

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes

Tuesday, April 3, 2012

8:30 AM

Assembly Room

**Planning, Building and Zoning Committee**

**1. CALL TO ORDER**

*Chair Thomson-Carter called the meeting to order at 8:30 a.m.*

**Present** 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

**Absent** 1 - Member Gravenhorst

*Others present:*

*David Stolman - County Board Chairman*

*Barry Burton - County Administrator*

*Gary Gordon - OMB*

*Amy McEwan - Deputy County Administrator*

*Ryan Waller - Assistant County Administrator*

*Eric Waggoner - Director Planning, Building and Development Department*

*Steve Crivello - Planning, Building and Development*

*Matt Meyers - Planning, Building and Development*

*Gary Thompson - Planning, Building and Development*

*Brittany Albrecht-Sloan - Planning, Building and Development*

*Andrea Kline - Stormwater Management Commission*

*Megan Krueger - Planning, Building and Development*

**2. PLEDGE OF ALLEGIANCE**

*Chair Thomson-Carter asked Mr. Barry Burton, County Administrator, to lead the group in the Pledge of Allegiance. The Pledge of Allegiance was recited.*

**3. APPROVAL OF MINUTES**

*Vice-Chair Mountsier entered the meeting at 8:35 a.m.*

**3.1 12-0263**

*Minutes from February 28, 2012.*

**A motion was made by Member Carlson, seconded by Member Hewitt, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

**5. ADDED TO AGENDA**

*There were no items added to the agenda.*

**4. PUBLIC COMMENT**

*There were no public comments.*

**6. OLD BUSINESS**

*There was no old business to conduct.*

**7. NEW BUSINESS**

**STORMWATER MANAGEMENT COMMISSION**

**7.1 12-0368**

Joint resolution authorizing and supporting the efforts of Lake County Stormwater Management Commission to submit an Illinois Department of Commerce and Economic Opportunity CDBG Disaster Recovery Planning Program Grant in the amount of \$308,903.

*Presented by Andrea Kline, Stormwater Management Commission.*

**A motion was made by Member Carlson, seconded by Member Carey, that this resolution be approved and referred on to Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 6 - Member Hewitt, Vice Chair Mountsier, Chair Thomson-Carter, Member Carlson, Member Pedersen and Member Carey

**DIRECTOR'S REPORT**

*Mr. Matt Meyers, Planning, Building and Development Department (PB&D), reminded the Committee of a scheduled mock Administrative Adjudication hearing on Friday, March 30, 2012, and highlighted next steps in implementation of Administrative Adjudication.*

*Ms. Brittany Albrecht-Sloan, Planning, Building and Development Department, provided a brief status report on the Department's Demolition Improvement Project and the Department's Board -Up Program.*

*Ms. Albrecht-Sloan introduced the concept of a Vacant Nuisance Property Registration Program to the Committee for vacant nuisance homes.*

*After discussion, the Committee directed staff to provide, at a later meeting of the Committee, benchmarking information on other communities' registration program best practices.*

**8. EXECUTIVE SESSION**

*There was no executive session.*

**9. COUNTY ADMINISTRATOR'S REPORT**

*There was no County Administrator's Report.*

**10. ADJOURNMENT**

*Chair Thomson-Carter adjourned the meeting at 9:47 a.m.*

*Minutes prepared by Megan Krueger.*

*Respectfully submitted,*

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*Chair*

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*Vice-Chair*

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*Planning, Building & Zoning Committee*