

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, March 2, 2022

8:30 AM

Meeting held by video conference. The public can register to attend remotely at: <https://bit.ly/35faLtr>

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower (9th Floor, if needed), 18 N. County Street, Waukegan, Illinois.)

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Public Works, Planning and Transportation Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

0. [22-0027](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

Chair Durkin led the Pledge of Allegiance.

3. **Roll Call of Members**

Present 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**Electronic Attendance: All Members*

Others Present:

Abby Scalf, Communications

Adam Zawislak, Daily Herald

Alan Travis, Public

Alex Carr, Communications

Andy Hennessey, Public

Austin McFarlane, Public Works

Bob Springer, Planning, Building and Development

Brenda O'Connell, Planning, Building and Development

Carissa Casbon, Board Member

Carrie Johnson, Public

Catherine Sbarra, Board Member

Dan Belmont, Public

Dominic Strezo, Planning, Building and Development

Eric Steffen, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Errol Lagman, Finance

Frank, Public

Frank D'Andrea, Finance

Gary Gibson, County Administrator's Office

Harold Mitchell, Public

James Hawkins, County Administrator's Office

Janie Gandolfi, Public

Janna Philipp, County Administrator's Office

Jennifer Clark, Board Member

Jennifer White, Division of Transportation

Jim Love, Public

Joe Arcus, Planning, Building and Development
Joseph, Public
Judy Martini, Public
Kelcey Traynoff, Stormwater Management
Kevin Hunter, Board Member
Kevin Quinn, Communications
Krista Braun, Planning, Building, and Development
Kristy Cechini, County Board Office
Kurt Woolford, Stormwater Management
Lauren Alexander, Public
Linda Rubeck, Division of Transportation
Lori Dyke, Public
Marah Altenberg, Board Member
Marc Lubkeman, Public
Maria Gray, Public
Mary Crain, Division of Transportation
Matt Meyers, County Administrator's Office
Micah Thornton, Circuit Clerk's Office
Michael Wheeler, Finance
Mimi Lanfranchi, Public
Nick Principali, Finance
Pat Smarto, Public
Patrice Sutton, Finance
Paul Frank, Board Member
Peggy Kubalanza, Public
Rob, Public
Roberta Bieganowski, Public
Ron, Public
Sandy Hart, Board Member
Susan Pribyl, Public
Theresa Glatzhofer, County Board Office
Trent Tobias, Public
Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no public comments for items not on the agenda.

6. Chair's Remarks

There were no Chair's Remarks.

7. Unfinished Business

There was no Unfinished Business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.3)

PUBLIC WORKS

8.1 22-0325

Joint Committee Action authorizing Modification Number Two for Agreement # 20021 with Donohue Associates, Inc. of Sheboygan, Wisconsin, to provide construction engineering services for the Des Plaines River Water Reclamation Facility (DPR WRF) Dewatering Improvements.

Attachments: [22-0325 DPRWRF Donohue Mod 1](#)
[22-0325 DPRWRF Donohue Mod 2](#)
[22-0325 DPRWRF location map](#)
[22-0325 DPRWRF Donohue Vendor Disclosure Statement Executed](#)

A motion was made by Member Clark, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.2 22-0336

Joint resolution authorizing a contract with Menoni and Mocogni, Inc., Highland Park, Illinois, for the purchase of sand, gravel, stone, and spoil removal services in an estimated amount of \$272,150.

Attachments: [22-0336 Menoni and Mocogni Sand and Gravel Bid Tab](#)
[22-0336 Menoni and Mocogni Sand and Gravel Final Bid Sheets](#)
[22-0336 Menoni and Mocogni Sand and Gravel Vendor Disclosure Form](#)

A motion was made by Member Clark, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

DIVISION OF TRANSPORTATION

8.3 22-0242

Joint resolution authorizing emergency appropriations for Fiscal Year (FY) 2022 for the Lake County Division of Transportation (LCDOT) capital funds, for projects previously approved and for additional revenue that has been received for the previous fiscal year.

Attachments: [22-0242 FY2022 LCDOT Capital Funds Emergency Appropriation](#)

A motion was made by Member Clark, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

REGULAR AGENDA

PLANNING, BUILDING AND DEVELOPMENT

8.4 [22-0322](#)

Discussion of 2022 Work Plan for Planning, Building and Development Department

Attachments: [PWPT - 3.2 - PBD - Memo - 22 WorkPlan](#)

[PWPT - 3.2 - PBD - PPT - 22 WorkPlan](#)

Eric Waggoner, Planning, Building and Development (PBD) Director, noted a list of initiatives to potentially include in the PBD Department's 2022 Work Plan, pending Committee consensus. Director Waggoner introduced Krista Braun, Planning and Zoning Manager, who explained the initiatives currently in process including: watershed development ordinance update, short-term rental policy for unincorporated Lake County, building code update, and nature-based text amendments. Ms. Braun gave a brief recap of each initiative, followed by Committee Q&A.

Joe Arcus, Senior Planner, explained the suggested new policy initiatives including: sustainable development ordinance, native tree and plant initiative, dark sky and sustainable lighting initiative, and affordable housing. Mr. Arcus gave a brief recap of each new policy initiative, followed by Committee Q&A.

Public comments were received regarding the 2022 Work Plan for the PBD Department, specifically regarding short-term rentals in unincorporated Lake County. A list of those providing public comments and the method in which their comments were received are listed below. Comments are listed in alphabetical order by the first name of the commenter.

**Public comments in favor of allowing short-term rentals in unincorporated Lake County were received from:*

- Andy Hennessey (Zoom)*
- Lauren Alexander (Zoom)*
- Mike Clinton (In-person)*

**Public comments against allowing short-term rentals in unincorporated Lake County were received from:*

- Alan Travis (Written)*
- Augustina Brennan (Written)*

- Dr. Brent and Janie Gandolfi (Written)
- David Ratliff (Written)
- Denise Runge (Written)
- Frank Wsol (Written)
- Harold Mitchell (Zoom)
- Jim Love (Written)
- Lori Dyke (Written)
- Marc Lubkeman (Zoom & Written)
- Michael Ruggles (Written)
- Mimi Lanfranchi (Written)
- Nancy Lubkeman (Written)
- Phillip Smerz (Written)
- Susan Pribyl (Zoom)
- Trent Tobias (Zoom)

Director Waggoner engaged the Committee in a prioritization exercise regarding the 2022 Work Plan for the PBD Department. After a thorough discussion, the consensus of the Committee was to remove short-term rentals from the priority list. After a show of hands, the consensus of the Committee was to keep the remaining initiatives on the priority list.

Discussion ensued regarding the prioritization of new initiatives. Staff's recommendation for Committee consideration was to start with the native tree and plant initiative and affordable housing initiatives and then add on the sustainable development ordinance and dark sky and sustainable lighting initiatives. The consensus of the Committee was to follow the staff recommendation.

8.5 [22-0023](#)

Director's Report - Planning, Building and Development.

Eric Waggoner, Planning, Building and Development (PBD) Director, provided an update regarding communication about the waste hauling vendors. Director Waggoner noted that an email will go out to the Board with contact information for the new waste hauling vendors. Director Waggoner also noted that a postcard with contact information for the new waste hauling vendors is being developed by PBD to send to residents. The postcard is estimated to be mailed out next week. Additionally, Director Waggoner noted that waste hauling information will also be available on the home page of the County's website.

Discussion ensued.

DIVISION OF TRANSPORTATION

8.6 [22-0022](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, had nothing to report.

PUBLIC WORKS

8.7 [22-0024](#)

Director's Report - Public Works.

Austin McFarlane, Interim Director of Public Works, had nothing to report.

9. **County Administrator's Report**

There was no County Administrator's Report.

10. **Executive Session**

The Committee did not enter into Executive Session.

11. **Members' Remarks**

There were no Members' Remarks.

12. **Adjournment**

Chair Durkin declared the meeting adjourned at 11:07 a.m.

Next Meeting: March 30, 2022

Minutes prepared by Theresa Glatzhofer.

Respectfully submitted,

Public Works, Planning and Transportation Committee Chair