



Job Center of Lake County Memorandum of Understanding and Cost Sharing Agreement

MOU Timeframe: July 1, 2025 – June 30, 2026

Strategic Imperative Supported: Create a Culture of Equitable Prosperity

Project Purpose: Define service delivery roles, referral strategies, infrastructure cost sharing, and operational commitments of required WIOA partners at the Job Center of Lake County. The Workforce Innovation and Opportunity Act (WIOA) requires local workforce development areas to develop and execute a Memorandum of Understanding (MOU) with all required one-stop partners every three years. The MOU outlines shared roles, responsibilities, and infrastructure funding arrangements for all federally mandated partners operating at the Job Center of Lake County.

The PY25 MOU has been updated to reflect revised program descriptions, modernized referral and service integration strategies, and a fully aligned cost-sharing budget using a proportional Full-Time Equivalent (FTE) methodology. It was developed in coordination with all required WIOA partners and approved by the Workforce Development Board.

Key components include:

- Shared roles and responsibilities across partner programs
- A quarterly referral tracking system, cross-training, and shared scheduling
- A detailed infrastructure cost-sharing agreement including allocations for facility, technology, utilities, and security
- Full compliance with WIOA Section 188, Americans with Disabilities Act (ADA), and federal accessibility standards

To view the full MOU online, visit:

<https://www.lakecountyiil.gov/DocumentCenter/View/83771/LWIA-1-2025-MOU>