approved. The motion carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**4.2 09-1302**

Joint resolution to authorize application for a grant from the Illinois Department of Natural Resources "Illinois Trails Grant and Aid Program" to fund up to 50% of the cost of a bike path situated along the south side of Grass Lake Road (*County Highway 18*) from Beck Road (south) to the Hasting Lake Forest Preserve and designated as Section 09-00075-14-BT.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**5. Public Comment**

**6. Old Business**

**7. New Business**

*Member Mountsier noted that Congress passed a new 3% withholding to take effect in the year 2012. This will require the county to charge vendors 3% and turn that money over to the IRS. NACo is going to fight this but it is law now. He also reported that two counties (not in Illinois) have voted to waive their salary increases that were already implemented, and since Lake County has talked about this, he brought this up to see if the County Administrator would look into whether this would be an option for us.*

**Planning, Building & Zoning**

**Law & Judicial**

**7.1 09-1277**

Joint resolution authorizing the purchasing agent to enter into a contract with Automated Logic-Chicago, Lisle, IL for the installation of a Building Automation Control System, in the amount of \$77,203.

*Matt Guarnery explained this resolution.*

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda.**

**Motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**7.2 09-1270**

Joint resolution authorizing the continuation of the State's Attorney's Violent Crime Victims Assistance grant program (VCVA) awarded by the Office of the Illinois Attorney General for SFY2010, for the time period July 1, 2009 through June 30, 2010.

*Amy McEwan explained this resolution.*

**A motion was made by Member Stolman, seconded by Member Bassi, that**

**this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**7.3 09-1271**

Joint resolution authorizing the renewal of the State's Attorney's Juvenile Court Services program grant, agreement #507002, with \$24,334 in federal funds, from February 1, 2009 through January 31, 2010.

*Amy McEwan explained this resolution.*

**A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**7.4 09-1272**

Joint resolution supporting and authorizing a grant application to, and potential award from, the US Department of Justice's Office of Juvenile Justice and Delinquency Prevention (OJJDP), for a Gang Prevention Coordination Services grant in an amount up to \$200,000, with no matching funds required.

*Amy McEwan explained this resolution.*

**A motion was made by Member Mountsier, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**Health & Community Services**

**7.5 09-1247**

Lake County Health Department Emergency Appropriation in the amount of \$729,319, as a result of new and increased revenue.

*Irene Pierce explained this resolution requesting that \$729,319 be appropriated as a result of one new grant and increased revenues from other service areas. She explained that this money will help with the building fund and with the EMR (electronic medical records) implementation.*

*Member Bassi questioned whether this revenue was anticipated to help with the building fund, and Ms. Pierce stated that it is unanticipated revenue from FY 2008. Jerry Nordstrom explained that part of the money will go towards the Animal Control Program, with fees associated with that program going back into that building.*

*Member O'Kelly requested a more detailed explanation of this request. Ms. Pierce explained that, in certain revenue streams, the volume of patients served was higher than anticipated, and because of that volume, reimbursement from the state on the match was greater than the amount we had budgeted. Member O'Kelly questioned whether that money should be part of the capital funds sweep, and Mr. Gordon replied that yes, for the revenue portion, the money could be part of the sweep. Mr. Gordon stated that he has not been part of any discussion with the*

*Health Department regarding this money. Member O'Kelly requested that the Health Department meet with the County's budget office.*

*After speaking with Health Department staff, Gary Gordon explained that there are three components to this emergency appropriation – a grant component, revenue money for the corporate fund, and a portion related to animal care and control. There is \$77,000 that we are not clear on and that is additional revenue from the clinics. There is disagreement as to whether or not it was discussed during the budget hearings that this money was going to be used for medical records. Mr. Gordon is recommending that committee proceed with approving this resolution as written, with the understanding that the \$77, 000 won't be expended until this is clarified. Member Bassi requested that in the future, items in resolutions such as this be explained more clearly.*

**A motion was made by Member Kyle, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**Committee Member Request:**

*Member O'Kelly requested that the Health Department provide information to the board members and townships regarding the services that the health department offers. She also requested that a listing of the services be provided on the County's website. Ms. Pierce will get this information out. Ms. Pierce then informed the committee members that the Health Department is already experiencing waiting lists for services. The balance facing the Health Department is to be able to provide acute care on the same day or the next day, and to work in chronic care management in a way that keeps people well. The Health Department served 48,000 patients last year, and there is a 12% growth in patients since then.*

**7.6 09-1248**

Joint resolution accepting an increase in the Lake County Tuberculosis Clinic Grant and approving an emergency appropriation for \$18,175.

*Irene Pierce explained this resolution.*

*Vice-Chair Kyle stated that there are several billion dollars earmarked for Community Health Centers in the stimulus package. Ms. Pierce confirmed that the Health Department is receiving \$1.3 million in stimulus money over two years to provide the staffing for the new Grand Avenue Clinic.*

*Amy McEwan explained that they are working with county departments to categorize and track the various grant programs that may qualify for funding under the stimulus package.*

**A motion was made by Member Mountsier, seconded by Member Stolman, that this resolution be recommended for adoption to the regular agenda.**

**Motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.7 09-1265

Joint resolution to approve the 2009 Annual Action Plan, accept the CDBG, HOME, ESG, and ADDI grants, approves emergency appropriations, and authorize the chairman to execute all necessary documents.

*Vern Witkowski explained this resolution, which totals up to \$6.1 million in federal funds.*

*Chair Paxton asked how the stimulus money be handled. Mr. Witkowski stated that the anticipated \$2.1 million in stimulus money will be dependent on what we are allowed to use it for. Mr. Witkowski hopes that part of the stimulus money can be used administratively to help fill vacancies in the department. Member Bassi requested an update on the stimulus money at an upcoming Committee of the Whole.*

**A motion was made by Member Kyle, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.8 09-1266

Joint resolution to accept the 2008 Department of Housing and Urban Development's Continuum of Care Homeless Assistance grant award, approve an emergency appropriation, and authorize the County Board chair to execute the necessary documents.

*Joel Williams explained this resolution awarding \$1,609,603 in 2007 Continuum of Care Homeless Assistance funds, which will fund all of our renewal projects. There is money in this grant for the Planning Department to hire a person to manage the Homeless Management Information System; a federally mandated system which will allow us to keep track of the clients and the different programs that they take advantage of. Mr. Williams then updated the Committee on the results of the recent homeless census count, which was conducted overnight and resulted in a count of 367 people.*

**A motion was made by Member Kyle, seconded by Member Stolman, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.9 09-1261

Presentation of the Winchester House Market Study and Financial Report update. Information only.

*This item was removed from the agenda.*

**A motion was made by Member O'Kelly, seconded by Member Stolman, that this resolution be removed from the agenda. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.10 09-1309

Joint resolution authorizing the Purchasing Agent to enter into a contract with Plunkett Raysich Architects, LLP of Milwaukee, Wisconsin for Architectural and Engineering Services for the design of a replacement skilled nursing care facility in the amount of \$1,565,000 and approve an emergency appropriation in the amount of the contract.

**A motion was made by Member O'Kelly, seconded by Member Stolman, that this resolution be removed from the agenda. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**Revenue, Records & Legislation**

7.11 09-1234

Joint Resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, County Treasurer and Ex-Officio County Collector, may be deposited.

**A motion was made by Member Paxton, seconded by Member Stolman, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**Public Works & Transportation**

7.12 09-1268

Joint resolution to approve a mutual aid agreement between Lake County and the Illinois Public Works Mutual Aid Network.

*Kent McKenzie explained this resolution in conjunction with item 7.34. (see item 7.34 for more detail)*

**A motion was made by Member Kyle, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.13 09-1278

Joint resolution authorizing the execution of an agreement between the State of Illinois and Lake County for the proposed improvements to the intersections of IL Rte. 83 with Grass Lake Road (*County Highway 18*) and IL Rte. 83 and North Avenue (*County Highway 3*). This resolution also appropriates \$20,000 of Matching Tax funds for this improvement designated as Section 02-00999-03-TL.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.14 09-1279

Joint resolution appropriating \$125,000 of Motor Fuel Tax funds to provide crack seal of bituminous and concrete pavement, where necessary, on various county

highways and designated as Section 09-00000-11-GM.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**7.15 09-1280**

Joint resolution appropriating \$275,000 of Motor Fuel Tax funds to provide for the bituminous pavement patching, where necessary, on various county highways and designated as Section 09-00000-12-GM.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**7.16 09-1281**

Joint resolution authorizing the execution of an addendum to an agreement between the State of Illinois and Lake County for the proposed improvements to the intersection of Casey Road (*County Highway 48*) and US Route 45 and designated as Section 02-00262-01-WR.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**7.17 09-1283**

Joint resolution appropriating \$50,000 of Matching Tax funds for the resurfacing of portions of the Washington Street (*County Highway 45*) bike path east of Hainesville Road (*County Highway 24*) and also the Millennium Bike Path along Hawley Street (*County Highway 70*) from Midlothian Road (*County Highway 48*) to the Lakewood Forest Preserve and designated as Section 09-00000-10-RS.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**7.18 09-1284**

Joint resolution appropriating \$160,000 of County Bridge Tax funds for the replacement of the corrugated culvert pipe beneath Grass Lake Road (*County Highway 18*) for the Sun Lake drain and designated as Section 07-00075-13-DR.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman



7.19 09-1289

Joint Committee action item approving IDOT Change Order No. 6 and final consisting of a reduction of \$28,892.76 for final balancing revisions to the contract for the Rollins Road improvement from IL Rte. 83 to Drury Lane and designated as Section 99-00080-47-WR.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.20 09-1290

Joint Committee action item approving Change Order No. 10 in the amount of \$81,254.33 for required revisions to the contract for the Deerfield Road Bike Path from Saunders Road to Wilmot Road and designated as Section 02-0034-01-BT.

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.21 09-1291

Joint resolution appropriating \$35,000 of Matching Tax funds to provide for the removal, replacement or refurbishment of pavement markings on the concrete pavement of various county highways and designated as Section 09-00000-06-GM.

**A motion was made by Member Stolman, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.22 09-1292

Joint resolution appropriating \$990,000 of Motor Fuel Tax funds to provide for the removal, replacement or refurbishment of thermoplastic pavement markings on the bituminous pavements of various county highways and designated as Section 09-00000-07-GM.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.23 09-1293

Joint resolution appropriating \$265,000 of Motor Fuel Tax funds to provide for the removal, and replacement of raised reflective pavement markers on various county highways throughout the county highway system and designated as Section 09-00000-08-GM.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.24 **09-1294**

Joint resolution authorizing execution of an agreement between the State of Illinois and the Lake County for the improvements to the traffic control signals at the intersection of Stearns School Road (*County Highway 74*) and US Route 41. This resolution appropriates \$15,000 of Matching Tax funds for this improvement designated as Section 09-00222-01-TL.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.25 **09-1295**

Joint resolution appropriating \$120,000 of Motor Fuel Tax funds for the 2009 traffic signal equipment upgrade at various intersections for LED signal installations and along with battery backups, and designated as Section 09-00000-13-GM.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.26 **09-1296**

Joint resolution authorizing execution of an agreement between the State of Illinois and the Lake County for the improvements to the traffic control signals at the intersections of Casmir Pulaski Drive and IL Rte. 131, Washington Street and IL Rte. 131 and Sunset Avenue and IL Rte. 131. This resolution appropriates \$30,000 of Matching Tax funds for this improvement designated as Section 09-00999-06-TL.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.27 **09-1297**

Joint resolution authorizing the execution of an agreement between the State of Illinois and the Lake County for the improvements to the traffic control signals at the intersection of Martin Luther King Jr. Drive (*County Highway 54*) and IL Rte. 131. This resolution appropriates \$30,000 of Matching Tax funds for this improvement designated as Section 09-00124-10-TL.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.28 09-1299

Joint resolution authorizing application for a grant from the Illinois Department of Natural Resources "Illinois Trails Grant and Aid Program" for the construction of three trail section links in the Prairie Crossing Bike Path along Midlothian Road (*County Highway 48*) between IL Rte. 176 and Peterson Road (*County Highway 20*) and designated as Section 09-00171-13-BT.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.29 09-1300

Joint resolution appropriating \$40,000 of Matching Tax funds for title commitments, property appraisals, other advance right-of-way costs and property acquisition costs associated with the proposed reconstruction of North Avenue (*County Highway 3*) from Deep Lake Road (*County Highway 36*) to IL Rte. 83 and designated as Section 03-00119-09-WR; and authorizes the execution of a professional services agreement to negotiate and acquire needed easements and rights of entry agreements.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.30 09-1301

Joint resolution authorizing the execution of a contract for professional services for the provision of signal system enhancements including the provision of a fully functional and integrated traffic signal system and equipment upgrade at a maximum cost of services described of \$2,212,000; and appropriates \$2,500,000 of the ¼% Sales Tax for Transportation and Public Safety funds and designated as Section 09-00268-08-TL.

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.31 09-1305

Joint resolution appropriating \$40,000 of Motor Fuel Tax funds for the construction of a temporary left-turn lane at the intersection of Wadsworth Road (*County Highway 17*) and Cambridge Boulevard and designated as Section 07-00033-15-CH.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.32 09-1306

Joint resolution appropriating \$3,000,000 of ¼% Sales Tax for Transportation and Public Safety funds for the resurfacing of Riverwoods Road (*County Highway 58*) from Deerfield Road (*County Highway 11*) to Half Day Road and designated as Section 07-00106-08-RS.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

7.33 09-1264

Joint resolution authorizing an agreement with Syn-Tech Systems, Inc., Tallahassee, FL to upgrade the Fuel Management System at the Division of Transportation (*DOT*), Libertyville, IL in the amount of \$36,567.20.

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**Financial & Administrative**

*Member Stolman left the meeting at this point.*

7.34 09-1267

Resolution to approve the revised Lake County Emergency Operations Plan and accept related memoranda of understanding and agreements.

*Kent McKenzie explained this resolution approving the revised Lake County Emergency Operations Plan. They have been working with a collaborative emergency management team to streamline this plan and to restructure the way we do business in an emergency to be consistent with the way we do business every day. Mr. McKenzie is working on specific implementation documents such as graphical and step by step flow charts showing the roll of each person in the disaster.*

**A motion was made by Member Mountsier, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

7.35 09-1177

Joint resolution ratifying an Emergency Procurement authorized by the Director of Finance and Administrative Services with New Generation Consultants Inc, in Des Plaines, IL, for Consulting Services to upgrade the current Oracle environment to the latest eBusiness suite of applications.

*Gary Gordon explained this resolution, explaining that it was inadvertently left off of the agenda last month so it is now considered an emergency procurement. Mr. Gordon stated that most of this upgrade will be done in-house in an effort to save money.*

**A motion was made by Member Mountsier, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**7.36 09-1254**

Resolution authorizing emergency appropriations for FY 2009 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

*Rich Hentschel explained this resolution.*

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**7.37 09-1255**

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

*Rich Hentschel explained this resolution.*

**A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**7.38 09-1256**

Resolution authorizing a one-year lease with Patrick Kuebker, Gurnee, IL for Lease of the County Property for Farming in the amount of \$8,100.

*Gary Gordon explained this resolution.*

**A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Present:** 1 - Member Bassi

**Not Present:** 1 - Member Stolman

**7.39 09-1244**

Committee Action approving the Years of Service Recognition Program.

*Due to last week's Committee cancellation, it is requested that this item be approved after the event has occurred.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**8. Executive Session**

**9. County Administrator's Report**

*Mr. Gordon reported that he has been meeting with State's Attorney Waller, and they are preparing to award a contract to a collection agency for collections.*

**9.1 Continuation of Discussion of Job Order Contracting(JOC) guidelines for Lake County**

*Gary Gordon continued the discussion regarding the status of the Job Order Contracting (JOC) guidelines. He explained the selection criteria checklist and the project guideline and project development protocol. He also distributed a list of historic projects that would have qualified for the JOC Program.*

**10. Adjournment**

**A motion was made by Member O'Kelly, seconded by Member Bassi, that this meeting adjourn at 2:50 p.m. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

*Minutes prepared by Mary Otahal.*

*Respectfully submitted,*

\_\_\_\_\_  
*Chairman*

\_\_\_\_\_  
*Vice-Chairman*

\_\_\_\_\_  
*Financial & Administrative Committee*