

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 3, 2013

1:00 PM

Assembly Room

Financial and Administrative Committee

1. Call to Order

Meeting was called to order at 1:03 p.m.

Present 6 - Chair Paxton, Vice Chair Pat Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent 1 - Member Sauer

Others present:

Aaron Lawlor, County Board Chair

Barry Burton, County Administrator's Office

Peter Kolb, Public Works

Paula Trigg, Division of Transportation

Willard Helander, County Clerk's Office

Walter Willis, SWALCO

Matt Guernary, R&G Inc.

Rodney Marion, Human Resources

Amy Pechacek, Human Resources

Jennie Vana, County Administrator's Office

Ryan Waller, County Administrator's Office

Amy McEwan, County Administrator's Office

Brooke Hooker, County Administrator's Office

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

Mike Gavin, Finance and Administrative Services

Anita Patel, Finance and Administrative Services

Patrice Sutton Burger, Finance and Administrative Services

Sabrina Cotta, Finance and Administrative Services

Chris Creighton, Finance and Administrative Services

Kurt Schultz, Finance and Administrative Services

Brandy Schroff, Finance and Administrative Services

Efran Heredia, Finance and Administrative Services

Larry Wollheim, Finance and Administrative Services

Sabrina Cotta, Finance and Administrative Services

Yvette Albarran, Finance and Administrative Services

Lorri Powell, Finance and Administrative Services

Brenda O'Connell, Planning Building and Development / Community Development

Kirk Talbott, IT

Michael Stevens, Lake County Partners

Susan Triphahn, Village of Round Lake Trustee

Keith Triphahn, Resident of Round Lake

Don Newby, Village of Round Lake Trustee

Jeannie Polydons

Keith Brin, Circuit Clerk

Terry Kuss, Planning, Building and Development

2. **Pledge of Allegiance**

Chair Paxton led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **13-0396**

Minutes from March 27, 2013.

A motion was made by Member Carlson, seconded by Member Rummel, that the minutes be approved. The motion carried by the following vote:

Aye: 5 - Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Abstain: 1 - Chair Paxton

Absent: 1 - Member Sauer

4. **Added to Agenda**

A motion was made by Member Rummel, seconded by Member Mandel, that item 7.29 be moved to the top of the agenda. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

5. **Public Comment**

There were no public comments.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

Law & Judicial

7.1 **13-0379**

Joint resolution authorizing a contract with Clark Construction Group, LLC of Chicago, Illinois for Construction Manager at Risk Services with a Guaranteed Maximum Price for the construction of the Lake County Criminal Courts Expansion Project including the first phase of services, Pre-Construction Services in the amount of \$125,000.

Matt Guarnery, R&G Inc., presented. Clark Construction Group, LLC is a national company that has their home base located in Chicago. Some of their local projects include extensive work at the Great Lakes Naval Base and the construction of the Takeda building in Deerfield. In the selection process Clark provided a 40 page budget analysis of Lake County's projected budget for the project. Clark provides a transparent budget process confirmed by the references spoken to. Clark Construction Group has also given Lake County a 1% contingency. The preconstruction will begin immediately upon the award of the agreement. Chair Paxton asked for clarification on what amount was being approved and Mr. Guarnery said the intent of this contract is to award Clark Construction the contract, but each stage will be brought back to the board for budget

approval. The Committee is approving \$125,000 for pre-construction and 9.6% construction fee. Lake County's architect will provide the design and Clark and the purchasing division will develop the front end contracting for sub-contractors. A public bid solicitation will be done through Lake County by a cooperative team of Lake County and Clark Construction. Member Mandel thanked staff and everyone working on the process. Barry Burton did note that there might be some owner initiated changes and unforeseen issues that are not in the guaranteed maximum price. Member Rummel identified that the fees do not reflect the low cost bidder and Clark Construction was chosen because of the overall services they provide. Mr. Guarnery did state that Clark Construction was a competitive bidder.

A motion was made by Member Mandel, seconded by Member Rummel, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.2 13-0361

Joint resolution authorizing a two-year contract, plus renewal options, with West Publishing Corporation, Eagan, MN for Online Legal Research Services in the estimated annual amount of \$210,038.80.

RuthAnne Hall, Finance and Administrative Services, presented.

A motion was made by Member Rummel, seconded by Member Mandel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

Health & Community Services

7.3 13-0250

Joint resolution authorizing an emergency appropriation and execution of the necessary documents to administer additional funding under the PY2011 Emergency Solutions Grant (ESG) from the US Department of Housing and Urban Development (HUD).

Brenda O'Connell, Planning Building & Development, indicated additional funding was received and an emergency appropriation was needed.

A motion was made by Member Carlson, seconded by Member Taylor, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.4 13-0378

Joint resolution authorizing execution of necessary documents to administer additional funding under the PY2012 Emergency Solutions Grant (ESG) from the US Department of Housing and Urban Development (HUD).

Brenda O'Connell, Planning Building & Development, indicated additional funding was received and will be distributed.

A motion was made by Member Carlson, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

Public Works & Transportation

7.5 13-0347

Joint resolution authorizing a contract with Professional Meters, Inc. in the amount of \$6,581,949 for the water meter replacement and fixed network automated meter reading system.

Peter Kolb, Public Works, presented. Mr. Kolb explained that a meter will be installed that transmits the readings on a secure signal. This will be promoted to our customers as a benefit to them. Part of the contract differentiates that the homeowners may incur cost of repair and public works may incur cost of repair depending on where the repair is needed.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.6 13-0335

Joint resolution authorizing a professional services agreement with Water Accountability, LLC in the amount of \$199,800 for construction management services for the water meter replacement and fixed network automated meter reading system.

Peter Kolb, Public Works, presented. Member Mandell inquired if there is availability to other members to join in on this bid and also if we can integrate the networks. Mr. Kolb explained that the agreement was designed to be able to extend this out to other municipalities. He also indicated that Purchasing sent notices to municipalities if they were interested in joining the bid.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.7 13-0338

Joint resolution authorizing the execution of a contract with Bolder Contractors, Inc. in the amount of \$256,000 for construction of the East Main Pump Station pipeline inspection gauge launching station.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.8 13-0388

Joint resolution authorizing execution of a Memorandum of Understanding regarding the establishment of a Special Service Area to fund the improvements needed to deliver Lake Michigan water.

Peter Kolb explained that a routing study would be completed prior to any work. There are options and we have to determine the best way to connect.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.9 13-0330

Joint resolution authorizing execution of a professional services agreement with Manhard Consulting, Ltd. in the amount of \$134,000 for engineering and surveying services related to the creation of Special Service Area.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.10 13-0384

Joint resolution authorizing an intergovernmental agreement between Lake County and the Lake County Forest Preserve District concerning inclusion of parcels owned by the Forest Preserve District within Special Service Area #16.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.11 13-0387

Joint resolution authorizing a third amendment to the First Amended and Restated Memorandum of Understanding (MOU) concerning the Northern Lake County Lake Michigan Water Planning Group efforts.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.12 13-0342

Joint resolution authorizing emergency appropriations in FY 2013 Lake County Division of Transportation (LCDOT) bond construction funds for projects previously approved, and for interest earned in 2012.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.13 13-0358

Joint resolution authorizing a contract to provide for the 2013 traffic signal equipment upgrade for existing traffic signal heads to LED and install Uninterrupted Power Supplies (UPS) at a maximum of 14 intersections, and designated as Section 13-00000-11-GM to Home Towne Electric, Inc., Lake Villa, Illinois, in the amount of \$97,155.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.14 13-0359

Joint resolution authorizing a contract for the resurfacing of Delany Road, from Wadsworth Road to Illinois Route 173, Dilleys Road, from Illinois Route 132 to Wadsworth Road, and Kilbourne Road, from Russell Road to the State Line, to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$3,612,689.56, and designated as Section 12-00999-33-RS.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.15 13-0362

Joint resolution authorizing a contract for the resurfacing of Monaville Road, from Cedar Lake Road to Illinois Route 83, to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$603,736.53, and designated as Section 12-00168-09-RS.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.16 13-0369

Joint resolution authorizing a contract for the microsurfacing of Wadsworth Road and Kilbourne Road to Microsurfacing Contractors, LLC, in the amount of \$343,225.08, and designated as Section 13-00999-43-RS.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.17 13-0370

Joint resolution authorizing a contract for the resurfacing of Hart Road, from Lake Cook Road to US Route 14, and Darrell Road, from Roberts Road to Illinois Route 176, to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$1,305,275.50, and designated as Section 12-00999-37-RS.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.18 13-0372

Joint resolution authorizing a contract for pulverization of existing pavement and the pavement resurfacing on various roads in the J.L. Shaw's Subdivision in the Antioch Township Road District to Payne & Dolan, Inc., Kenosha, Wisconsin, in the amount of \$159,521.38, and designated as Section 13-01152-01-GM.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.19 13-0371

Joint resolution authorizing a contract for bituminous pavement removal, patching and resurfacing of various roads in the Fremont Township Road District to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$290,245.30, and designated as Section 13-07110-01-GM.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.20 13-0373

Joint resolution authorizing a contract for bituminous pavement removal, patching and resurfacing of various roads in the Grant Township Road District to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$276,890.70, and designated as Section 13-08120-01-GM.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.21 13-0374

Joint resolution authorizing a contract for pulverization of existing pavement and pavement resurfacing on various roads in the Venetian Village Subdivision in the Lake Villa Road District to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$246,672.01, and designated as Section 13-09149-04-GM.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.22 13-0375

Joint resolution authorizing a contract for bituminous pavement removal, patching, and resurfacing of Dilleys Road and Mill Creek Road, in the Newport Township Road District to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$169,705.92, and designated as Section 13-11109-02-GM.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.23 13-0380

Joint resolution authorizing a contract for bituminous pavement removal, patching and resurfacing of various roads in the Elmcrest Subdivision in the Wauconda Township Road District to Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$100,070.90, and designated as Section 13-15131-01-GM.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.24 13-0381

Joint resolution authorizing a contract for hot-mix asphalt surface course overlay on various roads in the Waukegan Township Road District to Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$31,013.35, and designated as Section 13-16114-01-GM.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.25 13-0321

Joint resolution authorizing a contract for the replacement of the Traffic Management Center (TMC) video wall with Audio Visual Innovations, Inc., Schaumburg, IL in the amount of \$469,999.87.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.26 13-0343

Joint resolution authorizing the execution of an agreement with the Village of Beach Park for stormwater facilities, tree replacements, and the relocation of a watermain, all located along Wadsworth Road, at Green Bay Road or on Village property, and designated as Section 03-00033-12-CH.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.27 13-0390

Joint resolution authorizing the execution of an agreement with the Village of Deer Park for the construction of a section of a sub-regional bike path adjacent to Quentin Road, appropriating \$70,000 of ¼% Sales Tax for Transportation and Public Safety funds for the County's portion of the improvement, and designated as Section 13-00051-09-BT.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.28 13-0391

Joint resolution authorizing the execution of a contract with Civiltech Engineering Inc., Itasca, Illinois, for professional services for the provision of Phase II design engineering services for the reconstruction and widening of Quentin Road, from US Route 12 to Illinois Route 22, at a maximum cost of services described as \$1,840,676, appropriating \$2,005,000 of ¼% Sales Tax for Transportation and Public Safety funds and \$210,000 of Matching Tax funds for this improvement, and designated as Section 08-00090-12-CH.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.29 13-0393

Joint resolution authorizing a Host Agreement between Groot Industries, Inc., an Illinois Corporation and Lake County, Illinois for a transfer station in the Village of Round Lake Park.

Item 7.29 was moved to the top of the agenda. Walter Willis, SWALCO presented.

Public comment:

Don Newby trustee of the Village of Round Lake. He read a letter from the Village of Round Lake trustees opposing the Host Benefit Agreement. Letter submitted for the record.

Susan Triphahn Trustee with the Village of Round Lake in opposition to the Groot transfer station. She presented concerns of residents and their quality of life.

Barry Burton, County Administrator, identified the location of the proposed site for the Groot Transfer Station, which is 1000 feet from the nearest neighbors. Members of the Board and staff did visit other transfer stations. A demonstration was also done at 6:00 a.m. to determine the noise range and the backing up of the trucks was not heard from 1000 feet away. Lake County is recommending approval. Lake County is also the delegated authority for the EPA and this will be inspected. Member Carlson asked if there was a letter of support from Round Lake Park and Mr. Willis said there is an understanding of what is being proposed. Round Lake Park has already entered into a Host Agreement with Groot. The siting approval will be the next step between Groot and Round Lake Park. Member Carey is in support of this site. She visited a transfer site in Glenview and it was within 800 feet from the nearest residents. They did not experience odor, liter or noise from this site. Lake County is confident that this will be a well run facility. Lake County stands behind the agreement in regards to enforcing.

A motion was made by Member Mandel, seconded by Member Rummel, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

Financial & Administrative

7.30 13-0360

Resolution authorizing a contract with Libertyville Auto Body, Libertyville, IL, for the purchase of collision repair services for the Lake County Division of Transportation in an estimated amount of \$80,960.

RuthAnne, Finance and Administrative Services, presented. Discussion ensued. Member Rummel asked if vehicles we damaged could be repaired under this contract to save money. Staff will research.

A motion was made by Member Rummel, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

7.31 13-0386

Resolution directing the removal and replacement of the remarketing agent for the County of Lake variable rate demand multifamily housing revenue bonds (Rosewood Apartments Project), series 2004.

Michael Stevens with Lake County Partners presented this item. It seeks to change the agent.

A motion was made by Member Mandel, seconded by Member Carlson, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

8. Executive Session

8.1 13-0294

Executive session to discuss pending litigation 5 ILCS 120/2(c)(11).

A motion was made by Member Rummel, seconded by Member Taylor, to go into executive session at 2:41 p.m. to discuss items 8.2 and 8.3. Motion carried by the following roll call vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

8.2 13-0368

Committee Action to Enter into a Settlement Agreement on Eduardo Perez vs. Lake County.

A motion was made by Member Mandel, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

8.3 13-0398

Committee action to enter into a settlement agreement on John Wilner vs. Lake County.

A motion was made by Member Rummel, seconded by Member Carey, that this committee action item be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

8.4 13-0399

Executive session to discuss a personnel matter 5ILCS 120/2 (c) (1).

A motion was made by Member Carlson, seconded by Member Rummel, to go into executive session at 2:31 p.m. to discuss item 8.5. Motion carried by the following roll call vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

8.5 13-0377

Committee Action authorizing the reclassification of the Pr. Clerk to Document Supervisor.

A motion was made by Member Rummel, seconded by Member Carlson, that this committee action item be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

9. County Administrator's Report

Gary Gordon and Patrice Sutton-Burger, Finance and Administrative Services, provided an overview of the budget policies. Mr. Gordon reviewed the suggested budget policy changes that will be discussed further at the next committee meeting. Recommended changes were distributed to committee members for their review.

9.1 13-0352

Discussion of LCTV Policy.

Jennie Vana, County Administrator's office, presented recommendations regarding LCTV Policy. It was recommended to: 1) formalize LCTV's existing practice requiring departments' programs to focus on their specific services and programs, 2) Limit the

number of longer format interview programs to 4 per year per department and 3) Generally produce shorter videos (less than 15 minutes, with a focus on producing 2-3 minute videos). The subject matter should influence the program length. Discussion ensued.

9.2 13-0394

Presentation updating the committee on the progress of the Lake County Criminal Courts Expansion Project.

Matt Guarnery, R&G Inc., presented.

10. Adjournment

The meeting was adjourned at 3:44 p.m.

A motion was made by Member Rummel, seconded by Member Taylor, to adjourn the meeting. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Taylor

Absent: 1 - Member Sauer

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chairman

Vice-Chairman

Finance and Administrative Committee