

# Lake County Illinois

*18 N. County Street (10th FL), Waukegan, IL 60085  
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AT&T Uverse Ch 99, & at the County Building*



## Agenda Report - Final

Thursday, May 6, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <https://bit.ly/2PBIneP>

### **Financial & Administrative Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

**PUBLIC VIEWING:** This meeting will be recorded and live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment.

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV> .

Individuals providing Public Comment will be recorded and will provide the following information:

- \* Meeting: F&A Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

0 [21-0069](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 12.30.20](#)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.19)**

**\*APPROVAL OF MINUTES\***

8.1 [21-0691](#)

Minutes from April 1, 2021.

**Attachments:** [F&A 4.1.21 Minutes - Final.pdf](#)

8.2 [21-0743](#)

Minutes from April 8, 2021.

**Attachments:** [F&A 4.8.21 Minutes - Final.pdf](#)

**\*HEALTH & COMMUNITY SERVICES\***

8.3 [21-0703](#)

Joint resolution accepting the Illinois Department of Public Health (IDPH) grant and authorizing an emergency appropriation in the amount of \$170,000 for the Illinois Breast and Cervical Cancer Program.

- The \$170,000 IDPH grant will be used for medical and radiological fees to support the program.
- The \$170,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [IBCCP](#)

8.4 [21-0704](#)

Joint resolution accepting the Northwestern University grant and authorizing an emergency appropriation in the amount of \$32,500 for the Keep It Up grant.

- The \$32,500 Northwestern University grant will be used for supplies and to offset

existing staff salary and fringe benefits.

- The \$32,500 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY21 budget.
- The grant award will be for the period June 1, 2019 through May 30, 2022.

**Attachments:** [Keep It Up](#)

**8.5** [21-0705](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$7,056 for the Crisis Residential grant.

- The \$7,056 IDHS grant will fund replacement client furniture.
- The \$7,056 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [Crisis Residential](#)

**8.6** [21-0706](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$6,744 for the Crisis Staffing grant.

- The \$6,744 IDHS grant will fund computer equipment, program supplies, and offset existing salary and fringe benefits.
- The \$6,744 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [Crisis Staffing](#)

**8.7** [21-0707](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$17,250 for the Drop In Center grant.

- The \$17,250 IDHS grant will be used to fund program supplies.
- The \$17,250 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2021 through June 30, 2022.

**Attachments:** [Drop In](#)

8.8 [21-0708](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$2,097 for the Juvenile Justice grant.

- The \$2,097 IDHS grant will be used to offset existing salary and fringe benefits.
- The \$2,097 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [Juvenile Justice](#)

8.9 [21-0709](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$5,820 for the Mental Health Community Integrated Living Arrangement grant.

- The \$5,820 IDHS grant will be used to offset existing salary and fringe benefits.
- The \$5,820 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [MH CILA](#)

8.10 [21-0710](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$2,200 for the Outpatient Fitness and Restoration grant.

- The \$2,200 IDHS grant will fund computer equipment and offset existing salary and fringe benefits.
- The \$2,200 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [OFR](#)

8.11 [21-0711](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$902 for the Psychiatric Medication grant.

- The \$902 IDHS grant will fund medications.
- The \$902 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year

(FY) 2021 budget.

- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [Psych Meds](#)

**8.12** [21-0712](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$5,465 for the Supervised Residential grant.

- The \$5,465 IDHS grant will be used to offset existing salary and fringe benefits.
- The \$5,465 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [Supervised Residential](#)

**8.13** [21-0713](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$5,107 for the Supported Residential grant.

- The \$5,107 Illinois Department of Human Services grant will be used to offset existing salary and fringe benefits.
- The \$5,107 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [Supported Residential](#)

**8.14** [21-0632](#)

Joint resolution approving the Program Year (PY) 2021 United States Department of Housing and Urban Development (HUD) Annual Action Plan (AAP) and authorizing an emergency appropriation in the amount of \$81,605.74.

- Lake County is the recipient of HUD Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) entitlement funding.
- As a condition of entitlement funds HUD requires the development and submission of a Housing and Community Development AAP.
- The PY 2021 AAP includes annual funding recommendations totaling \$4,299,274 CDBG, \$2,122,834 HOME, \$225,934 ESG and \$381,531 Lake County Affordable Housing Program (LCAHP) Funds.
- The PY 2021 AAP includes amendments to prior year projects including changes to project scope, project expansion, grant consolidation and allocation of new revenue made available through program income and prior year funds.

- The PY 2021 AAP was approved by the Lake County Housing and Community Development Commission (HCDC) on April 14, 2021.
- A total of \$15,856 of LCAHP, \$26,141.69 of CDBG and \$39,608.05 of HOME program income has been generated and has not been previously appropriated.
- The program income received was the result of loan payments in the amount of \$15,000 and mortgage payoffs in the amount of \$66,605.74.

**Attachments:** [PY21 AAP DRAFT.pdf](#)

[Emergency Appropriation 2021-05 - Program Income.pdf](#)

**\*FINANCIAL & ADMINISTRATIVE\***

**Financial and Administrative Services**

**8.15** [21-0722](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2021.

- Line-item transfers in various funds between line-items in FY 2021 budget are needed to align the budget with correct expense accounts.
- The County Board must approve line-item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.
- This action does not increase budget authority; it simply transfers previously approved budget authority.

**Attachments:** [May-21 LIT - Final](#)

**8.16** [21-0721](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2021 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each FY, it is necessary to “carry over” unspent budget authority from one FY to the next under certain conditions as defined in the County's Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2020 and uncompleted or ongoing projects.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2020 to FY 2021.

**Attachments:** [May-21 Carryovers - Final.pdf](#)

**8.17** [21-0723](#)

Resolution ratifying emergency procurements from Fund 745, the CARES Act Coronavirus Relief Fund.

- Lake County was a recipient of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and

Economic Security Act (“CARES Act”), which established a Coronavirus Relief Fund.

- The CARES Act provides that payments from the Fund may only be used to cover costs that 1) are necessary expenditures incurred due to COVID-19, 2) were not accounted for in the Fiscal Year 2020 budget, and 3) were incurred during the period of March 1, 2020 through December 31, 2021.
- Lake County established a special revenue fund, Fund 745, the CARES Act Coronavirus Relief Fund for budgeting and accounting purposes only.
- These expenditures have been identified as emergency procurements which are obtained in circumstances which include, but are not limited to; situations threatening public health or safety, where immediate repairs to County property are necessary to protect or prevent against further loss or damage, prevent or minimize disruption to County Services, ensure integrity of County records, or avoid a lapse or loss of federal, state or donated funds.
- Pursuant to the Lake County Purchasing Ordinance Article 6, Section 103, emergency procurements over \$30,000 must be ratified by the County Board.

**Attachments:** [Purchase Orders over \\$30k for 8.1.2020 to 04.23.21](#)

8.18 [21-0788](#)

Monthly Finance Report.

**Attachments:** [Finance Monthly Report 050221.pdf](#)

8.19 [21-0655](#)

Resolution authorizing a line item transfer within the Lake County Circuit Clerk’s Fiscal Year (FY) 2021 General Fund Budget in the amount of \$15,000 to accommodate Trips and Training.

- Under the advisement of the State’s Attorney’s Office, a budgeted \$15,000 for Trips and Training should not be spent out of the Document Storage fund.
- The Document Storage Special Revenue Fund is statutorily required to cover only Document Storage related expenses. Trips and training are not appropriately allocated as an expense against the Document Storage Special Revenue Fund.
- Therefore, a line item transfer is necessary from Personnel to Contractuals within the General Fund budget to accommodate required training in the department. This transfer is made possible by a personnel reclassification that results in net savings in Fiscal Year 2021.

**REGULAR AGENDA**

**\*LAW & JUDICIAL\***

8.20 [21-0699](#)

Joint resolution accepting the John D. and Catherine T. MacArthur Foundation Safety and Justice Grant, approving staff augmentation, community outreach, data sharing and funding for contract staffing for the Wellness Center authorizing an

emergency appropriation in the amount of \$700,000.

- In February 2017, the Lake County Sheriff's Office (LCSO) was awarded a \$50,000 Jail Diversion High Utilizer Intensive Case Management Innovation grant from the John D. and Catherine T. MacArthur Foundation Safety and Justice Challenge (SJC) Innovation Fund. The LCSO served as the lead agency on the grant to reduce the reincarceration of persons with three or more jail bookings in twelve months referred to as jail high utilizers
- In October 2018, Lake County was awarded a \$700,000 SJC Implementation grant from the John D. and Catherine T. MacArthur Foundation to implement key strategies to reduce the jail population by 10 percent in two years.
- The Sheriff's Office received notification on February 9, 2021, that it had been awarded an additional \$700,000 grant allowing for staff augmentation, extended community outreach, data sharing and funding for contract staffing for the Wellness Center.
- This grant will allow the expanded COaST Program to respond in near real time and provide peer support follow up.
- The grant will fund one full-time employee (1.0 FTE) Data Analyst/Coordinator in the State's Attorney's Office for two years, one full-time employee (1.0 FTE) Grant Equity Coordinator in the Sheriff's Office for two years, one part-time (.15 FTE) Project Director in the State's Attorney's Office for two years, and one part-time (.40 FTE) COaST Social Worker from the Health Department for two years.

**Attachments:** [MacArthur Foundation Grant Agreement NO 20-1907-154129-CJ - SJC-L](#)

**8.21** [21-0639](#)

Joint resolution approving an Intergovernmental Agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Volo (Volo) from May 1, 2021 to April 30, 2024, in the amount of \$2,128,357.75.

- The LCSO has provided police services to Volo for 16 years.
- Volo and the LCSO have agreed on terms to continue the police services contract for an additional three-year period from May 1, 2021 through April 30, 2024.
- The contract includes a continuation of current services for two eight and a half hour shifts per day, for a total of 17 hours per day, every day of the year.
- The Lake County State's Attorney's Office, the Lake County Finance Department and the Lake County Risk Department have reviewed and approved this renewal contract.
- Volo will reimburse 100 percent of the cost of the two contracted deputy positions for all three years.

**Attachments:** [2021-2023 VOLO Contract](#)

8.22 [21-0729](#)

Joint resolution authorizing a contract with Tyler Technologies, Public Safety Division, Troy Michigan, in the amount of \$1,355,568 for licensing, software and implementation services for the replacement of the Lake County Emergency Telephone Service Board (ETSB) Computer Aided Dispatch (CAD) and Mobile Messaging Software.

- A Consortium of 21 Public Safety Entities, with Lake County acting as the administrative agent, issued a Request for Proposal (RFP) to contract for a scalable, shared, integrated, enterprise family of systems (computer aided dispatch, mobile data, records management, and jail management) to support 9-1-1 services, emergency dispatch services, and records management for partner municipalities and agencies throughout Lake County.
- The RFP was extended to 47 vendors and proposals were received from nine vendors.
- In accordance with the evaluation criteria established in the RFP, the Consortium's selection team reviewed and determined that the proposal submitted by Tyler Technologies, Public Safety Division, Troy, Michigan is the most qualified and favorable proposal for the Lake County ETSB and the 9-1-1 Consortium.
- The contract includes the software, professional services, implementation services, training costs in a contract amount of \$1,355,568.
- A separate contract for hardware will be funded and awarded by the ETSB.
- Ongoing software maintenance and third-party hardware, software, and services may be annually renewed and are estimated in the annual amount of \$181,681 for years two through five with an annual increase not to exceed three percent and not to exceed four percent for years six through 10.
- The Lake County ETSB is the Consortium's executive agent for this scalable, shared, integrated, enterprise CAD and mobile messaging software.

**Attachments:** [2027 Request for Proposal - Integrated CAD, RMS Fire, JMS and Mobil](#)  
[Scoring Matrix - Consolidated](#)  
[Tyler Vendor Disclosure Form](#)  
[2021-04-20 LICENSE AND SERVICES AGREE \(CAD\) - 4.28.21 - Clean](#)  
[Redacted - FINAL Investment Summary - Lake County ETSB IL CADMo](#)

8.23 [21-0730](#)

Joint resolution authorizing a contract with Tyler Technologies, Public Safety Division, Troy, Michigan, in the amount of \$2,831,209 for licensing, software and implementation services for the replacement of the Lake County Sheriff's Office Records Management System (RMS), Jail Management System (JMS), E-Citation, and E-Crash Software.

- A Consortium of 21 Public Safety Entities, with Lake County acting as the administrative agent, issued a Request for Proposal (RFP) to contract for a

scalable, shared, integrated, enterprise family of systems (computer aided dispatch, mobile data, records management, and jail management) to support 9-1-1 services, emergency dispatch services, and records management for partner municipalities and agencies throughout Lake County.

- The RFP was extended to 47 vendors and proposals were received from nine vendors.
- In accordance with the evaluation criteria established in the RFP, the Consortium's selection team reviewed and determined that the proposal submitted by Tyler Technologies, Public Safety Division, Troy, Michigan is the most qualified and favorable proposal for Lake County and the 9-1-1 Consortium.
- The contract includes the software, professional services, implementation services, and training costs in a contract amount of \$2,831,209.
- Ongoing software maintenance and third-party hardware, software and services may be annually renewed and are estimated in the annual amount of \$426,336 for years two through five with an annual increase not to exceed three percent and not to exceed four percent for years six through 10.
- The Lake County Sheriff's Office is the Consortium's executive agent for this scalable, shared, integrated, enterprise RMS, JMS, E-Citation, and E-Crash software.

**Attachments:** [20027 Request for Proposal - Integrated CAD, RMS Fire, JMS and Mobil](#)

[Scoring Matrix - Consolidated](#)

[Tyler Vendor Disclosure Form](#)

[2021-04-28 LICENSE AND SERVICES AGREE \(RMS\) - Final](#)

[Redacted - FINAL Investment Summary - Lake County IL RMSFBR 4.2'](#)

#### **\*HEALTH & COMMUNITY SERVICES\***

##### **8.24 [21-0701](#)**

Joint resolution for Emergency Appropriation for Vaccination Efforts from the Health Department Fund Balance.

- An emergency appropriation in an amount of \$2,596,690 from the Health Department Fund balance is necessary for Fiscal Year (FY) 2021 to provide for Mass Vaccination POD sites.

##### **8.25 [21-0702](#)**

Joint resolution accepting the Illinois Primary Health Care Association grant and authorizing an emergency appropriation in the amount of \$2,333,333 for the Pandemic Health Navigator Program grant.

- The \$2,333,333 Illinois Primary Health Care Association grant will be used to support salaries, fringe benefits, computer, operational and medical supplies, computer equipment, contractual services, telecommunications, education, and training.
- The \$2,333,333 in additional grant funding has not been previously appropriated

because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.

- The grant award will be for the period February 1, 2021 through December 31, 2021.

**Attachments:** [PHNP](#)

**8.26** [21-0728](#)

Joint resolution authorizing the Workforce Development Department to enter into Summer Youth Worksite Agreements with public, private or nonprofit organizations to host youth onsite as part of the Lake County Summer Youth Work Experience Program.

- Workforce Development administers the Lake County Summer Youth Work Experience Program. The Summer Youth Program provides eligible youth a meaningful work experience.
- Onsite, subsidized work experiences will be at public, governmental, private and nonprofit organizations. Youth will be scheduled to work up to 25 hours weekly for four to six earning \$9 per hour.
- Workforce Development has identified 12 worksites that have the capacity to host 88 youth and will continue to identify additional worksites.
- The Worksite Agreement outlines the responsibilities of the participating worksites and Lake County.
- This joint resolution authorizes the County Board Chair or their designee to sign the agreements.

**Attachments:** [Worksite Agreement 2021](#)

[SYEP Worksites 2021](#)

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

**8.27** [21-0714](#)

Joint resolution authorizing a Highway Authority Agreement and Supplemental Highway Authority Agreement between Lake County, the City of North Chicago, and AbbVie related to AbbVie property located at the intersection of 14th Street and Sheridan Road in North Chicago, Illinois.

- AbbVie owns property at 1410 Sheridan Road in North Chicago, adjacent to the 14th Street right-of-way, which has or had leaking underground storage tanks.
- AbbVie is conducting corrective action in response to the release and has requested a No Further Remediation (NFR) letter from the Illinois Environmental Protection Agency (EPA) to enable the use and redevelopment of the property.
- As a condition of granting a NFR letter, the Illinois EPA requires that property owners enter into standard Highway Authority Agreements stating rights and obligations relative to contaminants that may have been released into nearby highway rights-of-way.
- Lake County also requires a Supplemental Highway Authority Agreement with

additional rights and obligations above and beyond what is stipulated in the Highway Authority Agreement.

- Since Lake County has jurisdiction over 14th Street and previously granted local permitting and maintenance authority to the City of North Chicago, it is necessary that both agencies be party to the agreements.

**Attachments:** [21-0714 Highway Authority Agreement, 14th St.](#)

[21-0714 Supplemental Highway Authority Agreement, 14th St.](#)

[21-0714 Location Map, 14th St at Sheridan Rd](#)

**8.28 [21-0715](#)**

Joint resolution authorizing an agreement with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, at a cost of \$162,525, for Phase I preliminary engineering and Phase II design engineering services to replace two culverts crossing on Stearns School Road at Mill Creek, and appropriating \$195,000 of County Bridge Tax funds.

- Two culverts on Stearns School Road at Mill Creek need replacement.
- A consulting engineering firm will be utilized to provide Phase I preliminary engineering and Phase II design engineering services for this improvement.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. Seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program, and designated as Section 20-00235-02-BR.

**Attachments:** [21-0715 Stearns School Road Bridge Ph II Eng Proposal](#)

[21-0715 Vendor Disclosure, HLR](#)

[21-0715 Location Map, Stearns School Rd Bridge](#)

**8.29 [21-0716](#)**

Joint resolution authorizing an agreement with Bravo Company Engineering, Lisle, Illinois, for Phase II design engineering services for the resurfacing of Hawley Street, at a maximum cost of \$299,961.56, and appropriating \$360,000 of Matching Tax funds.

- A consulting firm will be utilized to complete these Phase II design engineering services.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has

been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.

- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program with construction targeted in 2022, and designated as Section 20-00999-79-RS.

**Attachments:** [21-0716 Hawley Street Resurfacing Ph II Eng Proposal](#)

[21-0716 Vendor Disclosure, Bravo](#)

[21-0716 Location Map, Hawley Street](#)

**8.30** [21-0717](#)

Joint resolution appropriating a supplemental amount of \$110,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of \$86,554 for the intersection improvement of Wadsworth Road at Lewis Avenue.

- Wadsworth Road at Lewis Avenue will be improved by adding turn lanes, modifying the traffic signal, and adding pedestrian accommodation including a connection to the regional Robert McClory Bike Path.
- The Lake County Division of Transportation has secured a federal Congestion Mitigation and Air Quality (CMAQ) grant that will cover up to \$2,786,960 of the construction costs.
- The Lake County Board, at its October 11, 2016 meeting, approved an appropriation of \$600,000 of ¼% Sales Tax for Transportation funds and a consultant agreement with RS and H Inc., St. Charles, Illinois, at a cost of \$498,506.90.
- Change orders need to be approved by the standing committees for cumulative net increases over 10 percent. The sum of all contract change orders to date is \$188,002, which represents a 37.71 percent increase over the original awarded contract amount.
- This project is included in the Transportation Improvement Program with construction anticipated to begin in 2022, and designated as Section 13-00055-06 -WR.

**Attachments:** [21-0717 Committee Action Memo, Wadsworth at Lewis](#)

[21-0717 Supplement 2 Justification Ltr., Wadsworth at Lewis](#)

[21-0717 Vendor Disclosure, RS&H](#)

[21-0717 Location Map, Wadsworth at Lewis](#)

**\*FINANCIAL & ADMINISTRATIVE\***

**Treasurer's Office**

8.31 [21-0754](#)

Treasurer's Office Annual Update.

**Finance and Administrative Services**

8.32 [21-0745](#)

Director's Report - Finance and Administrative Services.

**Human Resources**

8.33 [21-0746](#)

Director's Report - Human Resources.

**Enterprise Information Technology**

8.34 [21-0753](#)

Enterprise Information Technology Annual Update.

**Attachments:** [Enterprise IT Annual Update F&A 05.06.2021 \(Final\).pdf](#)

8.35 [21-0747](#)

Director's Report - Enterprise Information Technology.

**Facilities and Construction Services**

8.36 [21-0731](#)

Resolution authorizing an agreement with TriMark Marlinn LLC, Bedford Park, Illinois, for the purchase of a replacement dishwasher for the Lake County Jail in the amount of \$77,529.48.

- There is a need to replace the current dishwasher at the Lake County Jail.
- Facilities identified a cooperative purchasing contract with TriMark Marlinn LLC, Bedford Park, Illinois, through Sourcewell to procure the replacement equipment that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- The current term of the Sourcewell contract expires on November 8, 2022.

**Attachments:** [Award Information Tri-Mark](#)

[Vendor Disclosure 04-23-2021](#)

[Lake County Jail Hobart Dishmachine](#)

8.37 [21-0735](#)

Resolution authorizing an agreement with Stanley Convergent Security Solutions, Inc., Fisher, Indiana, for routine inspections and preventative maintenance of the detention program logic control system for the Babcox Justice Center and the Depke Juvenile Facility in the estimated annual amount of \$100,000.

- Detention program logic control (PLC) systems are installed at the Babcox Justice Center and Depke Juvenile Complex facilities.
- To maintain the current level of service for the equipment there is a need for ongoing semi-annual inspections of equipment and software maintenance for the PLC system.
- Facilities and Construction Services identified a cooperative purchasing contract with Stanley Convergent Security Solutions, Inc., Fisher, Indiana, through Sourcwell to procure routine inspections and preventative maintenance of the PLC system by the original equipment manufacturer that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- The current term of the Sourcwell contract expires on April 22, 2025 and allows for one additional one-year renewal through April 22, 2026.
- This resolution authorizes the cooperative purchasing contract with Stanley Convergent Security Solutions, Inc. in the estimated annual amount of \$100,000 in Fiscal Year 2021 and approves the continued use of the contract based on renewal, approved hourly rates and equipment costs for future needs as budgeted.

**Attachments:** [Award Information Stanley](#)

[Q218022 - Lake Co., IL - 3-year Labor & Material Premium Agreement 24](#)

[Stanley Convergent Contract 030421 Signed](#)

[Vendor Disclosure Form](#)

8.38 [21-0748](#)

Director's Report - Facilities and Construction Services.

**County Administrator's Office**

8.39 [21-0787](#)

Committee action amending the Fiscal Year 2021 Lake County Budget allocating \$1,300,000 from the Capital Improvement Fund, Construction Capital Projects for Phase Two and Phase Three design and planning of the Consolidated Emergency Operations Center (EOC), 911 Dispatch Center, and Lake County Emergency Telephone System Board (ETSB) Facility on the Libertyville Campus.

- The Lake County Capital Improvement Plan (CIP) prioritization list was approved by the County Board on September 08, 2020.

- As part of the FY 2021 Capital Improvement Program budget, \$2,500,000 was allocated for the demolition of Winchester House (the County Board's number one priority).
- On April 13, 2021, a resolution emergency appropriated \$5,000,000 to fully fund the demolition of Winchester House.
- With the demolition of Winchester House fully funded, \$1,300,000 of the FY 2021 Capital Improvement Funds is available for the Phase Two and Phase Three design and planning of the Board's next highest priority, the Consolidated EOC, 911, and ETSB Facility.
- All proposed work will be procured and executed in accordance with established Lake County Purchasing ordinances, policies, and procedures.

**8.40** [21-0682](#)

Ordinance authorizing the creation of a Lobbyist Registration Program in Lake County.

- In December 2019, the Financial and Administrative Committee requested that staff review the possibility of creating a Lobbyist Registration Ordinance in Lake County for the purpose of increasing transparency.
- Staff completed research and presented options and a draft ordinance in February 2020. Further direction was received to return to the committee for adoption.
- The ordinance establishes a lobbyist registration program in Lake County, providing specifics on who needs to apply and in what situations. The Lake County Clerk's Office will manage the program.

**Attachments:** [Lobbyist Registration - Final 050321.pdf](#)

**8.41** [21-0749](#)

Resolution authorizing the execution and delivery by the County of Lake, Illinois, of an Assignment and Assumption Agreement and Related Documents Relating to a Land Use Restriction Agreement Entered into by Said County at the Time of Issuance of its Variable Rate Demand Multifamily Housing Revenue Bonds (Rosewood Apartments Project) Series 2004, and Other Provisions in Connection Therewith.

- In 2004, Lake County issued \$8,800,000 in tax-exempt bonds to finance the acquisition and improvement of affordable housing at the Rosewood Apartments, 318 W. Forest Avenue, Round Lake.
- In order to maintain the tax-exempt status of the bonds as well as maintain Section 8/Housing Unit and Development (HUD) and other affordable housing assistance, the owner of the Apartments was required to agree to certain affordable housing covenants and commitments, which are contained in a Land Use Restriction Agreement among Rosewood Apartments Limited Partnership, the bond trustee and Lake County.
- Rosewood Apartments Limited Partnership now proposes to sell the Apartments to Harmony Housing Advisors, Inc. and use proceeds from the sale to pay off the balance of the outstanding Bonds. Because the Apartments will continue to be

subject to the affordable housing covenants and commitments due to other continuing financing, Harmony Housing Advisors will continue to comply with those requirements.

- Lake County's consent is required to authorize the assignment of the obligations of the Land Use Restriction Agreement to Harmony Housing Advisors.

**Attachments:** [Assignment and Assumption Agreement - Rosewood Apartments](#)  
[Performance Security Agreement - Rosewood Apartments](#)  
[Resolution - LURA Assumption - Rosewood Apartments.pdf](#)  
[Rosewood Original Agreement](#)

**8.42** [21-0656](#)

Resolution authorizing a monthly auto allowance for the Lake County Circuit Clerk in the amount of \$583.33.

- An auto allowance is intended to cover typical costs of owning a vehicle, such as maintenance, wear-and-tear, insurance, registration, fuel and depreciation.
- The Circuit Clerk is required to travel and attend a variety of meetings/conferences/trainings throughout the city, county and state in the performance of her official duties, incurring expenses in the use of her own vehicle. The Circuit Clerk's responsibilities have substantially increased over the past year.
- The monthly allowance is a reasonable approximation of the aggregate costs associated with the Circuit Clerk's use of her vehicle in the performance of her duties.
- Having a monthly auto allowance as opposed to requiring the Circuit Clerk to provide a monthly detailed itemization of expenses for all local travel has precedent in DuPage County as well as with the Lake County Board Chair. It will provide a more efficient means to administratively process those expenses.
- The monthly auto allowance also provides the Circuit Clerk's annual budget with stability. The Circuit Clerk will have a specified monthly allotment vs. providing a different amount monthly.
- The \$583.33 monthly amount presented comes to a total of \$3,499.98, for the remainder of Fiscal Year (FY) 2021 (months of June through November.) This cost to Lake County is significantly lower than the cost of providing a vehicle for the Circuit Clerk (see attachment for vehicle cost analysis.)
- The Circuit Clerk is reducing a supervisor position budgeted with a total salary/benefit expense of \$86,938.30 to an M5 Trainer Position with a total salary/benefit expense of \$54,057.27. The net effect is a budget reduction of \$32,881.03 in the General Fund.

**Attachments:** [Vehicle Analysis 032621.pdf](#)

**9. County Administrator's Report**

**10. Executive Session**

11. **Members Remarks**

12. **Adjournment**

**Next Meeting: May 27, 2021**