

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, April 4, 2023

10:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3zaElqt>**

Law & Judicial Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Law and Judicial Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Cunningham called the meeting to order at 10:30 a.m.

2. Pledge of Allegiance

Member Casbon led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

Others present:

In-Person:

Cassandra Hiller, County Administrator's Office

Gary Gibson, County Administrator's Office

Jenny Brennan, Communications

Justine Gilbert, Communications

Kevin Quinn, Communications

Krista Kennedy, Finance

Kristy Cechini, County Board Office

Matt Meyers, County Administrator's Office

RuthAnne Hall, Finance

Sandy Hart, County Board Chair

Steve Newton, Coroner's Office

Electronically:

Bernard Malkov, Sheriff's Office

Chris Blanding, Enterprise Information Technology

Claudia Gilhooley, 19th Judicial Circuit Court

Frank D'Andrea, Finance

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Jim Chamernik, Sheriff's Office

Jolanda Dinkins, County Board Office

Joseph Wheeler, 19th Judicial Circuit Court

Joy Gossman, Public Defender

Karen Fox, State's Attorney's Office

Michael Wheeler, Finance

Mick Zawislak, Daily Herald

Nick Principali, Finance

Patrice Sutton, Finance

ShaTin Gibbs, Finance

Sonia Hernandez, County Administrator's Office

Stacy Davis-Wynn, Purchasing

Terri Kath, Enterprise Information Technology

Theresa Glatzhofer, County Board Office

Terri White, State's Attorney's Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

Chair Cunningham stated she attended an event this weekend for autism at the Waukegan Library. There will be events throughout the month of April for Autism awareness month.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1-8.6)

APPROVAL OF MINUTES

8.1 [23-0508](#)

Committee action approving the Law and Judicial Committee minutes from February 28, 2023.

Attachments: [L&J 2.28.23 Final Minutes](#)

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that these minutes be approved. The motion carried by the following roll call vote:

Aye: 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

REPORTS

CORONER

8.2 [23-0457](#)

Report from Jennifer Banek, Coroner, for the month of December 2022.

Attachments: [LJCBrepDEC22](#)

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following roll call vote:

Aye: 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

8.3 [23-0458](#)

Report from Jennifer Banek, Coroner, for the month of January 2023.

Attachments: [LJCBrepJan23](#)

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

8.4 [23-0459](#)

2022 Annual Report from Jennifer Banek, Coroner.

Attachments: [2022 Lake County Coroner's Report](#)

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

PUBLIC DEFENDER

8.5 [23-0456](#)

Report from Joy Gossman, Public Defender, for the month of February 2023.

Attachments: [02-23 Main](#)

[02-23 Main PTR](#)

[02-23 JUV Main](#)

[02-23 JUV PTR](#)

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

SHERIFF'S OFFICE

8.6 [23-0464](#)

Report from John D. Idleburg, Sheriff, for the month of February 2023.

Attachments: [Revenue Report FEBRUARY 2023](#)

A motion was made by Vice Chair Roberts, seconded by Member Casbon, that this report be approved and recommended to the County Board agenda. The motion carried by the following roll call vote:

Aye: 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

REGULAR AGENDA***CORONER*****8.7 [23-0482](#)**

Coroner's Annual Update.

Attachments: [County Board Update Coroner Apr 23](#)

Stephen Newton, Chief Deputy Coroner, provided an annual update on the Coroner's office, which included a department overview, the strategic alignment, the past 12 months and the next 12 months. Discussion ensued.

ICMS PROJECT**8.8 [23-0509](#)**

Update on the Integrated Court Management System (ICMS) implementation.

A motion was made by Member Casbon, seconded by Member Hewitt, that this presentation be tabled. The motion carried by the following voice vote.

Aye: 7 - Member Casbon, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Pedersen and Vice Chair Roberts

9. County Administrator's Report

Cassandra Hiller, Assistant County Administrator, stated every meeting until the first of June, there will be annual updates from departments. Strategic Planning has begun and the goal is to have it completed by August.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Vice Chair Roberts stated April is Child Abuse Prevention Month and asked for everyone to get involved.

Member Casbon reminded everyone of an event to support the Children's Advocacy Center on Sunday, April 23.

12. Adjournment

Chair Cunningham declared the meeting adjourned at 11:29 a.m.

Next Meeting: April 25, 2023

Minutes prepared by Kristy Cechini.