



TO: Ruth Anne Hall
Purchasing Agent

Date: March 30, 2023

FR: Carl Kirar
Director

**RE: EMERGENCY PROCUREMENT, WATER DAMAGED CEILING
AND SOFFITS REPAIR AND PAINTING**

The Lake County Center Courts building, located at 18 N. County St, Waukegan, IL is an essential function of the 19th District Court. On December 25, 2022, sprinkler lines froze, broke, and fully soaked areas of each building complex. In Waukegan, three floors of the Center Courts building, including the 1st, 2nd, and 3rd-floor Atrium along with the 1st-floor main lobby sustained extreme water damage which needs to have the plaster coating removed, replaced, and painted. Failure to perform this work would present a threat to the safety and welfare of the occupants, as well as severely disrupt the governmental functions of the buildings.

An emergency purchase order is necessary to perform this repair. The work will scrape off failing plaster due to water damage, prepare and prime the surfaces, and finish with painting damaged areas. The Facilities and Construction Services, Engineering staff has received a quote to perform the work from Stried Painting, Inc. of Grayslake, IL in the amount of \$259,850. It is our recommendation that this contract be awarded immediately in response to this emergency.

Sincerely,

Carl Kirar
Director of Facilities & Construction Services