

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, March 2, 2016**

**8:30 AM**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

1. Call to Order

*Chair Thomson-Carter called the meeting to order at 8:30 a.m.*

**Present** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent** 1 - Member Maine

*Others present:*

*Yvette Albarran, Purchasing*

*Barry Burton, County Administrator*

*Anthony Cooling, Finance and Administrative Services*

*Ben Gilbertson, County Administrator's Office*

*Gary Gordon, Finance and Administrative Services*

*RuthAnne Hall, Purchasing*

*Sandra Hart, County Board Member*

*Adlil Issakoo, County Administrator's Office*

*Emily Karry, Division of Transportation*

*Peter Kolb, Public Works*

*Ashley Lucas, Division of Transportation*

*Dan Moran, News Sun*

*Kathleen O'Connor, Libertyville Township*

*Diana O'Kelly, Fremont Township*

*Lisa Rusch, Avon Township*

*Steve Smouse, Antioch Township*

*Patrice Sutton, Finance and Administrative Services*

*Paula Trigg, Division of Transportation*

*Blanca Vela-Schneider, County Board Office*

*Mike Warner, Stormwater Management Commission*

2. Pledge of Allegiance

*Division of Transportation Director Paula Trigg led the Pledge of Allegiance.*

3. Approval of Minutes

3.1 [16-0202](#)

Minutes from January 27, 2016.

**A motion was made by Member Pedersen, seconded by Member Sauer, that the minutes for items 3.1 and 3.2. The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

3.2 [16-0203](#)

Minutes from February 3, 2016.

**A motion was made by Member Pedersen, seconded by Member Sauer, that the minutes for items 3.1 and 3.2. The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**DIVISION OF TRANSPORTATION**

**7.1 [16-0209](#)**

Joint resolution authorizing a contract with McGinty Bros., Inc., Long Grove, Illinois, in the amount of \$40,674, for inspection and maintenance of recently planted native landscape areas along various County highways, and designated as Section 16-00000-14-GM.

**A motion was made by Member Thomson-Carter, seconded by Member Mathias, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

**7.2 [16-0210](#)**

Joint resolution authorizing a contract with Hecker and Company, Inc., Wheeling, Illinois, in the amount of \$273,882.90, for the traffic signal installation at Lewis Avenue and 29th Street, and designated as Section 14-00089-07-TL.

**A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

**7.3 [16-0204](#)**

Joint resolution appropriating \$120,000 of Motor Fuel Tax funds for concrete pavement patching, where necessary on various County highways, and designated as Section 16-00000-10-GM.

**A motion was made by Member Sauer, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.4 [16-0206](#)

Joint resolution appropriating \$1,535,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2016-2017 winter season, and designated as Section 17-00000-05-GM.

*Division of Transportation Director Paula Trigg reported on the joint procurement process undertaken for the acquisition of ice control salt for the winter season of 2016-2017.*

**A motion was made by Member Mathias, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.5 [16-0207](#)

Joint resolution appropriating \$2,750,000 of Motor Fuel Tax funds and \$1,830,000 of Matching Tax funds for the resurfacing of Hunt Club Road, from Stearns School Road to Milburn Road and from Wadsworth Road to Illinois Route 173, as well as the resurfacing of Wadsworth Road, from Hunt Club Road to the I-94 Bridge, and designated as Section 15-00999-16-RS.

**A motion was made by Member Pedersen, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.6 [16-0208](#)

Joint resolution appropriating \$1,300,000 of Motor Fuel Tax funds and \$1,410,000 of Matching Tax funds for the resurfacing of Kenosha Road, from 21st Street to Illinois Route 131, the resurfacing of 21st Street, from Illinois Route 131 to Kenosha Road, and for enhancing the median on Wadsworth Road at Sheridan Road, and designated as Section 15-00999-18-RS.

**A motion was made by Member Hewitt, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.7 [16-0205](#)

Joint resolution appropriating \$120,000 of ¼% Sales Tax for Transportation funds for the 2016 Intelligent Transportation System (ITS) PASSAGE improvements, along various routes in Lake County, and designated as Section 16-00999-22-TL.

*Division of Transportation Director Paula Trigg reported the resolution is a continuation of a project that began last year. Ms. Trigg identified the six locations which are set to have permanent count stations. The traffic data will be useful for planning purposes.*

**A motion was made by Member Mathias, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.8 [16-0214](#)

Joint resolution authorizing emergency appropriations in fiscal year (FY) 2016 Lake County Division of Transportation (LCDOT) capital and bond funds for projects previously approved and for additional revenue.

*Finance and Administrative Deputy Director Patrice Sutton reported the emergency appropriation is for previously approved projects in 2015 and additional revenue that was due to the County in 2015 but received in 2016.*

**A motion was made by Member Taylor, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.9 [16-0212](#)

Committee action memo to approve the Spring 2016 Adopt-A-Highway Program.

*Division of Transportation Director Paula Trigg presented the proposed applicants for the Spring 2016 Adopt-A-Highway.*

**A motion was made by Member Taylor, seconded by Member Sauer, that this committee action item be approved. Motion carried by voice vote.**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.10 [16-0028](#)

Director's Report - Transportation.

*Division of Transportation Director Paula Trigg reported on the ribbon cutting ceremony for the Central Lake Paratransit Service that occurred on March 1, 2016. The event was*

*well attended. Approximately 33 inches of snow has fallen this winter season with 38 call outs and 12,900 tons of salt applied to County highways by her department. She noted employee Glenn Petko will present the 2016 Construction Program at the Lake Cook Transportation Management Association meeting on March 17, 2016. The Illinois Department of Transportation (IDOT) letting on March 4, 2016 includes the reconstruction of Grand Avenue from Ferndale to Greenview Avenue, a Zion resurfacing project along multiple roads, and a demolition and site clean-up for a single family residence located on the right-of-way of Route 120/53. The Rollins and Route 83 project has won the Honor award from the Illinois American Council of Engineering Companies (ACEC) and is moving to a national recognition award in Washington, DC. Additionally, the Rollins and Route 83 project and the Rivers and Roberts Road project have received the American Public Works Association (APWA) Lake Branch Award for Transportation Projects of the Year and have recently been awarded the Chicago Chapter APWA Award for Transportation Projects of the Year in their respective categories. These projects will now move forward for national award consideration.*

*The UL International Crown LPGA Golf event will be held at the Merit Club from July 21 to July 24. Staff has met with the group along with the Illinois Department of Transportation to address traffic concerns.*

*Ms. Trigg noted the upcoming public meeting on March 9, 2016 for the Darrell Road project at the Wauconda Township Office. Chair Thomson Carter expressed concern regarding the wording of the notice, noting that while input from stakeholders is valuable, the County will make the final determination on the design and construction of the road.*

*Upon inquiry from Member Taylor, Ms. Trigg noted she will provide an update on Ela Road project. Ms. Trigg will be on vacation the week of March 13th.*

**1. Policy discussion regarding Honorary Street Signs.**

*Division of Transportation Director Paula Trigg presented updates to the current honorary signs policy, noting the current policy prohibits honorary signs on township roads. Several highway commissioners have indicated they are not adverse to these signs on their roads and the revised policy reflects this amendment. Discussion ensued regarding the proposed language that requires township commissioner approval and township board support. Ms. Trigg noted honorary signs are limited to a four year period. The general consensus of the Committee is to strike the language regarding township board support. The consensus of the Committee is to support updated policy language, as amended.*

**2. Policy discussion regarding Paratransit Coordination with LCCTSC.**

*Division of Transportation Director Paula Trigg presented a LCDOT policy regarding Paratransit Coordination with Lake County Coordinated Transportation Services Committee (LCCTSC). County Administrator Barry Burton reported the County currently provides funding for specific aspects of the paratransit program and utilizes staff to assist. The policy was created using fundamentals from the original framework that was set by the County Board and provides more clarity based on input from the PWT Committee and LCCTSC members, particularly as it relates to the maximum annual funding amount the*

*County should provide and the depth of staff participation. Discussion ensued regarding the funding of the program. Mr. Burton indicated the suggested policy recommends 70 percent of County funding at the beginning of a new grant program with a gradual decrease over a certain period of time. The reasoning is to offer an incentive for agencies to participate in the program but also to reinforce the need for a sustainable program. Ms. Trigg noted the staff has recognized the policy will evolve over time. The County's approximate current annual expenditure on paratransit service is \$200,000. The policy will allow up to \$500,000 for future years.*

*Discussion ensued regarding hiring a consultant to study paratransit services regionally. Staff is hopeful of being a recipient of grant funding to offset the cost for the consultant.*

*LCCTSC President and Libertyville Township Supervisor Kathleen O'Connor, Fremont Township Supervisor Diana O'Kelly, Antioch Township Supervisor Steve Smouse, and Avon Township Supervisor Linda Rusch commented on the policy. All expressed overall support of the policy. Clarification was sought regarding what is deemed a sustainable program and whether the County will continue to support projects after its initial five year pilot project. Discussion continued.*

**A motion was made by Member Pedersen, seconded by Member Taylor, to endorse the Lake County Division of Transportation Paratransit Coordination with LCCTSC Policy. The motion carried unanimously.**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

#### **PUBLIC WORKS**

##### **7.11 [16-0226](#)**

Joint resolution authorizing execution of an agreement with North Chicago to sell wholesale water to the County and perform related services for the Arden Shores North Subdivision.

*Public Works Director Peter Kolb reported the County and North Chicago have agreed upon terms for North Chicago to provide water service to the residents of Arden Shore. North Chicago approved this agreement at its February 15, 2016 meeting. An open house will occur on March 17, 2016 and an invitation has been extended to residents who are along the new route. Three additional residents have expressed interest in obtaining water service. It was noted that the contract is written to allow new residents to join the water service with consent of North Chicago*

**A motion was made by Member Durkin, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.12 [16-0225](#)

Joint resolution executing an agreement with RHMG Engineers, Inc. of Libertyville, Illinois, in the amount of \$81,913 for design engineering services for the fiscal year (FY) 2016 Water Main Replacement Project.

**A motion was made by Member Hewitt, seconded by Member Mathias, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.13 [16-0229](#)

Joint resolution authorizing the execution of an agreement for professional services with Applied Technologies, Inc., Lake Villa, Illinois, in the amount of \$201,702 for engineering design and construction related services associated with the Vernon Hills New Century Town (NCT) Water Reclamation Facility 2016 Improvements Project.

*Public Works Director Peter Kolb reported several upgrades and/or replacements are need to the New Century Town Water Reclamation Facility.*

*Discussion ensued regarding when requests for proposals are issued and the competitive selection process. County Administrator Barry Burton noted the balance is having a diversified and competitive bidding process and the time it takes in training consultants. Discussion continued.*

**A motion was made by Member Sauer, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

**Absent:** 1 - Member Maine

7.14 [16-0224](#)

Annual Report to Committee on the activities of the Des Plaines River Watershed Workgroup.

*Mike Warner of Stormwater Management Commission provide an update on the Des Plaines River Watershed Workgroup. To-date, \$230,000 in membership dues has been collected from the 18 members in the group. It was noted all wastewater treatment plants but one are members of the group. Mr. Warner indicated this group's shared service efforts result in cost savings for all its members. 2015 was the first full year the group has been in operation. The group has received \$47,500 of direct grant funding, which is leveraging an additional grant for watershed planning. Mr. Warner reviewed projects the group has been pursuing including national polluting discharge elimination system permitting, flow monitoring, and bio-assessment monitoring. Discussion ensued regarding efforts to identify the source of pollutants in watersheds and the need for legislation to address the source of pollutants.*

7.15 [16-0040](#)

Director's Report - Public Works.

*Public Works Director Peter Kolb thanked Ben Gilbertson of the County Administrator's Office, Finance and Administrative Services Director Gary Gordon, and Finance and Administrative Services Deputy Director Patrice Sutton for their assistance on the refinancing of bonds for Special Service Area Number 13 (SSA #13). The 124 homes in SSA #13 will have property taxes reduced due to favorable interest rates. There have been five property owners who have chosen to prepay their full amount. County Administrator Barry Burton noted the significant amount of time expended by staff on refinancing the bonds. The Committee may wish to consider the possibility of outsourcing the refinancing efforts for reimbursement by the SSA's in the future.*

*Mr. Gilbertson provided an update on the potential new Ivanhoe SSA.*

*Mr. Kolb reported staff is working on a video addressing concerns regarding lead in the water system. The County has never received a violation for lead contamination but there are private properties with older houses that have lead water lines. A sweep of the County's water lines have found 10-12 properties with lead lines. Staff will offer its services to the owners to determine if there is lead in the water. Staff is also working with the Health Department on a protocol in addressing how to handle situations where residents may have high levels of lead.*

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*County Administrator Burton reported the continued effort in working through an agreement for the redevelopment of the Cuneo Museum property. The agreement is anticipated to come before the Committee in March or April. Staff also continues to review a potential tax increment finance (TIF) district for the property at the northeast corner of Route 60 and Milwaukee. Due diligence is needed to ensure that the TIF works as it is intended.*

**10. Adjournment**

*Chair Thomson Carter adjourned the meeting at 10:14 a.m.*

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Public Works and Transportation Committee*