

Karin A Abbott

Work Experience

Medical Assistant, Illinois Bone and Joint Institute (7/2022 to present)

Key Skills:

- Provide technical care of the patients by performing phlebotomy, postoperative care, wound care, casting, splinting, suture and staple removal.
- Assist the MD with physical exams, diagnostic and therapeutic procedures.
- Obtain lab specimens and documenting all care/procedures provided.
- Proficient in EPIC
- CPR certified

GI Technician, GI Partners of Illinois (11/2021 to 7/2022)

Key Skills:

- Assisted doctors in colonoscopy, upper endoscopy
- Proficient in polyp removal with snares, forceps, Roth net, clips, Injections, banding
- Scope cleaning and disinfecting
- Patient care in pre and post operative setting, vital signs
- Proficient in GMed.
- Scheduled appointments

GI Technician, Highland Park Hospital GI Lab (9/2020 to 11/21)

Recipient of ten Service Value awards

Recipient of 2021 Nursing Excellence award

Key skills:

- Assisted doctors in colonoscopy, upper endoscopy and EUS Procedures.
- Polyp removal with biopsy forceps, snares, Roth nets, clipping, banding,
- ERBE, foreign body removal, peg placements, colon decompression and removal,
- Specimen collection,
- Scope cleaning and disinfection with OER of all scopes including EUS and ERCP,
- Patient care pre and post-procedure,
- Proficient in EPIC and Provation.

Northshore University Health Care Systems (03/2020-09/2020)

Worked on-site Covid test site

Key skills:

- Register patients for point of care testing in EPIC
- Perform nasal/throat Covid testing

North Shore University Health Care System (7/2019-03/2020)

Key Skills:

- Obtain patients vital signs, history and medication
- Administer EKG and Spirometry
- Administer Vaccinations
- Proficient in EPIC
- CPR certified

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Village of Grayslake Police Department; Community Service Officer (2008-2019)

Key Skills:

- Crime Scene Investigator
- Evidence Room Custodian
- Animal Control
- Code Enforcement
- Fingerprinting
- Adjudication Court Representative

Condell Medical Center, Libertyville, IL; Emergency Room Technician (2003 to 2008)

Key Skills:

- Assessing and prioritizing multiple tasks, projects and demands
- Providing technical emergency care
- Knowledge of medical terminology and procedures
- Strong oral and written communication skills
- Operating a personal computer, utilizing a variety of software applications

Responsibilities:

Provide Emergency Department technical support for physicians and nurses, as part of a multidisciplinary team, to optimize patient care by:

- Providing technical care of the patients by performing phlebotomy, urinary and venous catheterization, placing patients on cardiac and vital sign monitors, perform point of care testing, perform wound care.
- Performing CPR.
- Triage incoming Emergency Department patients.
- Assisting the MD with physical exams, diagnostic and therapeutic procedures.
- Obtaining lab specimens and documenting all care/procedures provided.
- Applying a variety of orthopedic splints and fitting patients for crutches.
- Train and cross-train other technical staff as required.

Grayslake Fire Department, Grayslake, IL (2002 to 2011)

Accomplishments:

- Firefighter II - Antioch, IL - 2002
- Emergency Medical Technician – College of Lake County – 2002
- Biological Terrorism Certification
- Hazardous Materials Operations Certification
- Technical Awareness Certification
- CPR / First Aid Instructor Certification

Education

2018 - College of Lake County – Associate of Arts

To Lake County Board,

I am writing to express my strong interest in becoming a Trustee for the Grayslake Fire Protection District. I am committed to improving department policies while supporting the firefighters and community.

With my background and experience in the fire service, I understand the challenges and dedication required to maintain a strong and effective department. I believe my firsthand knowledge will allow me to make informed decisions that will promote accountability, transparency and long term success of the department.

Thank you for consideration. I would be honored to serve as a Trustee for Grayslake Fire Protection District.

Sincerely,

Karin Abbott