

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, December 13, 2022

10:30 AM

or 15 minutes after the conclusion of the Lake County Forest Preserves Board and Committee meetings, whichever is later.

**Assembly Room, 10th Floor or register to virtually attend at
<http://bit.ly/3VWU6A7>**

Rules Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). In general, Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely and then (3) written comments.

Individuals providing Public Comment will provide the following information:

Meeting: Rules Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Frank called the meeting to order at 10:36 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

December 13, 2022:

Present 6 - Vice Chair Clark, Member Ross Cunningham, Member Danforth, Chair Frank, Member Vealitzek and Member Wasik

Absent 1 - Member Pedersen

Member Wasik joined the meeting at 10:41 a.m.

Other Attendees:

In Person:

Adam Schlick, Board Member

Ann Maine, Board Member

Carissa Casbon, Board Member

Cassandra Hiller, County Administrator's Office

Esiah Campos, Board Member

Gary Gibson, County Administrator's Office

Gavin Good, News Sun

Gina Roberts, Board Member

J. Kevin Hunter, Board Member

Jennifer Brennan, Communications

Jim Hawkins, County Administrator's Office

Jolanda Dinkins, County Board Office

Karen Fox, State's Attorney's Office

Kevin Quinn, Communications

Marah Altenberg, Board Member

Matt Meyers, County Administrator's Office

Sandy Hart, County Board Chair

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Chris Blanding, Enterprise Information Technology

Elizabeth Brandon, County Administrator's Office

Eric Waggoner, Planning, Building and Development

Janna Philipp, County Administrator's Office

John Light, Human Resources

Kevin Quinn, Communications
Krista Braun, Planning, Building and Development
Kristy Cechini, County Board Office
Kurt Woolford, Stormwater Management
Linda Troester, Public
Lisle Stalter, State's Attorney's Office
Melanie Nelson, State's Attorney's Office
Michael Wheeler, Finance
Patrice Sutton, Finance
Sonia Hernandez, County Administrator's Office
Shane Schneider, Division of Transportation
Susan Zingle, Public

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

Chair Frank shared the Rules Committee will do its best to be efficient with time while having discussion on agenda items.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

NOTE: If additional time is required, the Rules Committee will recess and reconvene on Wednesday, December 14, 2022 at 8:30 a.m.

CONSENT AGENDA (Item 8.1)

8.1 [22-1735](#)

Committee action approving the Rules Committee minutes from September 30, 2022.

Attachments: [Rules 9.30.22 Final Minutes](#)

A motion was made by Vice Chair Clark, seconded by Member Cunningham, that these minutes be approved. The motion carried by the following voice vote:

Aye: 5 - Vice Chair Clark, Member Ross Cunningham, Member Danforth, Chair Frank and Member Vealitzek

Absent: 1 - Member Pedersen

Not Present: 1 - Member Wasik

REGULAR AGENDA

8.2 [22-1736](#)

Resolution adopting the new Lake County Board Rules of Order and Operational

Procedures.

Attachments: [County Board Rules\(12.16.22\)APPROVED](#)

[DRAFT-RULES-As Amended at the 12.13.22 and 12.14.22 Rules Committ](#)

[DRAFT-Rules-REDLINE- As Presented at the12.13.22 Rules Committee](#)

[DRAFT-Rules-CLEAN- As Presented at the12.13.22 Rules Committee](#)

Jim Hawkins, Deputy County Administrator, outlined the proposed changes to the County Board Rules and Operating Procedures by section, which were then discussed by the Committee and other Board Members in attendance.

Member Wasik entered the meeting at 10:41 a.m.

Chair Frank left the meeting at 12:02 p.m. on Tuesday, December 13, 2022.

Vice Chair Clark recessed the December 13, 2022 Rules Committee at 12:54 p.m.

Chair Frank resumed the Rules Committee meeting at 8:31 a.m. on December 14, 2022.

Roll Call of Members

December 14, 2022:

Present 5 - Vice Chair Clark, Member Ross Cunningham, Member Danforth, Chair Frank and Member Vealitzek

Absent 2 - Member Pedersen and Member Wasik

**Electronic Attendance: Member Vealtizek*

Other Attendees:

In Person:

Carissa Casbon, Board Member

Cassandra Hiller, County Administrator's Office

Gary Gibson, County Administrator's Office

Jennifer Brennan, Communications

Jim Hawkins, County Administrator's Office

Kevin Quinn, Communications

Marah Altenberg, Board Member

Matt Meyers, County Administrator's Office

Patrice Sutton, Finance

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Adam Schlick, Board Member

Chris Blanding, Enterprise Information Technology
Elizabeth Brandon, County Administrator's Office
Eric Waggoner, Planning, Building and Development
Gavin Good, News Sun
Gina Roberts, Board Member
Janna Philipp, County Administrator's Office
John Light, Human Resources
Jolanda Dinkins, County Board Office
Jon Nelson, Division of Transportation
Karen Fox, State's Attorney's Office
Krista Braun, Planning, Building and Development
Kristy Cechini, County Board Office
Kurt Woolford, Stormwater Management
Linda Troester, Public
Lisle Stalter, State's Attorney's Office
Mary Crain, Division of Transportation
Melanie Nelson, State's Attorney's Office
Michael Wheeler, Finance
Patrice Sutton, Finance
Sonia Hernandez, County Administrator's Office
Sandy Hart, County Board Chair
Shane Schneider, Division of Transportation
Susan Zingle, Public

Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

22-1736

Resolution adopting the new Lake County Board Rules of Order and Operational Procedures.

Attachments: [County Board Rules\(12.16.22\)APPROVED](#)

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[DRAFT-Rules-REDLINE- As Presented at the12.13.22 Rules Committee](#)

[DRAFT-Rules-CLEAN- As Presented at the12.13.22 Rules Committee](#)

Jim Hawkins, Deputy County Administrator, resumed outlining the proposed changes to the County Board Rules and Operating Procedures by section, which were then discussed by the Committee and other Board Members in attendance.

The consensus of the Committee was to discuss the purpose/intent of Committee of the Whole meetings later in this meeting.

Discussion ensued.

The Committee returned to previous discussion regarding Committee of the Whole meeting agendas. There was no consensus from the Committee to add an agenda item to Committee of the Whole meeting agendas. Carissa Casbon, Board Member, noted that she will propose the amendment at the upcoming Special Call Board meeting.

A number of amendments to the County Board Rules and Operating Procedures were discussed and proposed (a revised version of the County Board Rules and Operating Procedures is attached to this item), per the Committee's previous discussions.

A motion was made by Vice Chair Clark, seconded by Member Cunningham, to accept the amendments to the Lake County Rules of Order and Operational Procedures as proposed. The motion carried by the following voice vote:

Aye: 5 - Vice Chair Clark, Member Ross Cunningham, Member Danforth, Chair Frank and Member Vealitzek

Absent: 2 - Member Pedersen and Member Wasik

A motion was made by Vice Chair Clark, seconded by Member Vealitzek, that this resolution be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Vice Chair Clark, Member Ross Cunningham, Member Danforth, Chair Frank and Member Vealitzek

Absent: 2 - Member Pedersen and Member Wasik

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Carissa Casbon, Board Member, asked if there was a way for Board Members to add topics to the Committee of the Whole meeting agendas. Gary Gibson, County Administrator, confirmed that this process exists.

12. Adjournment

Chair Frank declared the meeting adjourned at 11:54 a.m. on Wednesday, December 14, 2022.

Next Meeting: TBD

Meeting minutes prepared by Theresa Glatzhofer.