

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 1, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<http://bit.ly/3wovsO8>**

Public Works and Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:32 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 4 - Member Casbon, Chair Clark, Member Hunter and Vice Chair Maine

Absent 3 - Member Campos, Member Hewitt and Member Wasik

**Member Wasik was unable to attend the Committee meeting in person and did not meet the criteria for electronic attendance. Even though he was able to attend via electronic means and participated in Committee discussions, he must be marked as absent.*

Other Attendees:

In Person:

Abby Krakow, Communications

Alex Carr, Communications

Gary Gibson, County Administrator's Office

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Sandy Hart, County Board Chair

Shane Schneider, Division of Transportation

Theresa Glatzhofer, County Board Office

Electronically:

Austin McFarlane, Public Works

Cassandra Hiller, County Administrator's Office

Chuck Gleason, Division of Transportation

Gina Roberts, Board Member

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Joel Sensenig, Public Works

John Wasik, Board Member

Jolanda Dinkins, County Board Office

Jon Nelson, Division of Transportation

Julian Rozwadowski, Division of Transportation

Kevin Carrier, Division of Transportation

Kristy Cechini, County Board Office

Linda Rubeck, Division of Transportation

Marah Altenberg, Board Member

Mary Crain, Division of Transportation

Mary Ross Cunningham, County Board Vice Chair
Michael Klemens, Division of Transportation
Michael Wheeler, Finance
Mick Zawislak, Daily Herald
Nick Principali, Finance
Patrice Sutton, Finance
RuthAnne Hall, Purchasing
Sonia Hernandez, County Administrator's Office
Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.2)

MINUTES

8.1 23-0184

Committee action approving the Public Works, Planning and Transportation Committee minutes from October 26, 2022.

Attachments: [PWPT 10.26.22 Final Minutes](#)

A motion was made by Member Hunter, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Vice Chair Maine

Absent: 3 - Member Campos, Member Hewitt and Member Wasik

8.2 23-0183

Committee action approving the Public Works and Transportation Committee minutes from January 11, 2023.

Attachments: [PWT 1.11.23 Final Minutes](#)

A motion was made by Member Hunter, seconded by Member Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Vice Chair Maine

Absent: 3 - Member Campos, Member Hewitt and Member Wasik

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.3 [23-0162](#)

Joint resolution appropriating \$230,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation's (LCDOT) storm sewers for excavator dig requests along various County highways.

Attachments: [23-0162 Vendor Disclosure, USIC](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is an annual appropriation for the Joint Utility Locating Information for Excavators, Inc. (JULIE) for calls regarding underground excavation.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this joint committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Vice Chair Maine

Absent: 3 - Member Campos, Member Hewitt and Member Wasik

8.4 [23-0161](#)

Joint resolution authorizing an agreement with BLA, Inc., Itasca, Illinois, to provide Phase II professional engineering services for non-motorized travel improvements along Washington Street, between Sextant Drive and Almond Road, at a maximum cost of \$417,166 and appropriating \$500,000 of ¼% Sales Tax for Transportation funds.

Attachments: [23-0161 Consultant Agreement, BLA Inc.](#)
[23-0161 Location Map, Washington Street Bike Path](#)
[23-0161 Vendor Disclosure, BLA, Inc.](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is a bike path and sidewalk improvement for Washington Street, between Sextant Drive and Mainsail Drive.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this joint committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Vice Chair Maine

Absent: 3 - Member Campos, Member Hewitt and Member Wasik

8.5 [23-0164](#)

Joint resolution appropriating \$7,500,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvement of Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Attachments: [23-0164 Location Map, Deerfield Road](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that the intent of this appropriation is to purchase right-of-way to solve traffic congestion issues and create a bike path connection for Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Discussion ensued.

A motion was made by Vice Chair Maine, seconded by Member Hunter, that this joint committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Vice Chair Maine

Absent: 3 - Member Campos, Member Hewitt and Member Wasik

8.6 [23-0009](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, noted that Lake County DOT will be applying for federal funds, in conjunction with the Chicago Metropolitan Agency for Planning (CMAP), for the Deerfield Road, Cedar Lake Road, and Patriot Path projects.

Discussion ensued.

The consensus of the Committee was for staff to continue to pursue this federal funding.

PUBLIC WORKS

8.7 [23-0159](#)

Joint committee action approving Change Order Number One for the SEC Des Plaines River Siphon and Chamber Lining with Visu-Sewer of Illinois, LLC resulting in a net cost reduction of \$49,488 from \$252,500 to \$203,012.

Attachments: [23-0159 SEC Siphon Lining Neg Final CO#1 Committee Action Item 2020.](#)
[Visu Sewer Vendor Disclosure](#)

Austin McFarlane, Interim Director of Public Works, explained that some services were not needed for the Des Plaines River Siphon and Chamber Lining project, which resulted in a change order for cost reduction.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this joint committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Vice Chair Maine

Absent: 3 - Member Campos, Member Hewitt and Member Wasik

8.8 [23-0160](#)

Director's Report - Public Works.

Attachments: [23-0160 Service Line Inventory - Lead and Copper - v2](#)

Austin McFarlane, Interim Director of Public Works, gave a presentation regarding the service line inventory, during which he explained the approach for identifying lead service lines in Lake County. Interim Director McFarlane requested that the Committee and Board Members assist with public outreach and education for this inventory project.

Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Member Hunter briefly explained why lead service line pipes were such a common past practice.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:19 a.m.

Next Meeting: February 8, 2023

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on March 1, 2023, by the Public Works and Transportation Committee.