

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, August 5, 2009

1:00 PM

Conference Room C

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - Regular and three executive session minutes from July 8, 2009

3.1 09-1825

Minutes from July 8, 2009

Attachments: [F&A 07.08.09](#)

4. Added to Agenda Items
5. Public Comment
6. Old Business
7. New Business

Planning, Building & Zoning

7.1 [09-1778](#)

Joint resolution authorizing an emergency appropriation in the amount of \$158,250 for the purchase of 2.11 acres of Wetland Mitigation Credits at the Big Sag Wetland Mitigation Bank (Phase 2) within the Fox River Watershed.

- Money collected into the Wetland Restoration Fund (WRF) due to wetland impacts is carried over into a deferred revenue account for this fund purpose. In order to access it, an emergency appropriation is needed to bring it into the budget for expenditure.
- The emergency appropriation will allow the use of \$158,250 of the WRF to purchase 2.11 acres of wetland mitigation credits at the Big Sag Mitigation Bank (Phase 2).
- This purchase provides mitigation for impacts to 1.36 acres of *Isolated Waters of Lake County* (IWLC) with newly constructed wetlands at the mitigation bank. A net gain in high quality wetland acreage (+0.75 acre) and wetland function will be realized, which meets purpose #10 in the Lake County Watershed Development Ordinance (WDO).
- These funds will be deposited in the Stormwater Management Commission's Miscellaneous Contractual Services account 212-4208110-79940-000-000-000-42030.

Attachments: [Committee Memo Emerg. Approp. Fox River](#)

7.2 [09-1779](#)

Joint resolution authorizing an emergency appropriation in the amount of \$466,000 for two (2) Wetland Restoration Projects identified as the Skokie River Woods Project in the amount of \$380,000 and the Dalitsch Pond Project, in the amount of \$86,000, both within the North Branch of the Chicago River Watershed.

- Money collected into the Wetland Restoration Fund (WRF) due to wetland impacts is carried over into a deferred revenue account for this fund purpose. In order to access it, an emergency appropriation is needed to bring it into the budget for expenditure.
- The emergency appropriation will allow the use of \$466,000 of the WRF to provide 8.06 acres of wetland mitigation credits at the Skokie River Woods and Dalitsch Pond Projects.
- This purchase provides mitigation for impacts to 2.25 acres of *Isolated Waters of Lake*

County (IWLC) with restored and enhanced wetlands. A net gain in high quality wetland acreage (+5.81 acres) and wetland function will be realized, which meets purpose #10 in the Lake County Watershed Development Ordinance (WDO).

- These funds will be deposited in the Stormwater Management Commission's Miscellaneous Contractual Services account 212-4208110-79940-000-000-000-42032.

Attachments: [Committee Memo Emerg. Approp. Chicago River](#)

7.3 [09-1784](#)

Joint resolution authorizing the State's Attorney of Lake County to institute legal action against certain named properties for the demolition of dangerous and unsafe or uncompleted and abandoned structures on said properties.

CDH 124-08

Section 23 & 24, Township 46 North, Range 9, PIN 01-23-203-007; Commonly known as 40532 N. Marcus Street, Antioch, IL (an unsafe, dilapidated residential and shed structures.)

CDH 66-08

Section 11, Township 46 North, Range 9, PIN 01-11-202-004; Commonly known as 42825 N. Woodbine Avenue, Antioch, IL (abandoned, dilapidated residential structure.)

CDH 70-08

Section 35, Township 46 North, Range 9, PIN 01-35-301-001 & 002 and 01-35-110-019 & 020; Commonly known as 26666 W. Michigan Boulevard, Antioch, IL (an abandoned, vacant, dilapidated residential structure.)

JG 213-08

Section 16, Township 43 North, Range 11, PIN 15-16-302-007; Commonly known as 16638 Brockman Avenue, Prairie View, IL (an unsafe, fire damaged residential structure.)

CDH 46-09

Section 12, Township 46 North, Range 9, PIN 01-12-210-023; Commonly known as 25054 W. Catherine Avenue, Antioch, IL (an unsafe, dangerous, and vacant residential structure.)

KLR 45-09

Sections 15 & 16, Township 45 North, Range 9, PIN 05-15-104-079; Commonly known as 35526 N. Sheridan Lane, Fox Lake, IL (an unsafe, dilapidated residential structure with roof caving in.)

CDH 169-08

Section 34, Township 46 North, Range 9, PIN 01-34-120-004; Commonly known as 27610 W. Flamingo Lane, Spring Grove, IL (a fire-damaged, vacant residential structure.)

KLR 69-08

Section 11, Township 45 North, Range 9, PIN 05-11-400-013; Commonly known as 36426 N. Wesley Road, Ingleside, IL (fire-damaged single family residence.)

Law & Judicial

7.4 [09-1795](#)

Joint resolution authorizing an agreement for the purchase of consulting services with Software Development and Services Corporation, Fairfax, Virginia to implement debt collections functionality in the Court Records and Information Management System (CRIMS) in an amount not-to-exceed \$188,616.

- There is a need to implement debt collections functionality in CRIMS to increase the collection of Court fees and fines payable to Lake County.
- Lake County has a long standing and successful relationship with Software Development and Services Corporation who has provided professional services for the integration of justice agencies.

- The Purchasing Agent convened an ad hoc group that approved bid exemption on the basis of the long standing, successful relationship. The knowledge gained through this relationship adds value integral to the services provided.
- This agreement will cost \$188,616 charged to 101-1102040-79930-000-000-11031.
- Recovery of uncollected debt during the first 18 months is conservatively projected to be three times the expense of this contract.

7.5 [09-1771](#)

Ordinance authorizing the Sheriff to charge a fee for a specified service provided by the Sheriff's Office.

- The Sheriff's Office in conjunction with the Department of Finance and Administrative Services commissioned the Sequoia Consulting Group to provide a costing study of the Sheriff's Adult Corrections division processing bonds.
- This study, using 2008 financial data, determined the fully loaded cost associated with providing bonding services is \$21.02 per bond.
- The Sheriff's Office and the Department of Finance and Administrative Services reviewed the study and determined the appropriate charge for this service should be set at \$21 per bond processed.
- The amount of revenue generated for this fee is estimated at \$30,000 annually.
- The Sheriff's Office will begin collecting this fee when the Ordinance is approved.
- Other Counties in our geographic region charge fees for this service as well, including McHenry (\$28), DuPage (\$30), Kane (\$46) and Winnebago (\$15).

7.6 [09-1786](#)

Joint resolution authorizing execution of the lease agreement for the State's Attorney's Child Support Enforcement Division for office space located at 33 N. County Street, Waukegan, Illinois, beginning September 1, 2009 through August 31, 2010.

- The leased premises consist of Suites 205 & 201 and two covered parking stalls, all located at 33 N. County Street, Waukegan, IL 60085.
- The proposed lease agreement supersedes the second amendment to the lease that began on September 1, 2006.
- The term of this agreement shall be for one year beginning September 1, 2009, and ending August 31, 2010 with annual rent for the leased premises to be \$50,337 payable in 12 equal monthly installments of \$4,194.75.
- In all other respects, Lessor and Lessee confirm this agreement (effective September 1, 2009) shall replace all previous covenants and agreements, and riders. In the event of any conflict, this agreement shall control.

Health & Community Services

7.7 [09-1780](#)

Joint resolution to accept Homelessness Prevention & Rapid Re-Housing Program (HPRP) funds from the U.S. Department of Housing and Urban Development (HUD), approve an emergency appropriation, and authorize the County Board Chair or her designee to execute the necessary documents including subrecipient agreements.

- Lake County was awarded \$1,057,106 in Homelessness Prevention & Rapid Re-Housing Program (HPRP) funds as part of the American Recovery & Reinvestment Act (ARRA) from the US Department of Housing & Urban Development. The application for these funds was submitted on May 18.

- HUD approved this application which required Lake County to select subrecipients that would apply for these funds.
- The Community Development Commission reviewed three applications and made the following recommendations for funding: PADS Crisis Services - \$648,852; Catholic Charities - \$274,257; Prairie State Legal Services - \$60,000. Additional funds for administration and data collection will be added to these awards.
- This resolution authorizes the Chair of the County Board to: 1) execute the necessary documents to accept the homeless assistance award; 2) authorize an emergency appropriation in the amount of \$1,057,106; and 3) execute contracts with subrecipient entities for the expenditure of those funds.

7.8 09-1781

Joint resolution to accept CDBG-R funds from the U.S. Department of Housing and Urban Development (HUD), approve an emergency appropriation, and authorize the County Board Chair or her designee to execute the necessary documents including subrecipient agreements.

- Lake County was awarded \$691,361 in CDBG-R funds as part of the American Recovery & Reinvestment Act (ARRA). The application for these funds was submitted on June 5.
- This funding will go to expand infrastructure projects throughout Lake County.
- This resolution authorizes the Chair of the County Board to: 1) execute the necessary documents to accept the CDBG-R award; 2) authorize an emergency appropriation in the amount of \$691,361; and 3) execute contracts with subrecipient entities for the expenditure of these funds.

7.9 09-1797

Joint resolution expressing official intent to designate Lake County, Illinois as a Recovery Zone for purposes of the American Recovery and Reinvestment Tax Act of 2009

- The American Recovery and Reinvestment Tax Act of 2009 grants the Lake County, Illinois certain authority to issue Recovery Zone Economic Development Bonds and Recovery Zone Facility Bonds
- Criteria for the designation for a Recovery Zone include areas that are experiencing significant poverty, unemployment, rate of foreclosures, or general distress; areas that are impacted by the closure or realignment of a military installation; or, areas for which a designation as empowerment zone or renewal community is in effect.
- The County will use Recovery Zone Economic Development bonds for public infrastructure projects.
- Lake County Partners, acting as the County's agent, will market the Recovery Zone Facility Bonds as a means of promoting economic development
- The County and Lake County Partners will work collaboratively to market the programs throughout Lake County.

7.10 09-1796

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) formula grant.

- The Illinois Department of Commerce and Economic Opportunity has provided a Program Year 2009 grant under the Workforce Investment Act to the Lake County Workforce Development Department in the amount of \$5,552,916, which is an increase of \$1,071,888.
- The grant is for the fiscal year July 1, 2009 to June 30, 2010, which includes funding for adults, dislocated and incumbent workers, and youth.

- An emergency appropriation of \$1,071,888 is requested to be approved to allocate these funds into the Workforce Department's budget and authorize acceptance of this grant.

Revenue, Records & Legislation

7.11 09-1782

Joint Resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, as County Treasurer and as Ex-Officio County Collector, may be deposited.

- No new banks or name changes have been added.

Public Works & Transportation

7.12 09-1788

Joint resolution authorizing a contract for the reconstruction and widening of North Avenue from IL Rte. 83 to Deep Lake Road and designated as Section 03-00119-09-WR. This resolution also appropriates \$1,650,000 of County Bridge Tax funds and \$3,750,000 of Matching Tax funds for this improvement, which replaces the previous County Bridge Tax fund and Matching Tax fund appropriations for this improvement.

- North Avenue (IL Rt. 83 to Deep Lake Road), Reconstruction and Widening: Contract Award
- This widening and reconstruction improvement is included in the 2009 program.
- A total of (7) bids were opened on Tuesday, July 14, 2009 and the lowest responsible bidder is Glenbrook Excavating & Concrete, Inc., Wauconda, Illinois, in the amount of \$4,491,000.
- This resolution appropriates \$1,650,000 of County Bridge Tax funds and \$3,750,000 of Matching Tax funds for this improvement.

7.13 09-1789

Joint resolution for the acquisition of necessary right-of-way by agreement or condemnation, and other right-of-way costs associated with the proposed widening and reconstruction of Delany Road from Tannahill Drive to York House Road. A supplemental appropriation of \$150,000 of Motor Fuel Tax is made and designated as Section 00-00093-17-WR.

- Delany Road from Tannahill Drive to York House Road, Right-of-Way Acquisition: Appropriation with Condemnation Authority
- Preliminary plans and specifications for this improvement have been prepared.
- Right-of-way acquisition for this project is authorized by agreement or condemnation.
- A supplemental appropriation of \$150,000 of Motor Fuel tax is made.

7.14 09-1790

Joint resolution authorizing the execution of a contract for professional services for the design of the Deerfield Road Bike Path from the Des Plaines River Trail to Thorn Meadow Road at a maximum cost of services described of \$154,343.14 and appropriates \$185,000 of County Bridge Tax funds and designated as Section 04-00038-03-BT.

- Deerfield Road Bike Path, Des Plaines River Trail to Thorn Meadow Road: Consultant

Agreement and Appropriation.

- This is a Phase II engineering contract for this bike path including a boardwalk and bridge.
- This resolution authorizes the execution of a professional services agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase II engineering services and appropriates \$185,000 of County Bridge Tax funds.

Attachments: [1790 Deerfield AGRMT_20090730084921.pdf](#)

7.15 09-1791

Joint resolution appropriating \$310,000 of the ¼% Sales Tax for Transportation and Public Safety funds for the acquisition of necessary right-of-way by agreement or condemnation, and other right-of-way costs associated with the proposed widening and resurfacing of Quentin Road from Rue Royale to White Pine Road and designated as Section 02-00051-08-WR.

- Quentin Road from Rue Royale to White Pine Road, Widening and Resurfacing Improvement, Right-of-Way Acquisition: Appropriation with Condemnation Authority
- Preliminary plans and specifications for this improvement have been prepared.
- Before right-of-way acquisitions can proceed an appropriation of \$310,000 of the ¼% Sales Tax for Transportation and Public Safety funds and condemnation authority is necessary.

7.16 09-1792

Joint resolution authorizing the execution of a contract for consulting engineering services between Lake County and Infrastructure Management Services, Arlington Heights, Illinois for the annual pavement testing services and associated components for the County's Pavement Management System at a maximum cost of services described of \$60,000 and appropriates \$70,000 of Matching Tax Funds to provide for these services designated as Section 09-00219-00-ES.

- 2009 Pavement Management System; Field Testing: Consultant Agreement
- The County's pavement management system has been in use since 1986 and data in the system needs to be updated on a yearly basis utilizing information collected using dynamic load testing and laser testing procedures.
- Approximately 25% of the County Highway System is retested each year.
- Information from the pavement management system is used to generate recommended resurfacing projects for the next five years.
- The same engineering firm is being used that did the initial testing.
- The contract is with Infrastructure Management Services (IMS), Arlington Heights, Illinois at a cost of services of \$60,000 and the resolution appropriates \$70,000 of Matching Tax funds.

Attachments: [09 IMS NON-MFT Agreement.pdf](#)

7.17 09-1793

Joint resolution authorizing the execution of an agreement between Lake County and Transystems Corporation, Schaumburg, Illinois, for the provision of Phase I engineering services (*Preliminary Engineering*) for the round-a-bout improvement to Wilson Road (*County Highway 7*) at Nippersink Road at a maximum cost of services described of

\$374,810.02 and appropriates \$450,000 of Matching Tax funds for these engineering services designated as Section 03-00070-06-CH.

- Wilson Road at Nippersink Road, Roundabout improvements: Phase I Consultant Agreement.
- A consultant will be utilized to undertake Phase I engineering services (Preliminary Engineering).
- The selected and recommended firm is Transystems Corporation, Schaumburg, Illinois.
- This resolution appropriates \$450,000 of Matching Tax funds.

Attachments: [1793 WILSON AGRMT 20090730085107.pdf](#)

7.18 09-1799

Joint resolution providing Motor Fuel Tax funds for the maintenance of the County Highway System from December 1, 2009 to November 30, 2010. The amount of the appropriation is \$568,000 and designated as Section 10-00000-00-GM.

- 2010 Motor Fuel Tax Fund, Patrol I: Appropriation
- Patrol I are those maintenance materials and activities paid out of the Motor Fuel Tax fund and include material supply contracts such as sign material, and shoulder aggregate.
- Funds must be appropriated prior to a letting being held.

7.19 09-1800

Joint resolution authorizing the execution of Addendum # 1 to the agreement between Lake County and the Village of Volo for transportation improvements along Gilmer Road. This addendum provides terms and conditions by which Lake County will grant full access to Gilmer Road to serve the Wauconda Fire District fire station at 1300 South Gilmer Road.

- Village of Volo Transportation Agreement: Addendum # 1.
- The Wauconda Fire District desires to construct a fire station at 1300 South Gilmer Road within the Village of Volo.
- In order to provide for said Wauconda Fire District fire station Lake County needs to grant full access to Gilmer Road.
- An addendum to the Village of Volo Transportation Agreement is required in order to accommodate this access.

Attachments: [1800 VOLO TRANS AGRMT 20090730085324.pdf](#)

7.20 09-1801

Joint resolution authorizing the execution of an agreement between Lake County and the City of Waukegan for the proposed improvements to Delany Road at its intersection with Continental Drive and also at its intersection with Blanchard Road as part of Section 00-00093-17-WR.

- Delany Road Improvement (From Sunset Avenue to York House Road): City of Waukegan Agreement
- The County plans to widen and reconstruct Delany Road from Sunset Avenue northerly to York House Road.
- The City of Waukegan has maintenance responsibilities for Continental Drive and for Blanchard Road, both within the limits of this improvement.
- This resolution authorizes the execution of an agreement with the City of Waukegan for

their portion of the cost of the intersection of Delany Road at Continental Drive and Delany Road at Blanchard Road.

Attachments: [1801 DELANY AGRMT 20090730085626.pdf](#)

7.21 09-1806

Joint resolution authorizing the execution of an agreement for the use of federal highway funds between the State of Illinois and Lake County for the proposed improvements to Washington Street (*County Highway 45*) from Cemetery Road to West of IL Rte. 21 and appropriates \$1,760,000 of Motor Fuel Tax funds for this improvement designated as Section 02-00110-12-WR.

- Washington Street (Cemetery Road to west IL Rte. 21) Widening and Reconstruction, IDOT Agreement and Appropriation.
- The County has been allocated federal STU funds to widen and reconstruct this section of Washington Street and IDOT administers all federal highway funds.
- This resolution authorizes the execution of an agreement with IDOT for the use of these highway funds and appropriates \$1,760,000 of Motor Fuel Tax funds for this improvement.

Attachments: [1806 WASHNGTN IDOT AGR 20090730085747.pdf](#)

7.22 09-1808

Joint resolution authorizing the execution of an agreement between Lake County and Ciorba Group, Inc., Chicago, Illinois, for the provision of Phase III engineering (*Construction Engineering*) for the proposed widening and reconstruction of Washington Street (*County Highway 45*) from Cemetery Road to West of IL Rte. 21 at a maximum cost for services described of \$599,491. This resolution appropriates \$690,000 of Matching Tax funds and is designated as Section 02-00110-12-WR.

- Washington Street (Cemetery Road to west IL Rte. 21) Widening and Reconstruction, Engineering Agreement and Appropriation.
- The County has been allocated federal STU/HPS funds for this improvement.
- Phase III engineering (*Construction Engineering*) is required for this improvement.
- This resolution provides for an agreement with Ciorba Group, Inc., Chicago, IL, for construction engineering services and appropriates \$690,000 of Matching Tax funds for these engineering services (*to be reimbursed 80% by IDOT*).

Attachments: [09-1808 Wash Eng Agrmt Approp.pdf](#)

7.23 09-1809

Joint resolution authorizing the execution of an agreement between Lake County and the City of North Chicago providing the terms and conditions by which the City shall relocate a portion of the Robert McClory Bike Path in North Chicago in exchange for Lake County transferring ownership of a portion of the North Shore right-of-way to the City of North Chicago.

- Robert McClory Bike Path Relocation: City of North Chicago Agreement
- The City of North Chicago and Lake County mutually desire to relocate a portion of the bike path to a safer and more desirable location along a similar route in three phases.
- Phase I of the relocation provides for better security for a chemical business and a better

routing of the path adjacent to it.

- Phase II and Phase III of the relocation fit in with the redevelopment plans of the City.
- To effectuate Phase I, (*between Broadway Avenue and Martin Luther King Jr. Drive*) a portion of county ROW needs to be transferred to the city, by Quit Claim Deed.
- This resolution authorizes the execution of an agreement with the City of North Chicago for this relocation.
- Conceptual approval for this land transfer was given by the Public Works and Transportation Committee at its March 4, 2009 meeting.

Attachments: [1809 Robert McCLORY Agrm 20090730113843.pdf](#)

7.24 09-1810

Joint resolution authorizing the execution of a supplemental agreement between Lake County and Bollinger, Lach & Associates, Inc., Algonquin, Illinois, for the provision of additional Phase I engineering services (*Preliminary Engineering*) for the proposed improvements to River Road at Roberts Road at a supplemental cost of services described of \$38,715.74 and designated as Section 07-00086-08-CH.

- River Road at Roberts Road (Intersection Improvement), Supplemental Phase I: Consultant Agreement
- The selected firm of Bollinger, Lach & Associates, Inc., Algonquin, Illinois, is proceeding with the Phase I engineering services.
- It is necessary and desirable to expand Phase I engineering services to extend the project limits on the south leg so that the new pavement will be 1-foot above flood plain elevation.
- This resolution authorizes the execution of a supplemental agreement with Bollinger, Lach & Associates, Inc.

Attachments: [1810 RIVER CONS AGR 20090730085853.pdf](#)

7.25 09-1811

Joint resolution authorizing the execution of Amendment # 1 to the agreement for the use of federal highway funds between the State of Illinois and Lake County for Phase I engineering services (*Preliminary Engineering*) for the proposed improvements to the intersection of River Road at Robert Road necessitated by the extension of the project limits on the south leg so that the new pavement on the River Road approach leg will be 1-foot above the floodplain elevation and designated as Section 07-00086-08-CH.

- River Road at Roberts Road, (Intersection Improvement; Supplemental Phase I, IDOT Agreement
- The County has been allocated federal CMAQ funds to improve this intersection and IDOT administers all federal highway funds.
- The Phase I Preliminary Engineering study is being expanded to accommodate the extension of the project limits on the south leg so that the new pavement on the River Road approach leg will be 1-foot above the floodplain elevation.
- This agreement provides for the county to receive 80% reimbursement for the cost of Phase I.

Attachments: [1811 RIVER IDOT AGR 20090730090000.pdf](#)

Financial & Administrative

7.26 [09-1821](#)

Committee action to modify Contract #25129 for Benefits Consulting Services.

- In March, 2006, the Lake County Board approved a contract with Buck Consultants, Chicago, Illinois in the amount of \$116,000 per year for Benefit Consulting Services.
- There is a need to issue Contract Modification #1 for Dependent Eligibility Audit Services.
- The circumstances that necessitate this Contract Modification were not reasonably foreseeable at the time the contract was signed. The changes are germane to the original contract as signed, are in the best interests of the County and authorized by law.
- In accordance with Article 8, section 101 (1) of the Lake County Purchasing Ordinance, it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification #1.
- This contract modification will cost the County \$50,000 charged to account #510-1430010 -71150.

7.27 [09-1823](#)

Amendment to the ordinance authorizing the County Administrator to offer employees the accelerated retirement option who are affected by a lay off and who were eligible for the option, but declined it, when it was originally offered from May 13, 2009 through July 3, 2009.

- Extends accelerated retirement benefits to certain employees affected by a reduction in workforce
- Affected employees will be eligible to receive the same benefit as contained in the programs when it was initially authorized, with a pre-established effective date to be determined by the County Administrator.

7.28 [09-1817](#)

Resolution authorizing the Purchasing Agent to negotiate a contract with Ford and Associates, Cuyahoga Falls, OH, in the amount of \$53,130, plus annual software maintenance renewals, for an Email Archiving Solution.

- Proposals were called for by publication for an Email Archiving Solution.
- Request for proposals were sent to twenty-seven (27) vendors and thirteen (13) vendor responses were received.
- An Information Technology Committee held interviews with four (4) vendors.
- In accordance with the evaluation criteria established in the Request for Proposal and the interview, the Evaluation Committee determined that the proposal submitted by Ford and Associates is most favorable proposal for Lake County.
- This contract will cost the County \$53,130 for the first year, including software maintenance renewals charging the costs thereof to account #101-1103165-84040.

8. Executive Session

9. County Administrator's Report

10. Adjournment