

# Lake County Illinois

*Public Safety Answering Point (PSAP) Consolidation Committee*

**Regional  
9-1-1  
Consolidation**

## Agenda Report - Final

Wednesday, June 12, 2024

10:30 AM

**MEETING LOCATION: Central Permit Facility (2nd FL)  
500 W. Winchester Road Libertyville, IL**

**PSAP Consolidation Committee**

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Committee. Individuals attending may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@lakecountyil.gov](mailto:PublicComment@lakecountyil.gov) or delivered to the County Administrator's Office at 18 N. County Street, Waukegan, Illinois (9th Floor)).

Public comments will be presented at the beginning of the meeting under "Public Comment." A total of 30 minutes will be permitted for the Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance then (2) written comments in the order they are received.

Individuals providing Public Comment will be recorded and will provide the following Information:

- \* Meeting: PSAP Consolidation Committee (Subject line for written Public Comment)
- \* Name (Required)
- \* Topic or Agenda Item # (Required)
- \* Organization represented. (Required - If representing yourself, put "Self")
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)

**1. Call to Order****2. Roll Call of Members****3. Approval of Minutes****3.1 [24-0774](#)**

Committee action approving the PSAP Consolidation Committee minutes from May 15, 2024.

**Attachments:** [911 PSAP 5.15.24 Final Minutes](#)

**4. Public Comment****5. Unfinished Business****6. New Business****6.1 [24-0775](#)**

Executive Agent Update.

**Attachments:** [PSAP Consolidation Committee Members 3.1.24](#)

**6.2 [24-0776](#)**

Working Group Updates.

**Attachments:** [Working Group Organization and Collaboration 3.15.23](#)  
[PSAP Consolidation Committee Working Groups 3.1.24](#)

**6.3 [24-0777](#)**

Committee action approving James Hawkins as the Transition Manager.

- At the May 15th PCC meeting, the Planner/Project Manager Hiring Working Group led by Chief Husak recommended that James Hawkins, the current PCC Executive Agent Representative (EA Rep.), be appointed as the LakeComm Transition Manager in addition to his current role as the EA Rep.
- The PCC accepted the recommendation and provided direction to coordinate details with the Lake County Administrator.
- County Administrator Patrice Sutton supports the appointment and will provide Mr. Hawkins' time to the transition effort at no cost to the PCC.
- The Transition Manager has the authority to establish, coordinate, direct, and set priorities for required working groups and teams.
- The appointment will remain in effect until rescinded by the PCC or the PCC is disestablished.
- Upon establishment of LakeComm and with the approval of the Lake County Administrator, LakeComm may request an extension of the appointment until an Executive Director is in place.

**6.4**    [24-0778](#)

Committee discussion and direction on the way forward:

- Transition
- LakeComm establishment

**7.    Members' Remarks**

**Note: ROC Facility construction site walkthrough available at the conclusion of this committee meeting (weather permitting).**

**8.    Adjournment**

**Next Meeting: July 10, 2024 at the Central Permit Facility (2nd FL) 500 W. Winchester Road Libertyville, IL**