

# Lake County Illinois

*Central Permit Facility*  
500 W. Winchester Road  
Libertyville, Illinois 60048



## Meeting Minutes - Final

Wednesday, October 28, 2020

8:30 AM

Live-streamed at: <http://lakecounty.tv/> , Comcast Ch. 18 or 30,  
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)

**Public Works, Planning & Transportation Committee**

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Pursuant to Section 7(e) of the Illinois Open Meetings Act, the October 16, 2020, Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

**PUBLIC COMMENT:** Public Comments are welcomed and encouraged. Comments received by 7:00 a.m. for items not on the agenda will be read at the beginning of the meeting in the order they are received or during consideration of an agenda item if it is related to a specific item. Comments received after 7:00 a.m. but before consideration of the final agenda item under Regular Agenda, may be taken at the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received but not read during the meeting will be included in the Committee's meeting minutes.

Email Public Comments to [CountyBoard@lakecountylil.gov](mailto:CountyBoard@lakecountylil.gov) with the following:

- \* Public Works Planning and Transportation Committee Public Comment
- \* Name
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)
- \* Organization/agency/etc. represented. (If representing yourself, put "Self")
- \* Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

**0. 20-0824**

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

**Attachments:** [Determination - Chair Hart - Rev 110220.pdf](#)

**1. Call to Order**

*Chair Durkin called the meeting to order at 8:30 a.m.*

**Present** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

*Others present:*

*Shane Schneider, Division of Transportation*

*Eric Waggoner, Planning Building and Development*

*Krista Braun, Planning Building and Development*

*Robert Springer, Planning Building and Development*

*Eric Steffen, Planning Building and Development*

*Brad Denz, Planning Building and Development*

*Austin McFarlane, Public Works*

*Sharon Osterby, Stormwater Management Commission*

*Paul Frank, County Board*

*Sandy Hart, County Board*

*Marah Altenberg, County Board*

*Matt Meyers, County Administrator's Office*

*Gary Gibson, County Administrator's Office*

*Jim Hawkins, County Administrator's Office*

*Cassandra Torstenson, County Administrator's Office*

*Blanca Vela-Schneider, County Administrator's Office*

*Patrice Sutton, Finance and Administrative Services*

*Lynn Buccieri, County Board Office*

*Abby Scalf, County Board Office*

*Tim James, applicant*

**2. Pledge of Allegiance**

*Chair Durkin led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There were no comments from the public.*

**5. Chair's Remarks**

*Chair Durkin had nothing to report.*

**6. Old Business**

7. New Business

**CONSENT AGENDA (Items 7.1 - 7.7)**

7.1 [20-1565](#)

Minutes of September 30, 2020.

**Attachments:** [PWPT 9.30.20 Minutes.pdf](#)

**A motion was made by Member Clark, seconded by Member Hewitt, that Consent Agenda items 7.1 and 7.2 be approved, item 7.3 be approved and referred to the County Board consent agenda and items 7.4 to 7.7 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.2 [20-1566](#)

Minutes of October 7, 2020.

**Attachments:** [PWPT 10.7.20 Minutes.pdf](#)

**A motion was made by Member Clark, seconded by Member Hewitt, that Consent Agenda items 7.1 and 7.2 be approved, item 7.3 be approved and referred to the County Board consent agenda and items 7.4 to 7.7 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**DIVISION OF TRANSPORTATION**

7.3 [20-1517](#)

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently posted 30 MPH, on Rockland Road in Libertyville Township.

**Attachments:** [20-1517 Location Map - Rockland Road Libertyville Township](#)

**A motion was made by Member Clark, seconded by Member Hewitt, that Consent Agenda items 7.1 and 7.2 be approved, item 7.3 be approved and referred to the County Board consent agenda and items 7.4 to 7.7 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

7.4 [20-1518](#)

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for the Fiscal Year 2021 repair and replacement of various guardrail and fence installations, under the

applicable Illinois Highway Code.

**A motion was made by Member Clark, seconded by Member Hewitt, that Consent Agenda items 7.1 and 7.2 be approved, item 7.3 be approved and referred to the County Board consent agenda and items 7.4 to 7.7 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**7.5 20-1519**

Joint resolution appropriating \$144,800 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various County highways.

**A motion was made by Member Clark, seconded by Member Hewitt, that Consent Agenda items 7.1 and 7.2 be approved, item 7.3 be approved and referred to the County Board consent agenda and items 7.4 to 7.7 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**7.6 20-1520**

Joint resolution appropriating \$33,000 of County Bridge Tax funds and \$164,000 of Matching Tax funds to provide for Fiscal Year 2021 acquisition of materials and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

**A motion was made by Member Clark, seconded by Member Hewitt, that Consent Agenda items 7.1 and 7.2 be approved, item 7.3 be approved and referred to the County Board consent agenda and items 7.4 to 7.7 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**7.7 20-1521**

Joint resolution appropriating \$92,100 of County Bridge Tax funds, \$149,900 of Matching Tax funds and \$152,900 of 1/4% Sales Tax for Transportation funds for Fiscal Year 2021 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement, and right-of-way purchases.

**A motion was made by Member Clark, seconded by Member Hewitt, that Consent Agenda items 7.1 and 7.2 be approved, item 7.3 be approved and referred to the County Board consent agenda and items 7.4 to 7.7 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call**

**vote:**

**Aye:** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**REGULAR AGENDA**

**DIVISION OF TRANSPORTATION**

**7.8 20-0003**

Director's Report - Transportation.

*Shane Schneider, Division of Transportation Director, had nothing to report.*

**PLANNING BUILDING AND DEVELOPMENT**

**7.9 20-1524**

Committee action on Zoning Board of Appeals Case Number 000536-2019 for a Planned Unit Development (PUD) Final Development Plan for a self-service storage use (indoor/outdoor).

**Attachments:** [10\\_28\\_20 000536 Presentation](#)

[10\\_28\\_20 FDP Info Paper](#)

[ZBA Conditions Exhibit A-1](#)

[Store More PUD Final Development Plans](#)

[Final Landscape Plan](#)

[Natural Resource Management Plan Redacted](#)

[Declaration of Open Space exhibits A and B Redacted.pdf](#)

[TYA Final Redacted.pdf](#)

*Krista Braun, Planning Building and Development, presented the Planned Unit Development Final Development Plan for an indoor and outdoor self-storage unit northeast of US Route 12 in Wauconda. She provided project highlights, including buildings for indoor storage, covered parking for outdoor storage, stormwater management improvements, reforestation, and additional landscaping.*

**A motion was made by Member Hewitt, seconded by Member Pedersen, that this item be approved. The motion carried by the following vote:**

**Aye:** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**7.10 20-1545**

Resolution accepting the Annual Evaluation Report of the (County-Wide) All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directing the Planning, Building and Development Department to make the report available on the department's website and issue a press release to meet CRS recertification requirements.

Attachments: [ANHMP Evaluation in 2020](#)

[PB&Z Class 6 Annual Recertification 2020](#)

*Eric Steffen, Planning Building and Development, presented the Annual Evaluation Report of the All Natural Hazards Mitigation Plan for unincorporated Lake County. Mr. Steffen provided a summary of the National Flood Insurance Program, the Community Rating System, and provided background as to why this report needs to be accepted by the County. Discussion ensued.*

**A motion was made by Member Vealitzek, seconded by Member Clark, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 9 - Member Clark, Chair Durkin, Member Hewitt, Member Maine, Vice Chair Pedersen, Member Taylor, Member Vealitzek, Member Wasik and Member Wilke

**7.11 [20-0041](#)**

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning Building and Development Director, had nothing to report.*

**PUBLIC WORKS**

**7.12 [20-0042](#)**

Director's Report - Public Works.

*Austin McFarlane, interim Public Works Director, had nothing to report.*

**8. Executive Session**

**9. Public Comment**

*There were no comments from the public.*

**10. County Administrator's Report**

*Matt Meyers, Assistant County Administrator, had nothing to report.*

**11. Members' Remarks**

*Member Maine asked Matt Meyers, Assistant County Administrator, to provide an update as to a decision to add to the 2021 Legislative Agenda language to monitor the financial status of transportation agencies such as Metra and Pace, which are experiencing current financial hardships and provide valuable transportation services to the County.*

*Matt Meyers, Assistant County Administrator, said language has been drafted for the 2021 Legislative Program to monitor legislation or state actions related to Metra funding. Speaking with Shane Schneider, Division of Transportation Director, there is an interest to also add language to also monitor legislation for Pace. The 2021 Legislative Agenda will be presented at the Legislative Committee meeting on November 4.*

**12. Adjournment**

*Chair Durkin called the meeting to be adjourned at 8:51 a.m.*

**Next Meeting: November 4, 2020.**

*Meeting minutes prepared by Abby Scalf.*

*Respectfully submitted,*

### *Chair*

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### *Vice Chair*

## *Public Works, Planning, and Transportation Committee*