

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Wednesday, June 5, 2013**

**1:00 PM**

**Assembly Room**

**Financial and Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
4. Added to Agenda
5. Public Comment
6. Old Business
7. New Business

#### LAW & JUDICIAL

##### 7.1 [13-0580](#)

Joint resolution approving an intergovernmental agreement for the provision of educational services at the Depke Juvenile Justice Center.

- This agreement is between the Lake County Regional Superintendent of Schools, the County of Lake, the Chief Judge of the Nineteenth Judicial Circuit, Adlai E. Stevenson High School District #125 and Lincolnshire-Prairie View District #103.
- The purpose of this Agreement is to provide quality educational services and for the County to receive state funding for these programs provided for school age children residing at the Lake County Hulse Juvenile Detention Center.
- The Agreement shall commence on July 1, 2013 and continue until June 30, 2015, renewable for three (3) additional one (1) year periods.

**Attachments:** [Depke Agreement.2013.pdf](#)

##### 7.2 [13-0642](#)

Joint resolution authorizing an agreement with J.G. Uniforms, Chicago, IL, to purchase body armor carriers, in the estimated annual amount of \$41,000.

- The County's current uniform vendor for the Lake County Sheriff's Office is unable to provide the necessary body armor carriers with the required customization in the needed timeframe.
- J.G. Uniforms has been identified as the vendor who has been subcontracted out by the vendor to provide the carrier with the required customization.
- To meet the required timeframes for delivery, the Sheriff's Office has requested to contract directly with J.G. Uniforms to provide and customize the body armor.
- The Purchasing Agent consulted with an ad hoc review group and determined that this purchase is exempt from bidding on the basis of sole source.
- The contract authorizes a one-year agreement with a one-year renewal option and will cost Lake County an estimated annual amount of \$41,000.

#### HEALTH & COMMUNITY SERVICES

##### 7.3 [13-0464](#)

Joint resolution revising Lake County's 2013 Annual Action Plan.

- The Lake County Board approved the 2013 Annual Action Plan on March 12, 2013, which was then submitted to the U.S. Department of Housing and Urban Development

(HUD).

- HUD completed a review of the Plan and informed Lake County of three areas requiring revisions.
- The required revisions include: an allocation estimate and general identification of proposed funding activities/categories for the HOME Investment Partnerships Program; identification of the allocations of Community Development Block Grant (CDBG) funds in the Action Plan; and identification of the Emergency Shelter Grant (ESG) procedures.
- Staff worked with the HOME Program Consortium partners to develop an estimated allocation of \$940,400 and generalized funding categories, as well as estimated funding for CDBG to accommodate funding uncertainties.
- The revisions do not alter previously approved grants.

**Attachments:** [PY2013 Action Plan Amended May 2013](#)

[2013 Action Plan Changes](#)

**7.4** [13-0639](#)

Joint resolution authorizing an emergency appropriation in the amount of \$326,472 for 2008 Disaster Relief Grant from the Illinois Department of Commerce and Economic Opportunity (DCEO).

- The federal Supplemental Appropriations Act of 2008 appropriated funds to the Community Development Block Grant (CDBG) program for specific recovery activities related to 2008 presidentially declared disasters and established the CDBG "Midwest" Disaster Recovery Program, administered by the DCEO.
- In 2010 the County Board authorized the Community Development Division to compile materials from the eligible local government units into one omnibus program application and serve as the single point-of-contact on behalf of the units of local government.
- This resolution will appropriate the funds in the budget to allow Lake County to reimburse approved projects from local governments for costs incurred related to the 2008 flood.

**PUBLIC WORKS & TRANSPORTATION**

**7.5** [13-0646](#)

Ordinance amending water and sewer related rates for certain Lake County systems.

- The rate ordinance establishes all water and sewer user rates and connection fees for county water and sewer systems.
- The ordinance is revised periodically to modify rates and fees, as necessary.
- This proposed ordinance decreases the CLCJAWA Service Area water rate from \$5.88 per 1,000 gallons to \$5.79 per 1,000 gallons as a result of a decrease in the water purchase cost from CLCJAWA; increases the Hawthorn Woods - Glennshire and Forest Lake water rate from \$6.89 to \$7.05 per 1,000 gallons based on a \$0.16 increase by Aqua Illinois in accordance to the purchase contract and the 2012 ICC approved rate increase; and increases certain laboratory test fees for customers that request testing of their water or wastewater that are listed as Attachment A.

**Attachments:** [13-0646 Water & Sewer Rate Ordinance effective July 1, 2013.pdf](#)

[13-0646 Rate Ordinance Attachment A Laboratory Test Fees.pdf](#)

7.6 [13-0647](#)

Ordinance proposing the establishment of Special Service Area (SSA) #16 of Lake County, Illinois, and the issuance of bonds in an amount not to exceed \$46,000,000 for the purpose of costs associated with providing Lake Michigan water to the SSA.

- This ordinance proposes establishment of a SSA to fund the construction of improvements and extensions to the existing water delivery system of the Central Lake County Joint Action Water Agency (CLCJAWA) to provide Lake Michigan water to the SSA.
- The SSA area includes approximately 11,300 parcels within the Villages of Lindenhurst and Lake Villa, and the unincorporated areas of Grandwood Park and Fox Lake Hills.
- The ordinance establishes the maximum bond amount of \$46,000,000 for a period not to exceed 30 years with a maximum interest rate not to exceed 7% per annum, and sets the date, time and location for the public hearing to consider establishment of SSA #16.
- A Notice of Public Hearing will be given by publication and mailing to each parcel owner advising that a public hearing will be held on August 13, 2013 at 6:00 PM at the Lehmann Mansion, 485 North Milwaukee Avenue, Lake Villa, Illinois 60046 to be held by the County Board, which would include the Board Chair, the members of the Public Works and Transportation Committee, and County Board members in whose district the SSA resides.
- This ordinance proposes the formation of SSA #16, and if a petition objecting to the creation of the Area or the issuance of bonds signed by at least 51% of the electors residing within the SSA Area and by at least 51% of the owners of record of the land included within the boundaries of the Area is not filed with the County Clerk within 60 days following the final adjournment of the Hearing, then this SSA may be established and an Establishing Ordinance would then be submitted for such action.

**Attachments:** [13-0647 SSA 16 Establishment Ordinance.pdf](#)

[13-0647 SSA 16 Establishment Legal Description Exhibit A.pdf](#)

[13-0647 SSA 16 Establishment Tax Index PIN List Exhibit B.pdf](#)

[13-0647 SSA 16 Establishment Exhibit C Map.pdf](#)

7.7 [13-0644](#)

Joint resolution appropriating \$640,000 of Motor Fuel Tax funds for the maintenance of the County highway system from December 1, 2013 to November 30, 2014 and designated as Section 14-00000-00-GM.

- [2014 Motor Fuel Tax Fund, Patrol 1 Maintenance Materials: Appropriation.](#)
- In order to perform necessary highway maintenance, the Division of Transportation must purchase Patrol 1 materials.
- Patrol 1 materials include various highway maintenance supplies such as paint, sign posts, shoulder aggregate, etc.
- An appropriation of \$640,000 of Motor Fuel Tax funds must be made prior to a letting being held.

7.8 [13-0661](#)

An Ordinance amending the Solid Waste Hauling and Recycling Ordinance.

- Lake County has been a leader in Illinois in both solid waste planning and implementation of material diversion programs.

- The Lake County Board adopted the 2009 Solid Waste Management Plan Update for Lake County on April 13, 2010.
- In an effort to consider solutions for increasing waste diversion through recycling, the Lake County Board adopted the 60% Recycling Task Force report on March 28, 2012.
- The Public Works and Transportation Committee and the Financial and Administrative Committee have reviewed and discussed proposed amendments to the Solid Waste and Recycling Ordinance in order to incorporate recommendations from the 60% Recycling Taskforce Report.

**Attachments:** [Solid Waste and Recycling Ordinance 05-31-13.pdf](#)

[Solid Waste and Recycling Ordinance showing markup 05-31-13.pdf](#)

[60% Task Force Report Final Draft 11 041](#)

## FINANCIAL & ADMINISTRATIVE

### 7.9 [13-0604](#)

Resolution authorizing the adoption of a Civil Rights Compliance Plan.

- Recipients of federal funds are required to have a Civil Rights Compliance Plan to ensure compliance with Federal Civil Rights law.
- The plan applies to all Offices, Divisions and Departments of Lake County, but recognizes that some departments that receive federal funds may have more specific requirements.
- The policy defines equal opportunity, covers notification to employees and clients and outlines complaint resolution procedures.

**Attachments:** [Lake County Civil Rights Compliance Plan](#)

### 7.10 [13-0605](#)

Resolution authorizing the adoption of a Limited English Proficiency Plan.

- The Limited English Proficiency Plan is intended to meet the legal obligations of Title VI of the Civil Rights Act of 1964.
- The plan demonstrates the County's commitment to provide meaningful access to all County services regardless of an individual's national origin or limited ability to speak, read, write or understand English.
- The plan includes analysis of need, assistance options that are available and a complaint resolution procedure.

**Attachments:** [Lake County Limited English Proficiency Plan](#)

### 7.11 [13-0638](#)

Resolution authorizing a contract for Regional Multi-Agency Coordination System (MACS) software to support county wide emergency management and disaster response coordination with Grey Wall Software, LLC, New Haven, CT in the amount of \$95,000.

- There is a need to contract for a web-based regional MACS software application.
- This application will support the efforts of Lake County's Emergency Management Agency (EMA) during emergency response and disaster relief efforts such as developing and sharing situational awareness, coordinating and managing resources, and other related activities typical of a physical or virtual operations center.

- A Request for Proposal (RFP) was issued to 15 vendors and proposals were received from two firms.
- A selection committee comprised of staff from the County Administrators Office, Information Technology, the Health Department and the Purchasing Division recommend the services of Grey Wall Software, LLC, New Haven, CT as the firm who best meets the needs of the County based on the RFP evaluation criteria.
- The initial contract amount of \$95,000 includes the purchase of the software application, training, and the first year's maintenance.
- Maintenance costs for years two through five will be \$40,000 per year.

**7.12**    **13-0640**

Resolution authorizing a contract for consulting services for the implementation of Oracle's Performance Management module with PEG, Boise, ID in the amount of \$92,280.

- There is a need to have a performance management system to assist in the performance appraisal process for Lake County employees.
- The current County employee evaluation tool, Performance Impact, is no longer supported.
- Oracle suite offers an evaluation tool, Performance Management, which interfaces with the County's existing human resources and payroll systems.
- Previous discussions have determined that third party services are required to successfully implement Performance Management.
- A Request for Proposal (RFP) was issued to 22 vendors for implementation services of various modules of Oracle and proposals were received from seven vendors.
- A selection committee comprised of staff from the Division of Transportation, Public Works, Human Resources, Finance and Administrative Services, Information Technology, Health Department, Circuit Court, Lake County Sheriff and the Purchasing Division recommend the services of PEG, Boise, ID, as the firm who best meets the needs of the County based on the RFP evaluation criteria.
- The contract includes implementation and consulting services at a contract amount not to exceed \$92,280.

**7.13**    **13-0641**

Resolution authorizing a contract for consulting services for the implementation of Oracle Business Intelligence (BI) Analytics; Enterprise Asset Management (eAM); and the Hyperion solution for Public Sector Planning and Budgeting, with the consulting firm AST, Naperville, IL in the amount of \$2,511,392.

- Oracle, the County's financial system in use since 2003, is comprised of a number of separate but linked modules.
- Oracle makes continuous improvements and changes to these modules.
- Lake County's need for and utilization of these modules continues to change in response to functional needs and Oracle driven changes.
- At this time, specific changes impacting the use of the system include the discontinuation of the current budget module, as well as the need for an inventory, work order and asset management system.
- On February 14, 2012, the Lake County Board approved the purchase of a licensing software package for both current and additional operational and technical functionality within the BOSS software system to address these needs.
- As identified at that time, third party services are required to successfully implement the software.

- A Request for Proposal (RFP) was issued to 22 vendors and proposals were received from seven firms.
- A selection committee comprised of staff from the Division of Transportation, Public Works, Human Resources, Finance and Administrative Services, Health Department, Circuit Courts, Lake County Sheriff and the Purchasing Division recommend the services of AST, Naperville, IL as the firm who best meets the needs of the County based on the RFP evaluation criteria.
- The contract includes implementation and consulting services at a contract amount not to exceed \$2,511.392.

**7.14**     [13-0643](#)

Resolution authorizing an agreement with PSR, Canton, MA, for the purchase of a IBM mainframe zNext Processor and software maintenance in the annual amount of \$408,484.

- The current IBM mainframe is the infrastructure that maintains the County's court records management system (CRIMS) and public access to CRIMS.
- The County is currently limited by the size and capability of the existing IBM mainframe, which inhibits additional storage capacity and functionality of CRIMS.
- IBM is the sole manufacturer of the required mainframe equipment and PSR, Canton, MA is the only authorized IBM System Business Partner of the required equipment.
- The Purchasing Agent consulted with an ad hoc review group and determined that this purchase is exempt from bidding on the basis of sole source.
- This agreement will cost \$195,945 for the mainframe hardware purchase, \$41,003 for the hardware maintenance, \$5,000 in conversion services, and \$166,536 for software maintenance for three years.

**8.        Executive Session**

**8.1**       [13-0649](#)

Executive Session to discuss pending litigation § 5 ILCS 120/2(c)(11).

**8.2**       [13-0651](#)

Committee action to enter into a Settlement Agreement on Judy Gathman vs. Lake County.

**9.        County Administrator's Report**

**10.      Adjournment**