

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 3, 2021

1:00 PM

Meeting held by video conference. Register to virtually attend the meeting at <http://bit.ly/3qXF55>

Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)

Rules Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items may be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registration link) then (2) written comments in the order they are received. To view County Board Rules, click here: <https://bit.ly/3idRdrV>.

Individuals providing Public Comment will provide the following information:

- * Meeting: Rules Committee
(Must be the Subject line for written Public Comment)
- * Name: (Required)
- * Street Address, City, State (Optional):
- * Phone Number (Optional):
- * Organization/Agency/etc. Represented (If representing yourself, put "Self"):
- * Topic or Agenda Item # (if applicable) - followed by the written

Comment**0. [21-0069](#)**

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 12.30.20](#)

1. Call to Order

Chair Frank called the meeting to order at 1:00 p.m.

Others present:

Jim Hawkins, County Administrator's Office

Gary Gibson, County Administrator's Office

Matt Meyers, County Administrator's Office

Cassandra Torstenson, County Administrator's Office

Blanca Vela-Schneider, County Administrator's Office

Lynn Buccieri, County Board Office

Abby Scalf, County Board Office

Arin Thrower, Communications

Angelo Kyle, County Board

Carissa Casbon, County Board

Karen Fox, State's Attorney's Office

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 8 - Member Altenberg, Vice Chair Clark, Member Ross Cunningham, Chair Frank, Member Martini, Member Pedersen, Member Simpson and Member Vealitzek

Absent 1 - Member Wilke

4. Addenda to the Agenda**5. Public Comment (Items not on the agenda)**

There were no comments from the public.

6. Chair's Remarks

Chair Frank had no remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

Approval of Minutes**8.1 [21-0200](#)**

Minutes from December 9, 2020.

Attachments: [Rules 12.9.20 Minutes](#)

A motion was made by Vice Chair Clark, seconded by Member Martini, that Consent Agenda item 8.1 be approved. The motion carried by the following roll call vote:

Aye: 8 - Member Altenberg, Vice Chair Clark, Member Ross Cunningham, Chair Frank, Member Martini, Member Pedersen, Member Simpson and Member Vealitzek

Absent: 1 - Member Wilke

REGULAR AGENDA**8.2 [21-0201](#)**

Resolution amending various sections of the Lake County Board Rules of Order and Operational Procedures.

Attachments: [Board Rules\(02-09-21\)-REDLINE.pdf](#)

[Board Rules\(02-09-21\)-CLEAN.pdf](#)

Jim Hawkins, Deputy County Administrator, reviewed the changes to the Rules of Order and Operational Procedures and addressed questions from members. Discussion ensued.

A motion was made by Vice Chair Clark, seconded by Member Cunningham, that this resolution be recommended for adoption to the Board agenda. The motion carried by the following roll call vote:

Aye: 6 - Member Altenberg, Vice Chair Clark, Chair Frank, Member Pedersen, Member Simpson and Member Vealitzek

Present: 1 - Member Martini

Absent: 1 - Member Wilke

Not Present: 1 - Member Ross Cunningham

9. County Administrator's Report

The County Administrator had nothing to report.

10. Executive Session

The committee did not enter into Executive Session.

11. Members' Remarks**12. Adjournment**

Chair Frank adjourned the meeting at 2:23 p.m.

Next Meeting: To Be Determined

Meeting minutes prepared by Lynn Buccieri.

Respectfully submitted,

*Chair
Rules Committee*