

Lake County Illinois

*Lake County Courthouse and Administrative Tower
18 N County Street
Waukegan, Illinois 60085*



Meeting Minutes - Final

Tuesday, June 5, 2018

9:00 AM

Conference Room 7A&

Lake County Board of Review

1. **Call to Order - The meeting was called to order at 9:02AM.**

Board Attendees: Member Fleming, Member Helm, Member Glueckert

Staff Attendees: Paulson, Jackson, Franke

Also Present: ASA Gunnarsson and ASA Fronk

2. **Approval of Minutes**

Regular Session: May 08, 2018

The Board of Review members reviewed the minutes from their May 08, 2018 meeting. Member Fleming, Helm and Glueckert approved the minutes as presented. (3-0)

3. **Public Comment - None**

4. **Approval of Certificate of Errors**

The Board of Review reviewed and approved the Certificate of Errors that were presented, with no exceptions.

5. **Discussion on Upcoming Alternate Board of Review Members Training**

Board Members and Staff openly discussed agenda topics for their June 20, 2018 Alternate Board of Review Member Training.

Member Fleming requested quick access links to the Recorders COTT system for PTAX-203 Transfer Declaration Evidence to be readily available for all Members and Alternates for the upcoming session. Clerk Jackson offered to install the link on all devices.

Chief Clerk Paulson shared an Equalization Factor spreadsheet, with the factors for the quadrennial years we are now in. The Board members agreed would be a beneficial tool for all hearing officers. This spreadsheet along with other resource information will be provided in a handout packet to all Alternate Board of Review Members during training.

Clerk Jackson shared an update on the over 3,000 2017 PTAB cases that are expected. Jackson discussed the plan for the review of the 2017 tax year cases. Jackson also provided "Homestead" clarification as it relates to 16-185 PTAB rulings.

6. **Old Business**

Clerk Paulson advised the Board Members the following townships will be publishing values within the next week to two weeks; Avon, Wauconda, Moraine, Lake Villa and Fremont. Antioch Township hearings are scheduled for June 21, 22 and 27. Clerk Paulson reminded the Members of the aggressive calendar schedule to ensure completion of all hearings by November 16, 2018.

Clerk Paulson provided the Board Members with a brief update to other pending litigation. ASA Gunnarsson and ASA Fronk joined the meeting to provide additional clarification on pending cases.

6.1 **Update on Attorney Meeting held Wednesday May 9, 2018**

Chief Clerk Paulson provided the Board with a summary of the meeting of attorneys that practice in front of the Board of Review. There were several attorney questions regarding data accessibility and transparency that were discussed by those in attendance at this meeting. The meeting was attended by approximately 70 attorneys, along with two township assessor staff.

7. New Business

The Chief Clerk informed the Board that a date in July will be set aside for additional Non-Homestead hearings.

8. Adjournment

Motion to adjourn by Member Helm, seconded by Member Glueckert. The motion carried unanimously (3-0). The meeting adjourned at 11:04AM.