

Bid Exemption Request

Date: June 15, 2020

Company: Lake County Partners

Department: County Administrator – COVID 19 Recovery Committee
Economic and Business Recovery Taskforce

Contact: Jennifer Serino

Total Requested: \$60,000

Contract Term: June 26, 2020 – December 31, 2020

Contract Type: Professional Services

The COVID Recovery Committee, Economic and Business Recovery Taskforce is requesting a bid-exemption for Lake County to enter into a Professional Service Agreement with Lake County Partners to administer the Small Business Recovery Program in the amount of \$60,000.

Lake County received funding from the United States Government pursuant to the Coronavirus Aid, Relief and Economic Security Act (CARES Act) and \$10 million was allocated by the County Board for the Small Business Recovery Program.

The Economic and Business Recovery Taskforce is requesting that Lake County Partners administer the Small Business Recovery Program. Lake County Partner will be responsible for the marketing of the program to small businesses, developing and collecting the online applications and accompany documents from the small businesses; completing the initial review of all applications against program criteria; and delivering a list of recommended businesses for funding to the COVID Recovery Committee for grant approval.

\$60,000 is being requested for Lake County Partners to administer the program for the \$10 million allocated.

A bid exemption is being requested based on Lake County Partners' unique position to provide the services based on its long-standing relationship with the County and its contacts in the business community and being able to expedite the program to get the much needed assistance to small businesses in a timely manner.

The Lake County Partners contract will be used through the grant term of the CARES Act ending December 31, 2020.