

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, November 1, 2017

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Chair Maine called the meeting to order at 8:30 a.m.

Present 7 - Chair Maine, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent 2 - Vice Chair Hewitt and Member Werfel

Others present:

Steve Carlson, County Board Member

Krista Braun, Planning, Building, and Development

Barry Burton, County Administrator

Kevin Carrier, Division of Transportation

Paul Fetherson, Assistant County Administrator

Ben Gilbertson, Finance and Administrative Services

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Purchasing

Emily Karry, Lake County Partners

Ashley Lucas, Division of Transportation

Amy McEwan, Deputy County Administrator

Matt Meyers, Planning, Building, and Development

Kathleen O'Connor, Lake County Coordinated Transportation Committee

Martin Paulson, Chief County Assessor

Shane Schneider, Division of Transportation

Brittany Sloan, Planning, Building, and Development

Blanca Vela-Schneider, County Board Office

Eric Waggoner, Planning, Building, and Development

Walter Willis, Solid Waste Agency of Lake County

Rodney Worden, Public Works

2. Pledge of Allegiance

Member Wilke led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes to approve.

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

Member Maine remarked on a Chicago Tribune report regarding the cost of water and aging infrastructure in the Chicagoland area.

7. Old Business

There was no old business to conduct.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.2)
DIVISION OF TRANSPORTATION

8.1 [17-1185](#)

Joint resolution appropriating \$30,000 of County Bridge Tax funds and \$149,000 of Matching Tax funds to provide for fiscal year (FY) 2018 acquisition of materials and services needed to maintain such items as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way, and designated as Section 18-00000-03-GM.

A motion was made by Member Mathias, seconded by Member Wilke, that items 8.1 and 8.2 of the Consent Agenda be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Vice Chair Hewitt and Member Werfel

8.2 [17-1186](#)

Joint resolution appropriating \$84,200 of County Bridge Tax funds, \$139,800 of Matching Tax funds, and \$121,900 of ¼% Sales Tax for Transportation funds for fiscal year (FY) 2018 miscellaneous services needed to address items such as soil, environmental, drainage, bridge, wetland, and right-of-way purchases, and designated as Section 18-00000-02-EG.

A motion was made by Member Mathias, seconded by Member Wilke, that items 8.1 and 8.2 of the Consent Agenda be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Vice Chair Hewitt and Member Werfel

REGULAR AGENDA

PUBLIC WORKS

8.3 [17-0060](#)

Director's Report - Public Works.

Public Works Director Rodney Worden reported on the sanitary sewer maintenance project occurring in the northwest quadrant of Lake County. Three lagoons are being utilized to divert the sanitary sewer flow while the pipe is being relined. The project is expected to be completed by the end of the following week. Discussion ensued regarding safety measures while this work is being completed.

Mr. Worden reported the Corp of Engineers completed its annual assessment of the levee

the County maintains for North Libertyville Estates. The results of the inspection were good, with no repeat findings, but there are some additional maintenance items the County will need to complete.

Mr. Worden reported that at the last meeting, the Committee inquired whether Public Works uses a third party collection agency to collect bad debt. He indicated that while Public Works is able to use a third party vendor, it did not use one on this occasion because too many accounts had low debt amounts.

Mr. Worden reported he will be requesting approval of two emergency procurements at the November 8, 2017 meeting. The first is to install a bypass line along Route 45 due to a watermain break. The line needs to be installed before the ground freezes. The second emergency procurement is to replace two air blowers at the Des Plaines Water Reclamation Facility where one has failed, and the other is in imminent danger of failing.

DIVISION OF TRANSPORTATION

8.4 [17-1189](#)

Joint resolution appropriating \$3,000,000 of Matching Tax funds for the resurfacing of Fremont Center Road, from Erhart Road to Gilmer Road, and the resurfacing of Gilmer Road, from Illinois Route 176 to Hawley Street, and designated as Section 14-00138-03-RS.

A motion was made by Member Pedersen, seconded by Member Mathias, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Vice Chair Hewitt and Member Werfel

8.5 [17-1193](#)

Joint resolution authorizing an agreement with Civiltech Engineering, Inc., Itasca, Illinois, for the provision of Phase II design engineering services for the proposed intersection improvement of Fremont Center Road, at Illinois Route 60, at a maximum cost of \$300,747.47, appropriating \$365,000 of ¼% Sales Tax for Transportation funds, and designated as Section 12-00138-02-CH.

Division of Transportation Director Shane Schneider reported this project will realign Freemont Road and widen Route 60. Additionally, left and right turning lanes and a traffic signal will be installed.

A motion was made by Member Durkin, seconded by Member Mathias, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Vice Chair Hewitt and Member Werfel

8.6 [17-1196](#)

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the modernization and interconnection of the traffic signals along US Route 12, from Illinois Route 176 to Illinois Route 22, appropriating \$360,000 of ¼% Sales Tax for Transportation funds, and designated as Section 12-00999-26-TL and State Job Number C-91-156-16.

Member Taylor inquired whether this project will coincide with the Old McHenry Road/Route 12 Improvement Project. Division of Transportation Director Shane Schneider reported that the signal interconnection and modernization will occur after the improvements on Old McHenry Road/Route 12 are completed. Mr. Schneider noted this project will be 80 percent funded with a grant from the Chicago Metropolitan Agency for Planning (CMAP).

A motion was made by Member Taylor, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Vice Chair Hewitt and Member Werfel

8.7 [17-1187](#)

Joint resolution authorizing an agreement with the Villages of Antioch, Buffalo Grove, Grayslake, Lake Villa, Libertyville, Mundelein, Round Lake Beach, Vernon Hills, and Wheeling for the recertification of the Quiet Zone along the Canadian National (CN) Railroad line from the Wisconsin border to, but not through, the Village of Prospect Heights, Illinois.

Division of Transportation Director Shane Schneider reported this agreement with the Villages of Antioch, Buffalo Grove, Grayslake, Lake Villa, Libertyville, Mundelein, Round Lake Beach, Vernon Hills, and Wheeling is for the recertification of a Quiet Zone with the Canadian National Railroad line. Recertification must occur every five years. The County will pay \$1,900 as part of this study but if any construction is needed, the costs will be paid by the local agencies. Buffalo Grove is the lead agency for the recertification.

A motion was made by Member Mathias, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Vice Chair Hewitt and Member Werfel

8.8 [17-0886](#)

Ordinance amending the establishing ordinance for Special Service Area Number 17 (SSA #17) of the County of Lake, Illinois.

Ben Gilbertson, Finance and Administrative Services, reported the exception of certain villa driveways during the creation of Special Service Area Number 17 had the unintended

consequence of parceling out these areas. The exception resulted in the creation of new property identification numbers (PINs) these parcels and owners began receiving two tax bills. This ordinance will strike the language regarding excepting the villa driveways and will reintegrate these parcels back with their originating PINs. Discussion ensued.

A motion was made by Member Taylor, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Maine, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Vice Chair Hewitt and Member Werfel

8.9 [17-0029](#)

Director's Report - Transportation.

Division of Transportation Director Shane Schneider reported November 15 is the start of the snow and ice season at the Division of Transportation. Staff has received training on the use of equipment and the new snow plow routes were provided in October. Additionally, staff made a visual inspection of current road conditions to identify areas where patching was required and tree limbs were hanging ahead of the snow season. He noted the Illinois Department of Transportation does not need the County to plow any routes this year. Discussion ensued.

Mr. Schneider reported on two developing sink holes along the Robert McClore Bike Path: one south of Washington, the other south of Belvidere in Waukegan. These sink holes were caused by a failure of stormwater pipes. His department obtained three quotes and work is expected to begin in early December. The path will be closed until the work is complete. Once a detour plan is developed, it will be provided to the Board Members and the public. Discussion ensued.

8.9A [17-1210](#)

Presentation of the Paratransit Market Study.

Division of Transportation Director Shane Schneider reported the County hired a market study analyst to review current paratransit services in Lake County and to determine if there is an opportunity to implement a sustainable plan for improving mobility options for Lake County residents.

Ashley Lucas, Division of Transportation, and Kathleen O'Connor, Lake County Coordinated Transportation Services Committee (LCCTSC), reported a draft of the technical memorandum regarding data has been completed. Staff had planned on setting community meetings for this month but will be pushing the meetings further out until the technical memorandum is finalized.

Ms. O'Connor reported the analysis on current conditions has confirmed much of what Lake County and the LCCTSC had suspected. There are 40 services that vary in nature,

some more robust than others. Service descriptions have made it difficult for the public to know what is available to them. Services are more limited in the western portion of Lake County than in the eastern portion.

Ms. Lucas indicated that outreach for the initial phase of the study occurred and multiple constraints were identified, including limited paratransit service hours, inability to cross connect for more regional services, the difficulty in finding fixed routes and travel times, and the various costs associated to users. It has been determined that 50 percent of paratransit users are using paratransit services for employment. Substantial discussion ensued.

Ms. Lucas reported staff will return in the near future to give an update on potential strategies to improve paratransit services, future community outreach meetings, and upcoming LCCTSC meetings.

This matter was presented.

WASTE MANAGEMENT

8.10 [17-1208](#)

Ordinance amending Chapter 50: Solid Waste of the Lake County, Illinois, Code of Ordinances.

Krista Braun, Planning, Building, and Development, reported the Solid Waste Hauling and Recycling Ordinance was codified as Chapter 50 in the Lake County Code of Ordinances in 2015. This ordinance includes language requiring contractors and owners recycle roof material, siding material, and construction debris on project areas that are 1,500 square feet or more in the unincorporated Lake County area. This recycling program has allowed Lake County to recycle 86 percent of construction materials in 2016.

Matt Meyers, Planning, Building and Development, reported there is a desire to streamline the application process by removing the notary requirement for this type of application process, thereby allowing people to submit their application electronically. He noted staff solicited the opinion from the State's Attorney's Office and found there was not a need for the notary seal, removing the last obstacle to having people submit their applications online.

Walter Willis, Solid Waste Agency of Lake County (SWALCO), reported there is also a desire to require contractors include the location of the facilities accepting their recyclable materials so that Lake County may better understand the flow of waste material inside and outside of Lake County. A biannual report is already required by SWALCO so this would have a minimum impact on contractors. Discussion ensued.

Member Mathias noted he would be recusing himself from the vote as he may have a personal conflict of interest.

A motion was made by Member Taylor, seconded by Member Wilke, that this ordinance be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Chair Maine, Member Danforth, Member Durkin, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Vice Chair Hewitt and Member Werfel

Recuse: 1 - Member Mathias

9. Executive Session

The Committee did not enter into Executive Session.

10. County Administrator's Report

*Deputy County Administrator Amy McEwan reported on a book by Richard Florida, *The New Urban Crisis*, which discusses the struggles of lower wage earners in securing housing in the urban setting, where housing costs exceed their financial means. This can cause individuals to make choices, such as commuting to work and needing to use public transportation for employment.*

County Administrator Barry Burton reported he will be bringing forth an intergovernmental agreement with Lakes Region Sanitary District at the next meeting. The taxpayers in this district pay four different fees to three different entities. The purpose of the agreement would be to hire a third party consultant to look at existing services and provide a recommendation on whether efficiencies can be gained. Discussion ensued.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

The meeting was adjourned at 9:48 a.m.

Next Meeting: November 8, 2017

Minutes prepared by Blanca Vela Schneider.

Chairman

Vice Chairman

Public Works and Transportation Committee