

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, January 28, 2015

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. **Call to Order**

Chair Thomson Carter called the meeting to order at 8:30 a.m.

Present 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent 1 - Member Hewitt

Others present:

Barry Burton, County Administrator

Steve Carlson, Lake County Board Member

Sandy Hart, Lake County Board Member

Adlil Issakoo, Finance and Administrative Services

Emily Karry, Division of Transportation

Aaron Lawlor, Lake County Board Chairman

Ashley Lucas, Division of Transportation

Paula Trigg, Division of Transportation

Blanca Vela-Schneider, County Board Office

Ryan Waller, Assistant to the County Administrator

Larry Wollheim, Purchasing

2. **Pledge of Allegiance**

Chair Carter-Thomson led the Pledge of Allegiance.

3. **Approval of Minutes**

There were no minutes to approve.

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There was no public comment.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

DIVISION OF TRANSPORTATION

7.1 **15-0082**

Joint resolution appropriating \$545,000 of Matching Tax funds and \$120,000 of Motor Fuel Tax funds for annual bituminous maintenance of various roads and bike paths on the County highway system, and designated as Section 15-00000-13-GM.

A motion was made by Member Maine, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.2 15-0087

Joint resolution appropriating \$540,000 of Motor Fuel Tax funds for the 2015 Microsurfacing of Deep Lake Road, from Illinois Route 173 to the State Line, and North Avenue, from Deep Lake Road to State Line Road, and designated as Section 15-00999-12-RS.

Division of Transportation Director Paula Trigg reported the microsurfacing is a new pavement preservation initiative which ought to increase the lifespan of the road approximately seven years.

Member Mathias arrived at 8:34 a.m.

A motion was made by Member Pedersen, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.3 15-0090

Joint resolution authorizing the execution of an agreement for consulting engineering services with TranSystems Corporation, Schaumburg, Illinois, for the provision of Phase II design engineering services for the roadway reconstruction of Old McHenry Road at Robert Parker Coffin Road in downtown Long Grove at a maximum cost of services described of \$828,796.02, appropriating of \$995,000 of Matching Tax funds, and designated as Section 11-00083-09-RS.

Attachments: [15-0090 Old McHenry Road Phase II Consultant Agreement Draft](#)

Division of Transportation Director Paula Trigg reported this project has been in Phase I for a few years. Staff has worked through the Village's and Downtown Association's concerns. A public hearing has taken place. Once Phase I work is complete, staff would like to move directly into Phase II work.

A motion was made by Member Mathias, seconded by Member Taylor, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.4 15-0093

Joint committee action item approving Change Order No. 1, in the amount of \$119,832.67 for additions to the engineering services for the Hart Road at US Route 14 intersection

improvement project, and designated as Section No.09-00174-05-CH.

Attachments: [15-0093 Hart Road at US Route 14 Engineering Services Change Order](#)

Division of Transportation Director Paula Trigg reported the Village of Barrington has a pedestrian sidewalk on the north and east side of US 14 and Hart Road. The Village has recognized the benefits of adding a sidewalk to the south and west side of Hart Road and has requested the County install it. The Village of Barrington will be the owner of the road. Federal funds will be used to pay for a portion of the project; the County will pay 80 percent and the Village of Barrington will pay 20 percent of the local match funds. Phase I work is being performed by the Village; Phase II will be performed by the County. Discussion ensued.

A motion was made by Member Thomson-Carter, seconded by Member Sauer, that this item be approved. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.5 15-0083

Joint committee action item approving Change Order No. 1, in the amount of \$10,348.20, for additions to the engineering services for the O'Plaine Road at Kennedy Drive project, and designated as Section No. 09-00109-06-CH.

Attachments: [15-0083 OPlaine Road at Kennedy Drive Engineering Services Change C](#)

Division of Transportation Director Paula Trigg reported the project will be funded with 1/4% sales tax and will reduce congestion and improve mobility. Right-of-way acquisition was delayed for a period of time but has now been acquired. Due to the time lapse, the plans required additional engineering. She requested authorization of the change order.

A motion was made by Member Maine, seconded by Member Durkin, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.6 15-0086

Joint resolution authorizing the execution of an agreement with the City of Waukegan and the transfer of right-of-way for the proposed improvement of O'Plaine Road at Kennedy Drive, and designated as Section 09-00109-06-CH.

Attachments: [15-0086 O'Plaine at Kennedy Drive City of Waukegan Agreement Draft](#)
[15-0086 OPlaine Road at Kennedy Drive Quit Claim Deed](#)

A motion was made by Member Maine, seconded by Member Durkin, that items 7.6 and 7.7 be approved and referred to the Financial and Administrative Services

Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.7 15-0085

Joint resolution appropriating \$525,000 of ¼% Sales Tax for Transportation funds for the improvement of O'Plaine Road at Kennedy Drive, and designated as Section 09-00109-06-CH.

A motion was made by Member Maine, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.8 15-0089

Resolution changing the name of White Oak Drive, which runs through unincorporated Lake County between Washington Street and Oak Knoll Circle in Warren Township, to White Oak Lane.

Attachments: [15-0089 White Oak Dr-Ln Ltr](#)

[15-0089 White Oak Drive to White Oak Lane Exhibit](#)

Division of Transportation Director Paula Trigg reported Warren Township has requested the name change of White Oak Drive to White Oak Lane.

A motion was made by Member Maine, seconded by Member Mathias, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.9 15-0091

Joint resolution authorizing the renewal of two agreements between Lake County and Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the year of 2015, by which Pace will coordinate operations of, and partially fund, the Lake County Northwest Demonstration Project for the expansion of the paratransit services to meet the needs of the mobility challenged constituent populations in Antioch, Avon, Fremont, Grant, Lake Villa and Wauconda Townships, and designated as Section 09-00280-01-ES.

Attachments: [15-0091 Lake County Northwest Demonstration Project PACE Agreement](#)

[15-0091 PACE Subsidy Agreement Draft](#)

Division of Transportation Director Paula Trigg reported this item is the annual PACE agreement for PACE to provide service and its annual contribution toward this federally funded project. The agreement is fairly routine. She noted a more indepth presentation on paratransit will be brought forth to the Committee in the spring.

A motion was made by Member Pedersen, seconded by Member Mathias, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.10 15-0092

Joint resolution endorsing the Lake County Coordinated Transportation Services Committee (LCCTSC) Title VI Program draft.

Attachments: [15-0092 RTA Title VI Attachment](#)
[15-0092 Title VI NW DEMO Update](#)

Division of Transportation Director Paula Trigg reported that because the County accepts federal financial assistance, it is required to adopt a Title VI Plan indicating the County does not discriminate due to race, color, or national origin. Staff worked with State's Attorney Gunnar Gunnarsson on this item.

A motion was made by Member Maine, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Maine, Member Mathias, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Hewitt

7.11 14-0064

Director's Report - Transportation.

Division of Transportation Director Paula Trigg presented an analysis of three excess properties the County has acquired over the last several years for transportation projects. Staff has worked with State's Attorney Gunnar Gunnarsson on the reviews of the excess properties. After significant discussion on the three examples, the Committee directed staff to move forward, preparing a quick claim deed to transfer one parcel that was obtained due to an error in the legal description. With regards to the other parcels, the committee directed staff to develop a draft policy that would provide guidance on how and when to dispose of other excess properties.

Ms. Trigg reported the living snow fence piolt on Hunt Club Road is doing well thus far. She also reported she is working with Lake County Board Chairman Aaron Lawlor and County Administrator Barry Burton on a Unified Work Plan (UWP) grant application for

planning studies to determine where in Lake County would be the best place for an AMTRAK stop.

Ms. Trigg reported the Canadian National Railway has sent a letter regarding its intent to abandon a portion of its right of way that goes through North Chicago and Waukegan. North Chicago was unaware of the abandonment but the County has since informed its representatives. The municipalities and County believe the abandoned area would make a good bike path as it is longer than a mile. Upon inquiry from Member Maine, Ms. Trigg reported staff has contacted the municipalities and has provided contact information to the Rails to Trails organization to assist them with their endeavors. The County has also provided a recommendation letter offering its support to have a bike path in this area.

The County will move forward with its Petite Lake Road Project. Unfortunately, the Illinois Department of Transportation will be unable to complete its work on Petite Lake Road simultaneously as it is unsure if and when funds will be provided for the project. Communication with residents should begin soon explaining why the projects will not be simultaneously occurring.

Congestion Mitigation Air Quality (CMAQ) grant applications are due in March. Staff will submit an application for the Fairfield and Route 134 Project to fund the signalization and right turn lane portion of the work. Other applications that will be submitted include adaptive signalization for Butterfield Road, from Allenson to 137, and two traffic signals interconnect projects for US 12, from Miller Road to Route 176, and Sunset Avenue, from Route 131 to Sheridan Road.

Ms. Trigg provided an update regarding paratransit. Representatives of Shields, Fremont, and Libertyville Townships and the Village of Libertyville met on January 22, 2015 to discuss the coordination of transportation services in the Central Lake Shields Dial-A-Ride Program which has now been named the Central Lake Partners Dial-A-Ride Program. Meetings will be held on a monthly basis and more updates will be provided. The Northwest Demonstration Project Steering Committee met on January 27, 2015 to discuss ridership and sustainability of the service and the potential of merging with the Pace Northwest Dial-A-Ride Program in the spring. The Lake County Coordinated Transportation Services Committee held their Board and general meetings on January 21, 2015 and updated and approved its bylaws and to discuss its goals for 2015.

Ms. Trigg also remarked she had judged in the Future Cities competition for middle school students throughout the state of Illinois. The Division of Transportation (DOT) staff will volunteer and host the Traffic Signal Merit Badge for the Boy Scouts of America. Ms. Trigg will be in Michigan to speak at the Michigan County Engineers meeting next week. Al Giertych of DOT will attend the Committee meeting in her stead.

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

There was no County Administrator's Report.

10. Adjournment

The meeting was adjourned at 9:44 a.m.

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee