

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, March 9, 2016

2:30 PM

**10th floor - Conference Room C
18 N. County Street, Waukegan, IL 60085**

**Housing and Community Development Commission -
Executive Committee**

1. ROLL CALL

Chairman Pedersen called the Housing and Community Development Commission (HCDC) Executive Committee (EC) meeting to order at 2:31 p.m.

Staff: Eric Waggoner, Jodi Gingiss, Monika Bobo, Eric Foote and Laura Walley

Present 5 - Ray Rose, Steve Carlson, Linda Pedersen, Dan Venturi and Janet Swartz

Excused 1 - Carol Calabresa

2. APPROVAL OF MINUTES

2.1 [16-0161](#)

Approval of the January 13, 2016 Minutes

Attachments: [1.13.16 Exec Minutes.pdf](#)

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Swartz, to approve the January 13, 2016 minutes. The motion carried by the following vote:

Aye 5 - Commissioner Rose, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz

3. CHAIR'S REMARKS

The Chairman had no remarks

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 [16-0245](#)

Update on Fair Housing

Attachments: [HUD Preps 2016 Fair Housing Push.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

6.2 [16-0250](#)

Proposed Shifts in 2016 Activity Funding Amounts

Attachments: [2016 Action Plan Excerpt 03.09.16.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Swartz, given actual PY2016 HUD grant amounts, to forward the proposed changes in the 2016 activity funding amounts, as presented, to the HCDC for approval. The motion carried by the following vote:

Aye 5 - Commissioner Rose, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz

6.3 [16-0246](#)

Round Lake Beach CDBG 2014 Public Infrastructure Funding Shift to 2016

Attachments: [RLB Revised Scope Letter 3-3-16 SIGNED.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Swartz, to forward the Village of Round Lake Beach's request to move its 2014 CDBG funds to its 2016 project to the the HCDC for approval. The motion carried by the following vote:

Aye 5 - Commissioner Rose, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz

6.4 [16-0252](#)

Rental Portfolio Inspection Remedies

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Swartz, to forward the request to provide a \$13,000 grant in the 2016 Action Plan to cover the cost of needed safety improvements for a number of LCRDC's rental units, including a \$3,000 grant to the City of Zion for driveway removal at one of the homes, to the HCDC for approval. The motion carried by the following vote:

Aye 5 - Commissioner Rose, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz

6.5 [16-0251](#)

Project Delivery Expenses

Attachments: [Project Delivery Expenses 3.2016.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Commissioner Swartz, seconded by Vice-Chairman Venturi, to forward the request to increase the 2013 and 2014 budgets of the specified projects, to provide funding for the required project delivery costs, to the HCDC for approval. The motion carried by the following vote:

Aye 5 - Commissioner Rose, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz

6.6 [16-0244](#)

Joint resolution approving a Memorandum of Understanding (MOU) between Lake County and the Lake County Coalition for the Homeless (LCCH) to provide services under Lake County's Continuum of Care and for the purposes of serving as Collaborative Applicant.

Attachments: [MOU LCCH and LC PBD 05.10.16](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Swartz, to forward the Joint Resolution approving a Memorandum of Understanding between Lake County and the Lake County Coalition for the Homeless to the HCDC for approval, subject to final Coalition review and approval. The motion carried by the following vote:

Aye 5 - Commissioner Rose, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz

7. STAFF REPORTS

Jodi Gingiss spoke of the two Lake County Memoranda of Understanding (MOU), one each with Lake Villa and the Little City Foundation, which were presented during last month's HCDC meetings. There have been a few minor changes to the MOUs, including a slight funding amount change to one and that both had the dates of presentation to the Lake County Board changed from March to April.

8. ADJOURNMENT

A motion was made by Vice-Chairman Venturi, seconded by Commissioner Swartz, to adjourn the meeting at 2:52 p.m. The motion carried by the following vote:

Aye 5 - Commissioner Rose, Ex-Officio Member Carlson, Chairman Pedersen, Vice Chair Venturi and Commissioner Swartz