

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, October 31, 2012

1:00 PM

Assembly Room

Financial and Administrative Committee

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes

3.1 [12-1229](#)

Executive session minutes from September 5, 2012.

3.2 [12-1228](#)

Executive session minutes from September 5, 2012.

3.3 [12-1230](#)

Minutes from October 3, 2012.

Attachments: [F&A 10.3.12](#)

3.4 [12-1227](#)

Executive session minutes from October 3, 2012.

4. Added to Agenda

5. Public Comment

6. Old Business

7. New Business

Executive Session

7.1 [12-1232](#)

Executive session to discuss a personnel matter 5 ILCS 120/2(c).

Health & Community Services

7.2 [12-1211](#)

Joint resolution authorizing an emergency appropriation in the amount of \$1,161,797 in the FY 2012 budget as a result of ten new grants, a grant increase and other revenue increases.

- The Health Department has been awarded ten new grants, a grant increase and other revenue increases.
- These funds have not been previously appropriated, having been awarded after adoption of the FY 2012 budget.
- The new grants, grant increase, and increased revenue for the Health Department totals \$1,161,797 and a complete list of the sources of these funds is included in the resolution.

Attachments: [Health Department Emergency Appropriation for FY12 - October 2012](#)

7.3 [12-1197](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment and Globalization Adjustment Assistance Act Grants and WIA Rapid Response Grant modifications and authorizing an emergency appropriation in the amount of \$210,554.77.

- DCEO has provided modifications to the Trade Adjustment and Globalization Assistance Act grants to the Lake County Workforce Development Department in the amount of \$206,268.93 and the WIA Rapid Response grant in the amount of \$4,285.84.
- The Trade Adjustment and Globalization Assistance Act grants include funding for individuals certified as eligible under the Trade Act and covers costs associated with training for the fiscal year July 1, 2011 to September 30, 2013.
- The WIA Rapid Response grant includes funding for support service funding to serve the individuals certified as eligible under the Trade Act for the fiscal year November 1, 2011 to June 30, 2013.
- The eligible individuals are workers affected through fifteen plant closings or lay-offs.

Attachments: [Nov '12 - LCWD Grant Modifications.xls](#)

Public Works & Transportation

7.4 [12-1219](#)

Ordinance declaring it necessary or convenient for Lake County to acquire and use easements over real estate owned by the Lake County Forest Preserve District.

- As part of the Portwine Road Force Main Project, the County must obtain easements from the Lake County Forest Preserve District.
- As a requirement of the Local Government Property Transfer Act, the County is required to acknowledge that “it is necessary or convenient to acquire easements for this public sanitary sewer project.”
- This ordinance declares that it is necessary for the County Board to acquire these easements from the Forest Preserve District.

Attachments: [12-1219 Forest Preserve Portwine Easement Acquisition Ordinance.pdf](#)

7.5 [12-1209](#)

Joint resolution authorizing the execution of an intergovernmental agreement for exchange and transfer of real property interests by and between the Lake County Forest Preserve District and Lake County.

- As part of the Portwine Road Force Main Project, the County must obtain easements that will impact trees on the Lake County Forest Preserve District Property.
- The Forest Preserve District has requested the County transfer 2.5 acres of property adjacent to the Public Works Department’s Ela Lift Station in exchange for the Portwine easements and tree impacts.
- An intergovernmental agreement has been prepared that establishes the terms of the exchange of the easements and tree impacts for the property transfer.
- Pursuant to the Local Government Property Transfer Act this resolution must be approved by two-thirds (2/3) of the County Board members holding office.
- This resolution authorizes the execution of the intergovernmental agreement.

Attachments: [12-1209 Forest Preserve Portwine IGA.pdf](#)

7.6 [12-1210](#)

Joint resolution executing an agreement with RHMG, Inc. in the amount of \$73,395 for design engineering services for the FY 2013 Water Main Replacement Project.

- Each year segments of older deteriorated water mains are designated for replacement, which requires engineering plans and specifications be prepared by a qualified engineering firm.
- The FY 2013 replacement project includes approximately 5,600 feet of pipeline replacement throughout Lake County water systems.
- The County performed a quality based selection process evaluating several firms for this design project.
- Based on staff evaluations, RHMG, Inc. of Libertyville, IL was determined to be the most qualified firm and a scope of services was negotiated for the project.
- This resolution authorizes execution of the agreement with RHMG in the amount of \$73,395.

Attachments: [12-1210 FY2013 Watermain Project Map #2235.pdf](#)

[12-1210 FY2013 Watermain RHMG Engineering Agreement .pdf](#)

7.7 [12-1195](#)

Joint resolution appropriating \$76,200 of County Bridge Tax funds, \$126,700 of Matching Tax funds and \$110,400 of ¼% Sales Tax for Transportation and Public Safety funds for FY 2013 miscellaneous services needed to address soil, environmental, drainage, bridge and wetland concerns and right-of-way purchases during FY 2013, and designated as Section 13-00000-02-EG.

- [FY 2013 Miscellaneous Engineering Services: County Bridge Tax, Matching Tax and ¼% Sales Tax for Transportation and Public Safety Funds: Appropriation.](#)
- Before engineering for construction can be done utilizing County Bridge Tax, Matching Tax and ¼% Sales Tax for Transportation and Public Safety funds, a project appropriation is needed.
- This resolution appropriates \$76,200 of County Bridge Tax funds, \$126,700 of Matching Tax funds and \$110,400 of ¼% Sales Tax for Transportation and Public Safety funds to provide for miscellaneous engineering services and right-of-way purchases in FY 2013.

7.8 [12-1196](#)

Joint resolution appropriating \$30,000 of County Bridge Tax funds and \$30,000 of Matching Tax funds to provide for FY 2013 acquisition of materials and services needed to maintain drainage and bridge facilities, pavements, shoulders, guardrails, fencing, and right-of-way, and designated as Section 13-00000-03-GM.

- [FY 2013 Miscellaneous Maintenance Materials and Services, County Bridge Tax and Matching Tax: Appropriation.](#)
- Before materials can be ordered, or work can be done using the County Bridge Tax fund or the Matching Tax fund, a project appropriation is needed.
- This resolution appropriates \$30,000 of County Bridge Tax funds and \$30,000 of Matching Tax funds for miscellaneous maintenance work in FY 2013.

7.9 [12-1201](#)

Joint resolution appropriating \$95,000 of Matching Tax funds for the Joint Utility

Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests for various County highways, and designated as Section 13-00000-09-GM.

- [2013 JULIE Locates Storm Sewer Services: Appropriation.](#)
- Pursuant to Illinois law, JULIE serves as a message handling notification service for underground facility owners about planned excavations.
- The County's existing storm sewer locating contract with USIC Locating Services, Inc, Indianapolis, Indiana, began on May 15, 2012, and will be extended for a year to cover the time period January 1, 2013, to December 31, 2013 (The contract allows for a total of four one year extensions).
- Prior to the formal extension being granted, an appropriation of \$95,000 is required.

7.10 [12-1208](#)

Joint resolution authorizing the execution of a contract with Civiltech Engineering Inc., Itasca, Illinois, for professional services for the provision of Phase II design engineering services for the extension of the Washington Street bike path, from Atkinson Road to Lancer Lane, at a maximum cost of services described as \$184,215.73, appropriating \$225,000 of Motor Fuel Tax funds for this improvement, and designated as Section 09-00135-11-BT.

- [Washington Street, Atkinson Road to Lancer Lane, Bike Path Extension; Phase II Consultant Agreement and Appropriation.](#)
- The existing bike path along Washington Street will be improved by extending it from Atkinson Road to Lancer Lane, with connectivity to the Village of Grayslake bike path system and to the College of Lake County.
- A consultant will be utilized to undertake Phase II design engineering services for this improvement.
- This resolution authorizes the execution of professional services agreement with Civiltech Engineering Inc., Itasca, Illinois, for Phase II design engineering services and appropriates \$225,000 of Motor Fuel Tax funds.

Attachments: [12-1208 Washington Street, Atkinson Road to Lancer Lane, Bike Path E](#)

7.11 [12-1204](#)

Joint resolution authorizing the execution of an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the use of federal highway funds for Phase II design engineering services for the extension of the Washington Street bike path, from Atkinson Road to Lancer Lane, and designated as Section 09-00135-11-BT.

- [Washington Street, from Atkinson Road to Lancer Lane, Bike Path Extension; Phase II: IDOT Agreement.](#)
- The County has been allocated federal Congestion Mitigation and Air Quality (CMAQ) funds for this improvement, and IDOT administers all federal highway funds.
- Phase II design engineering is required on all federally funded improvements.
- This agreement provides for the County to receive 80% reimbursement of the cost of Phase II.

Attachments: [12-1204 Washington Street \(Atkinson Road to Lancer Lane\) Bike Path E](#)

7.12 [12-1220](#)

Joint resolution authorizing the execution of an agreement with the NICOR Gas Company to relocate a gas main along Illinois Route 83 to accommodate the upcoming road improvement, appropriating \$145,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 07-00098-17-WR.

- [Peterson Road, from US Route 45 to Illinois Route 83: Nicor Agreement & Appropriation.](#)
- Peterson Road improvement, from US Route 45 to Illinois Route 83, is included in the County's 2012-2017 Highway Improvement Program.
- The NICOR Gas Company has a gas main, 1,175 feet of 4" pipe, along Illinois Route 83 located within an easement that must be relocated to accommodate the upcoming highway improvement.
- The relocation of the gas main is proposed to be done before the construction of the highway improvement.
- It will be necessary for the County to reimburse the NICOR Gas Company for the cost of relocation, estimated to be \$120,000.
- This resolution authorizes the execution of an agreement with NICOR Gas Company that provides for the relocation of their pipe, and also appropriates \$145,000 of ¼% Sales Tax for Transportation and Public Safety funds relocation.

Attachments: [12-1220 Peterson Road Nicor Cost Estimate](#)

[12-1220 Peterson Road Nicor Plans](#)

[12-1220 Peterson Road Nicor Relocation Agreement](#)

7.13 [12-1203](#)

Joint resolution authorizing the execution of a contract with Transystems Corporation, Schaumburg, Illinois, for professional services for the provision of Phase II design engineering services for the intersection improvement of Hart Road, at US Route 14, at a maximum cost of services described as \$927,604.31, appropriating \$1,115,000 of ¼% Sales Tax for Transportation and Public Safety funds for this improvement, and designated as Section 09-00174-05-CH.

- [Hart Road, at US Route 14, Intersection Improvement; Phase II Consultant Agreement and Appropriation.](#)
- Hart Road will be improved at the intersection of US Route 14 in the Village of Barrington.
- The Village of Barrington was the lead agency for Phase I, and Lake County will be the lead agency for Phase II and construction.
- A consultant will be utilized to undertake Phase II design engineering services for this improvement.
- This resolution authorizes the execution of a professional services agreement with Transystems Corporation, Schaumburg, Illinois, for Phase II design engineering services and appropriates \$1,115,000 of ¼% Sales Tax for Transportation and Public Safety funds.

Attachments: [12-1203 Hart Road, at US Route 14, Intersection Improvement; Phase I](#)

7.14 [12-1202](#)

Joint resolution authorizing the execution of an agreement with the State of

Illinois/Illinois Department of Transportation (IDOT) for the use of federal highway funds for Phase II design engineering services for the intersection improvement of Hart Road, at US Route 14, and designated as Section 09-00174-05-CH.

- [Hart Road, at US Route 14, Intersection Improvement; Phase II: IDOT Agreement.](#)
- The County has been allocated federal Congestion Mitigation and Air Quality (CMAQ) and Council of Mayors funds for this improvement, and IDOT administers all federal highway funds.
- Phase II design engineering is required on all federally funded improvements.
- This agreement provides for the County to receive 80% reimbursement of the cost of Phase II.

Attachments: [12-1202 Hart Road, at US Route 14, Intersection Improvement - Phase](#)

Financial & Administrative

7.15 [12-1233](#)

Discussion concerning the FY2013 budget.

7.16 [12-1198](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2012.

- Line item transfers in various funds between line items in the FY 2012 budget are needed to align expenses with correct accounts.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.

7.17 [12-1207](#)

Joint resolution authorizing emergency appropriations for FY 2013 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

- This resolution authorizes the carry-over, or re-authorization, of certain FY 2012 activities.
- These activities were not included in the FY 2013 budget while the carry-over list and associated budget amounts were determined; to include them would have hindered the proper scrutiny of the new FY 2013 budget.
- Without this action, these projects and/or items will not have the budget authority required.

7.18 [12-1164](#)

Resolution authorizing a contract with Telcom Innovations Group, LLC, Itasca, IL for Mitel Products Systems, AVST CallXpress & Captaris Rightfax yearly maintenance in the annual amount of \$97,500.

- Lake County desires to enter into two-year contract, with renewals, with Telcom Innovations Group, LLC, Itasca, IL for Mitel Products Systems, AVST CallXpress & Captaris Rightfax yearly maintenance.
- Invitations to bid were extended to 24 vendors with one vendor responding.
- Telcom Innovations Group, LLC, Itasca, IL is the only bidder, that has been found to be responsive and responsible and best meets the needs of the County.
- This contract will cost the County \$97,500 annually.

- 8. Executive Session**
- 9. County Administrator's Report**
- 10. Adjournment**