

# **Lake County Illinois**

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois  
Conference Room #112*



## **Meeting Minutes**

**Wednesday, August 20, 2008**

**6:00 PM**

**3010 Grand Ave., Waukegan, IL**

**Lake County Board of Health**

**Call to Order**

**Present** 9 - Vice President Hagstrom D.D.S., Member Carlson, Member Crawford, Secretary DeVaux R.N., Member Manning D.D.S., Member Puller M.D. M.B.A., Member-at-Large Sashko, Member Stout and President Waxman M.B.A.

**Absent** 2 - Member Axelrod and Member Bornstein M.D.

*Also present:*

*Irene Pierce, Executive Director*

*Jerry Nordstrom, Director, Administrative Services*

*Dave Schanding, Director, Behavioral Health Services*

*Bill Mays, Director, Community Health Services*

*Tony Smithson, Director, Environmental Health Services*

*Denise Koppit, Interim Director, Primary Care Services*

*Angela Moreno, Executive Assistant*

*Jim Bakk, Board of Health Attorney*

*Debra Newman, Associate Director, Behavioral Health Services*

*Ruth Costello, Associate Director, Behavioral Health Services*

*Sam Johnson, Program Coordinator, Behavioral Health Services*

*Victor Plotkin, Epidemiologist*

*Sandy White, Business Manager, Environmental Health*

*Pam Riley, Finance Officer*

*Leslie Piotrowski, Communications Manager*

*Jeanne Ang, Associate Director, Primary Care Services*

**Approval of Minutes****08-0544**

Minutes of the June 25, 2008 meeting.

**Attachments:** [Minutes 6.25.08](#)

**A motion was made by Member Crawford, seconded by Member Stout, that these minutes be approved. The motion carried unanimously.**

**Aye:** 9 - Vice President Hagstrom D.D.S., Member Carlson, Member Crawford, Member Manning D.D.S., Member Puller M.D. M.B.A., Member-at-Large Sashko, Spielman, Member Stout and President Waxman M.B.A.

**Not Present:** 1 - Secretary DeVaux R.N.

**Public Comment to the Board****Awards, Recognitions, Appointments and Reappointments**

**Presentations**2      [08-0533](#)

Specialty Care Project for Safety Net Providers of Lake County - Ang

**Grants, Awards, Applications, Donations, and Updates**3      [08-0521](#)

Illinois Breast and Cervical Cancer Program (IBCCP) Grant - Koppit

**Attachments:**      [FY 08 08.06 IBCCP 61K](#)

**A motion was made by Member Sashko, seconded by Member Carlson, to accept \$61,021 additional funds for FY 2008, and if deemed necessary by the Executive Director, to recommend to the County Board an emergency appropriation or line item transfer be approved to allow for expenditure of these funds. be Approved. The motion carried by the following vote:**

**Aye:** 10 - Vice President Hagstrom D.D.S., Member Carlson, Member Crawford, Secretary DeVaux R.N., Member Manning D.D.S., Member Puller M.D. M.B.A., Member-at-Large Sashko, Spielman, Member Stout and President Waxman M.B.A.

**President's Report**

*President Waxman stated that Irene Pierce's transition into the role of Executive Director is going very well so far.*

*President Waxman reported that spoke at the groundbreaking of the County's new Central Permitting Facility in Libertyville last month.*

*President Waxman stated that Ms. Pierce is in process of planning the strategic planning process for the Board to approve. Ms. Pierce stated that she is planning to present information to the Board at the November, January, and February meeting in order for the Board to hold a brief meeting in the spring (on a Wednesday evening or Saturday morning) to discuss the direction of the agency. President Waxman and the Board supported this approach to the process.*

**Priority/Action Items**

4      [08-0505](#)

Fiscal Year 2008 Emergency Appropriation- Nordstrom

**A motion was made by Member Hagstrom, D.D.S., seconded by Member DeVaux, R.N., To approve the appropriation of \$1,497,644.78 in Medicaid Federal Financial Participation Funding Initiative funds in account 210-4010010-82010 in the amount of \$796,645.78 and account 210-4010010-72510 in the amount of \$700,999 and allow for expenditure of the funding for expenses related to the Grand Avenue Construction project and to recommend to the County Board an emergency appropriation be approved to add this amount to the Health Department's budget for FY2008. The motion carried by the following vote:**

**Aye:** 9 - Vice President Hagstrom D.D.S., Member Carlson, Member Crawford, Secretary DeVaux R.N., Member Manning D.D.S., Member Puller M.D. M.B.A., Member-at-Large Sashko, Member Stout and President Waxman M.B.A.

**Nay:** 1 - Spielman

5      [08-0503](#)

Credentialing and Privileging of Susan Felsenthal, M.D. and Pedro Cruz, M.D. - Schanding

**A motion was made by Member Manning, D.D.S., seconded by Member Crawford, To approve the recommendations of Behavioral Health Administration as brought forward by the Credentialing Committee of the Board of Health for Credentialing and Privileging for a two-year period from August 20, 2008 through August 19, 2010. The motion carried unanimously.**

**Aye:** 10 - Vice President Hagstrom D.D.S., Member Carlson, Member Crawford, Secretary DeVaux R.N., Member Manning D.D.S., Member Puller M.D. M.B.A., Member-at-Large Sashko, Spielman, Member Stout and President Waxman M.B.A.

#### **Discussion Items**

6      [08-0502](#)

BHS State Contract Reductions And Planned Response - Schanding

**This matter was presented and discussed.**

7      [08-0507](#)

LCHD/CHS Mass Prophylaxis Exercise - Mays

**This matter was presented and discussed.**

8      [08-0508](#)

STD/HIV Program Recognized by Alexian Brothers The Harbor - Mays

**Attachments:**      [Alexian Brothers Ltr](#)

**This matter was presented and discussed.**

9      [08-0510](#)

'08 Flu Clinic Schedule - Mays

**Attachments:**      ['08 Flu Clinic Schedule](#)

*Mr. Mays noted that every clinic has a back up date in case there are any supply delays.*

**This matter was presented and discussed.**

10     [08-0522](#)

Primary Care Services North Chicago Photography Contest - Koppit

**This matter was presented and discussed.**

11     [08-0523](#)

Bureau of Primary Health Care All Grantee Meeting - Koppit

*Dr. Manning requested a follow-up email explaining MUA's and MUP's. Denise Koppit will send this to Dr. Manning.*

**This matter was presented and discussed.**

12     [08-0516](#)

Emergency Preparedness Marketing Campaign - Nordstrom

**This matter was presented and discussed.**

13     [08-0518](#)

Press Release Distribution List - Nordstrom

**This matter was presented and discussed.**

14     [08-0534](#)

Program Presentation Poll - Pierce

**This matter was presented and discussed.**

15     [08-0536](#)

Kid's 1st Update (Verbal) - Mays

**This matter was presented and discussed.**

**Policy Discussion Items**

**Information Items for Board Review**16      [08-0519](#)

Media Coverage Summary - Nordstrom

**Attachments:**      [BOH Agenda Item Aug08](#)**This matter was included in the Board of Health packet.**17      [08-0513](#)

May 2008 Finance Report - Nordstrom

**Attachments:**      [BOH Finance Report for May 2008 Agenda Item](#)**This matter was included in the Board of Health packet.**18      [08-0512](#)

June 2008 Finance Report - Nordstrom

**Attachments:**      [BOH Finance Report for June 2008 Agenda Item](#)**This matter was included in the Board of Health packet.****Lake County Community Health Center Governing Council Update****Lake County Tuberculosis Board Update**

*Mr. Mays reported that the TB Board held a retreat on July 12th that included the Board, staff, hospital infection control representatives and several other people with a vested interest in the TB Program. He reported that the retreat was very successful with good participation.*

**Added to Agenda Items****Old Business****New Business****Executive Session**[08-0537](#)

Executive Session - Personnel Matter

*Discussion was held in executive session.*

**A motion was made by Member Manning, D.D.S., seconded by Member Stout, that the Board go into executive session to discuss a personnel matter. The motion carried by the following vote:**

**Aye:** 10 - Vice President Hagstrom D.D.S., Member Carlson, Member Crawford, Secretary DeVaux R.N., Member Manning D.D.S., Member Puller M.D. M.B.A., Member-at-Large Sashko, Spielman, Member Stout and President Waxman M.B.A.

**Adjournment**

**A motion was made by Member Manning, D.D.S., seconded by Member DeVaux, R.N., that this meeting be adjourned at 8:04 p.m. The motion carried unanimously.**

**Aye:** 10 - Vice President Hagstrom D.D.S., Member Carlson, Member Crawford, Secretary DeVaux R.N., Member Manning D.D.S., Member Puller M.D. M.B.A., Member-at-Large Sashko, Spielman, Member Stout and President Waxman M.B.A.