

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Tuesday, April 5, 2022

9:00 AM

Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3wq3jYb>

**Law & Judicial Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:  
<https://bit.ly/3wq3jYb>

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: L&J Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\* \* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \*

**1. Call to Order**

*Chair Cunningham called the meeting to order at 9:00 a.m.*

**2. Pledge of Allegiance**

*Member Altenberg led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

*\* Electronic attendance: All members were in-person*

*Others present:*

*Abby Krakow, Communications*

*Bernard Malkov, Sheriff's Office*

*Carrie Flanigan, Children's Advocacy Center*

*Cassandra Hiller, County Administrator's Office*

*Erin Cartwright-Weinstein, County Clerk*

*Jim Chamernik, Sheriff's Office*

*Jim Hawkins, County Administrator's Office*

*Kevin Quinn, Communications*

*Kristy Cechini, County Board Office*

*Matt Meyers, County Administrator's Office*

*Sandy Hart, Lake County Chair*

*Theresa Glatzhofer, County Board Office*

*Todd Schroeder, 19th Judicial Court*

**4. Addenda to the Agenda**

*There were no additions and amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no public comment.*

**6. Chair's Remarks**

*Chair Cunningham thanked everyone for attending in-person.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business****CONSENT AGENDA (Items 8.1 - 8.6)****\*APPROVAL OF MINUTES\*****8.1 [22-0298](#)**

Minutes from October 26, 2021.

**Attachments:** [L&J Budget 10.26.21 Draft Minutes](#)

**A motion was made by Vice Chair Roberts, seconded by Member Parekh, that these minutes be approved. Motion carried unanimously.**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

8.2 [22-0473](#)

Minutes from March 1, 2022.

**Attachments:** [L&J 3.1.22 Draft Minutes](#)

**A motion was made by Vice Chair Roberts, seconded by Member Parekh, that these minutes be approved. Motion carried unanimously.**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

**\*REPORTS\***

8.3 [22-0474](#)

Report from Joy Gossman, Public Defender, for the month of February, 2022.

**Attachments:** [02-22 Main](#)

[02-22 Main PTR](#)

[02-22 JUV Main](#)

[02-22 JUV PTR](#)

**A motion was made by Vice Chair Roberts, seconded by Member Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

8.4 [22-0458](#)

Report from John D. Idleburg, Sheriff, for the month of February 2022.

**Attachments:** [Report from John D. Idleburg, Sheriff, for the month of February 2022.](#)

**A motion was made by Vice Chair Roberts, seconded by Member Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

8.5 [22-0515](#)

Report from Jennifer Banek, Coroner, for the month of January 2022.

**Attachments:** [LJCBrepJan22](#)

**A motion was made by Vice Chair Roberts, seconded by Member Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

**8.6 [22-0516](#)**

Coroner's 2021 Annual Report.

**Attachments:** [2021 Lake County Coroner's Office Annual Report](#)

**A motion was made by Vice Chair Roberts, seconded by Member Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

**REGULAR AGENDA**

**\*LAKE COUNTY CHILDREN'S ADVOCACY CENTER\***

**8.7 [22-0512](#)**

Presentation of the Lake County Children's Advocacy Center's Blue Kids child abuse and neglect awareness program.

**Attachments:** [Lake County Children's Advocacy Center Blue Kids Presentation 4.5.22](#)

*Carrie Flanigan, Child Advocacy Center Director, stated April is child abuse month and provided an annual report for the Lake County Children's Advocacy Center. The Advocacy Center is the largest in the state. Director Flanigan also provided an overview of the Blue Kids Program. Child abuse month is to create awareness, engage youth, and encourage education and participation. Director Flanigan listed all of the Community partners and the GIS mapping for the businesses participating. Discussion ensued.*

**\*CIRCUIT CLERK\***

**8.8 [22-0524](#)**

Clerk of the Circuit Court annual update.

**Attachments:** [Circuit Clerk's Office Annual Update 04-05-2022](#)

*Erin Cartwright-Weinstein, Clerk of the Circuit Court, provided the annual update on the Circuit Clerk's Office. There are five locations throughout Lake County, with one location in Vernon Hills for minors only, and the largest being in Waukegan. There are seven divisions within in the Circuit Clerk's Office. Clerk Cartwright-Weinstein stated the primary functions and tasks of the Circuit Clerk's Office and the disbursements of fees. Clerk Cartwright-Weinstein provided an overview of the past 12 months and the goals for the next 12 months. Erin Cartwright-Weinstein introduced Michael Rediger, the new Finance Director for the County Clerk. Discussion ensued.*

**8.9 [22-0519](#)**

Joint resolution approving a contract modification to the agreement with Mission Critical Partners, Port Matilda, Pennsylvania to provide ongoing project management services for the implementation of the Circuit Clerk's Record Digitization Initiative in the amount not to exceed \$107,640.74, and emergency appropriate \$40,000 in the Document Storage Fund.

**Attachments:** [Contract Modification 2 DRAFT 3.29.22](#)  
[MCP Vendor Disclosure Form](#)

*Erin Cartwright-Weinstein, County Clerk, provided an overview of the agreement with the Mission Critical Partners. The agreement is for the implementation of the Record Digitization Initiative. Discussion ensued.*

**A motion was made by Member Hewitt, seconded by Member Altenberg, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

**\*COURT ADMINISTRATION\*****8.10 [22-0511](#)**

Joint resolution accepting a Funding Agreement for the Supreme Court of Illinois Court Technology Modernization Program and approving an emergency appropriation in the amount of \$1,027,412.64.

**Attachments:** [April 2022 AOIC Funding Approval Modernization Tech.pdf](#)  
[LIT Template - County Board JE Tech Modernization April-2022.xlsx](#)

*Todd Schroeder, Executive Director for the 19th Circuit Court, provided an overview of the agreement with the Supreme Court for the Court Technology Modernization Program. Lake County is looking to enhance and assist the technology infrastructure already in place. There will still be Zoom hearings and hybrid hearings moving forward. Director Schroeder listed the new technology that has and will be put in place. Discussion ensued.*

**A motion was made by Vice Chair Roberts, seconded by Member Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Altenberg, Chair Ross Cunningham, Member Danforth, Member Hewitt, Member Parekh, Vice Chair Roberts and Member Vealitzek

**\*SHERIFF'S OFFICE\*****8.11 [22-0457](#)**

Update on Consortium CAD, Mobile, RMS, JMS, E-Citation, and E-Crash Software Implementation.

**Attachments:** [Draft IGA for Brazos w Exhibits](#)

*Jim Chamernik, Sheriff's Office Business Manager, introduced Bernard Malkov, Information Technology Manager, and provided an overview of the Intergovernmental Agreement for the new Software Implementation for the Consortium.*

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Executive Session**

*There was no Executive Session.*

**11. Members' Remarks**

*There were no member remarks.*

**12. Adjournment**

*Chair Cunningham declared the meeting adjourned at 10:45 a.m.*

**Next Meeting: April 26, 2022**

*Meeting minutes prepared by Kristy Cechini*

*Respectfully submitted,*

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*Law & Judicial Committee Chair*