

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, August 29, 2018

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Vice-Chair Hewitt called the meeting to order at 8:34 a.m.

Present 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent 2 - Chair Maine and Member Werfel

Others present:

Yvette Albarran, Purchasing

Barry Burton, County Administrator

Keith Caldwell, Geographical Information Systems (GIS)

Kevin Carrier, Division of Transportation

Matt Fronk, State's Attorney's Office

Al Giertych, Division of Transportation

Julie Gray, Public Works

Gunnar Gunnarson, State's Attorney's Office

RuthAnne Hall, Purchasing

Brooke Hooker, Communications

Darrell Kuntz, Division of Transportation

Ashley Lucas, Division of Transportation

Amy McEwan, Deputy County Administrator

Katleen O'Connor, Libertyville Township

Shane Schneider, Division of Transportation

Blanca Vela-Schneider, County Board Office

Rodney Worden, Public Works

2. Pledge of Allegiance

Member Pedersen led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes to approve.

4. Addenda to the Agenda

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

There were no remarks from the Chair.

Deputy County Administrator Amy McEwan remarked that a new audio system has been installed which improves sound quality for audio listeners and Board Members who participate via telephone. Due to the sensitivity of the microphones, a request was made to refrain from conversations unrelated to committee business or multiple/overlapping conversations that might negatively impact audio quality to ensure the public can clearly

hear the committee meeting discussion.

7. **Old Business**

There was no old business to conduct.

8. **New Business**

CONSENT AGENDA (Items 8.1 - 8.4)

DIVISION OF TRANSPORTATION

8.1 **18-0948**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Main Street/Lake Shore Drive/Gagemere Drive/Oak Street/2nd Street, located in Warren Township in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

A motion was made by Member Wilke, seconded by Member Mathias, that items 8.1 through 8.3 under the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.4 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.2 **18-0947**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Lake Road/Lake Shore Drive/Glen Drive/Wright Road/Lovers Lane/Prospect Drive, located in Warren Township in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

A motion was made by Member Wilke, seconded by Member Mathias, that items 8.1 through 8.3 under the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.4 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.3 **18-0946**

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Evergreen Drive/Oakland Drive/Idlewild Drive/Forest Drive/Gages Lake Drive/Lake Shore Drive/Grand Drive, located in Warren Township in conformity with Chapter 625 - Section 5/11-604 of the Illinois Compiled Statutes.

A motion was made by Member Wilke, seconded by Member Mathias, that items 8.1 through 8.3 under the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.4 be approved and referred to the Financial

and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.4 [18-0959](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$80,732.35 for the guardrail installation on Gages Lake Road, from Gagewood Court to Hunt Club Road, appropriating \$97,000 of Matching Tax funds, and designated as Section 18-00091-06-GM.

Attachments: [18-0959 Bid Tab, Gages Lake Road Guardrail Installation](#)
[18-0959 Justification of Bid, Gages Lake Road](#)

A motion was made by Member Wilke, seconded by Member Mathias, that items 8.1 through 8.3 under the Consent Agenda be recommended for adoption to the County Board agenda and that item 8.4 be approved and referred to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

REGULAR AGENDA

PUBLIC WORKS

8.5 [18-0986](#)

Joint resolution authorizing a one-year extension amendment to an Intergovernmental Agreement (IGA) for sanitary sewer service with the Lakes Region Sanitary District (LRSD), the Village of Fox Lake, and the Village of Volo for the connection of the South Water Treatment Facility.

Attachments: [18-0986 Fox Lake Volo IGA Extension.pdf](#)

Public Works Director Rodney Worden indicated that this agreement would provide a one year extension to the existing IGA. A delay in connecting the Village of Volo to Lake County water has delayed the de-commissioning of the existing water plant.

A motion was made by Member Pedersen, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.6 [18-0042](#)

Director's Report - Public Works.

Public Works Director Rodney Worden reported the Prairie Brooks Farm water system is fully operational.

A consolidation of the Lakes Region Sanitary District (LRSD) service has been approved via legislation. As part of the consolidation process, the Financial and Administrative Committee, at its August 8, 2018 meeting, approved the hiring of two LRSD personnel to work at Public Works and maintain the operations of the system. Administrative staff support by LRSD personnel is being negotiated through an Intergovernmental Agreement.

Mr. Worden welcomed the new Contracts Manager, Julie Gray, who is bringing a new structured approach to review contract agreements.

Mr. Worden indicated that he will return to the Committee next month to revise the water and sewer rate ordinance that was approved by the County Board on August 14, 2018. The ordinance did not include third party rate increases. He reported that approval of the revised rate ordinance by the County Board in October will still allow ample time to notify residents of the rate increases.

Mr. Worden indicated it is his understanding that rate increases would be implemented only once per year. Third party increases that are incurred after the annual rate approval would be absorbed by Public Works until the next rate increase. Substantial discussion ensued regarding the process in which rate increases should be considered, the threshold in which a third party increase would require the County to pass along the increase in a more timely manner, and the impact to residents. Mr. Worden indicated that he will provide options for the Committee to consider at a future meeting.

DIVISION OF TRANSPORTATION

8.7 [18-0977](#)

Joint resolution authorizing a Rider to add Lake County to an existing Illinois Environmental Protection Agency (IEPA) Highway Authority Agreement between BP Products North America Inc. (BP) and the Village of Mundelein (Village), and executing a Lake County Supplemental Highway Authority Agreement, between BP and Lake County, related to property located at 4 East Hawley Street, Mundelein, Illinois.

Attachments: [18-0977 Hawley Street Supplemental HAA Rider Draft](#)
[18-0977 Hawley Street Supplemental HAA Agreement Draft](#)

Division of Transportation Director Shane Schneider indicated a section of Hawley Street has been transferred over to the County from Mundelein. BP has an existing agreement with the Village of Mundelein for reimbursement of potential remediation costs if ground contamination is discovered. There is a need to transfer this agreement over to the County, via a Rider. Discussion ensued.

A motion was made by Member Werfel, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee.

The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.8 [18-0979](#)

Joint resolution authorizing an agreement with Hampton, Lenzini, and Renwick, Inc., Elgin, Illinois, for Phase II design engineering services for the Grass Lake Road, Deep Lake Road to US Route 45, and Millburn Road, US Route 45 to Hunt Club Road, resurfacing and sidewalk improvement at a maximum cost of \$169,330, appropriating \$205,000 of Matching Tax funds, and designated as Section 18-00999-54-RS.

Attachments: [18-0979 Grass Lake Road and Millburn Road Resurfacing Consultant Ag](#)

Division of Transportation Director Shane Schneider indicated the resurfacing project from Grass Lake Road to Hunt Club Road requires outsourced services to provide supplemental engineering services for four culverts, a storm sewer, and the overlay of a bridge deck.

A motion was made by Member Pedersen, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.9 [18-0966](#)

Ordinance requesting the conveyance of parcels of land for right-of-way and temporary easements from the Village of Buffalo Grove (Village) and authorizing an agreement with the Village relating to improvements along Weiland Road, from Lake Cook Road to Deerfield Parkway, designated as Section 14-00158-11-WR, and along Weiland Road, from Deerfield Parkway to Aptakisic Road, including intersection improvements at Aptakisic Road, and designated as Section 18-00158-13-WR.

Attachments: [18-0966 Weiland \(Lake Cook Road to Aptakisic\) Village of Buffalo Grove](#)

Division of Transportation Director Shane Schneider indicated that items 8.9 through 8.11 are related. The County will be improving a section of Weiland Road. The Village of Buffalo Grove has infrastructure in the road which require modifications. Additionally, the Village of Buffalo Grove will reimburse the County for non-motorized improvements it wishes for the County to install. A conveyance of property from the Village of Grove and temporary easements are necessary.

A motion was made by Member Mathias, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.10 [18-0974](#)

Joint resolution authorizing an agreement with the State of Illinois, Illinois Department of Transportation (IDOT), for the use of federal highway funds for construction and Phase III construction engineering to reconstruct and widen Weiland Road, from Lake Cook Road to Deerfield Parkway, appropriating \$4,355,000 of ¼% Sales Tax for Transportation funds, and designated as Section 14-00158-11-WR.

Attachments: [18-0974 Weiland \(Lake Cook Road to Deerfield Pkwy\) IDOT Agreement I](#)

Division of Transportation Director Shane Schneider indicated items 8.9 through 8.11 are related. He indicated this resolution appropriates the funding for the construction project. He indicated that this is a federal project in which the County will receive 80 percent of funding via reimbursement.

A motion was made by Member Mathias, seconded by Member Taylor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.11 [18-0975](#)

Joint resolution authorizing an agreement with Baxter and Woodman, Inc., Crystal Lake, Illinois, for Phase III construction engineering services for the widening and reconstruction of Weiland Road, from Lake Cook Road to Deerfield Parkway, at a maximum cost of \$1,001,347, and designated as Section 14-00158-11-WR.

Attachments: [18-0975 Weiland Phase III Agreement Draft](#)

Division of Transportation Director Shane Schneider indicated that items 8.9 through 8.11 are related. This resolution is an agreement with Baxter and Woodman for Phase III construction engineering services.

A motion was made by Member Mathias, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Nay: 1 - Chair Maine

Absent: 1 - Member Werfel

8.12 [18-0990](#)

Joint resolution approving Change Order Number One consisting of an increase of \$512,004.95, and appropriating a supplemental amount of \$260,000 of ¼% Sales Tax for Transportation funds, for engineering services for intersection improvements of Wadsworth Road at Dilleys Road, US Route 41, and Kilbourne Road, and designated as Section 13-00999-47-ES.

Attachments: [18-0990 Wadsworth Road Intersections Improvement Change Order Nun](#)

Division of Transportation Director Shane Schneider indicated that this project began in 2014 and has evolved into three separate projects. These projects will cost \$25,000,000 to \$30,000,000 to construct. In order to be eligible for federal funding, the County must consider and evaluate alternate options recommended by the Illinois Department of Transportation. These alternates require engineering redesign, but it is prudent to spend additional money in the design process in order to be eligible to receive federal funding for the construction.

Discussion ensued regarding the process in which design engineering services are obtained. Mr. Schneider clarified that regulations related to the professional selection of engineering and design services is set by the state and federal laws. Non home rule local government are required to follow the state and federal statutes related to professional selection. There are limited vendors who are eligible to complete certain professional services. It is not until a vendor is evaluated on qualifications, and selected as the most qualified vendor that the County can negotiate the cost for the project.

A motion was made by Member Danforth, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.13 [18-0985](#)

Joint resolution appropriating a supplemental amount of \$2,700,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the Rollins Road Gateway Improvement at the intersections of Illinois Route 83/Rollins Road/Hainesville Road, and designated as Section 08-00080-56-BR.

Deputy County Administrator Amy McEwan requested that this item be deferred until after Executive Session.

9. **Executive Session**

Executive Session was entered into at 9:24 a.m.

A motion was made by Member Durkin, seconded by Member Wilke, to go into

Executive Session. The motion carried by the following vote:

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

9.1 [18-0981](#)

Executive Session to discuss litigation pursuant to 5 ILCS 120/2(c)11.

This item was discussed in Executive Session.

A motion was made by Member Durkin, seconded by Member Wilke, to come out of Executive Session. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

[18-0985](#)

Joint resolution appropriating a supplemental amount of \$2,700,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the Rollins Road Gateway Improvement at the intersections of Illinois Route 83/Rollins Road/Hainesville Road, and designated as Section 08-00080-56-BR.

A motion was made by Member Wilke, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

8.14 [18-0014](#)

Director's Report - Transportation.

Division of Transportation Director Shane Schneider reported the Division of Transportation launched an informational piece on social media regarding the County's efforts with the pavement rejuvenator program. Staff will provide the information to committee members who are interested in providing this content in their newsletters.

Mr. Schneider indicated that the Paratransit Market Study has concluded. A report will be provided at the Committee of the Whole meeting. Kathleen O'Connor, Lake County Coordinated Transportation Services Committee and Libertyville Township Supervisor, and Ashley Lucas, Division of Transportation, provided brief remarks regarding recommendations on short, medium, and long-term goals. Discussion ensued.

10. County Administrator's Report

10.1 [18-1000](#)

Demonstration of a new Geographic Information System (GIS) mapping tool that provides enhanced access to land related agreements.

Deputy County Administrator Amy McEwan indicated the land team, comprised of various departments, were interested in obtaining an efficient way to bring together certain agreements and reflect them on a mapping system. Geographic Information Systems (GIS) was able to develop a tool which could be used not only for internal staff, but for the general public.

Keith Caldwell, GIS, provided a demonstration of the tool. Discussion ensued.

Ms. McEwan that this tool will be expanded to include other departments and should generate efficiencies.

11. Members' Remarks

Acting Chair Carol Calabresa provided flyers to Committee members regarding A Way Out program and requested that members drop them off to local schools. Distributing this flyer to local schools will create awareness and provide valuable information to educators regarding the rising opioid epidemic. Discussion ensued.

12. Adjournment

The meeting was adjourned at 9:59 a.m.

A motion was made by Member Danforth, seconded by Member Wilke, to adjourn the meeting. The motion carried unanimously.

Aye: 7 - Vice Chair Hewitt, Member Danforth, Member Durkin, Member Mathias, Member Pedersen, Member Taylor and Member Wilke

Absent: 2 - Chair Maine and Member Werfel

Next Meeting: September 26, 2018

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Public Works and Transportation Committee