

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, September 1, 2009**

**11:00 AM**

**Conference Room C, 10th Floor**

**Law and Judicial Committee**

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

[09-1908](#)

Minutes of August 4, 2009.

**Attachments:** [L&J Minutes 8-4-09](#)

4. Public Comment
5. Added to Agenda
6. Old Business
7. New Business

**CIRCUIT CLERK**

7.1 [09-1872](#)

Report of Sally D. Coffelt, Clerk of the Circuit Court, for the month of June, 2009.

**Attachments:** [MONTHLY COUNTY BOARD REPORT JUNE 2009](#)

7.2 [09-1873](#)

Report of Sally D. Coffelt, Clerk of the Circuit Court, for the month of July, 2009.

**Attachments:** [MONTHLY COUNTY BOARD REPORT JULY 2009](#)

**CORONER**

7.3 [09-1874](#)

Report of Richard L. Keller, Coroner, for the month of July, 2009.

**Attachments:** [July County Board Report](#)

[Cases - July, 2009](#)

[July Receipts](#)

**COURT ADMINISTRATION**

7.4 [09-1906](#)

Joint resolution authorizing the execution of a Program Agreement with the Illinois Criminal Justice Information Authority and an emergency appropriation of \$44,280 for the Nineteenth Judicial Circuit Juvenile Pre-employment Program.

- The Illinois Criminal Justice Information Authority recently announced the availability of federal funding to support juvenile pre-employment programs at county juvenile probation departments.
- The Nineteenth Judicial Circuit was awarded \$39,852 in Juvenile Accountability Block

Grant funds with a \$4,428 match from the Probation Services Fee Fund.

- The funding will be used to contract with local agencies and employers to provide approximately 30 youth with basic job and employment skills and paid internships.
- This resolution authorizes the execution of a program agreement and an emergency appropriation of \$44,280 to accept the grant funding.

**Attachments:** [Juvenile Pre-employment Attachment](#)

#### 7.5 [09-1870](#)

Joint resolution authorizing the execution of Community Services Agreement # 11GL136000 with the Illinois Department of Human Services and an emergency appropriation of \$99,244 for the 19th Judicial Circuit of Lake County "Early Service Program (Delinquency Prevention)."

- This resolution authorizes the execution of Community Services Agreement # 11GL136000 with the Illinois Department of Human Services for the 19th Judicial Circuit's Early Service Program and an emergency appropriation in the amount of \$99,244.
- The agreement is for the period August 18, 2009 through June 30, 2010.
- The ESP program was suspended earlier this summer pending this funding allocation which is 14.6% less than the amount of funding allocated at the beginning of the previous state fiscal year. There is no required match.
- Funding is used to procure contractual counseling services and related administrative costs. In 2008, the Early Service Program served 186 youth and families.

**Attachments:** [ESP SFY10 attachment](#)

[ESP Agreement](#)

#### 7.6 [09-1878](#)

Joint resolution authorizing the execution of Program Agreement No. 407107 with the Illinois Criminal Justice Information Authority and an emergency appropriation of \$26,667 for the 19th Judicial Circuit "Community-Based Transitional Services for Female Offenders Program."

- The Administrative Office of the 19th Judicial Circuit's program agreement with the Illinois Criminal Justice Information Authority for the "Community-Based Transitional Services for Female Offenders" program expires September 30, 2009. The Illinois Criminal Justice Information Authority has prepared a new agreement to continue this program for the time period October 1, 2009, through September 30, 2010 with \$20,000 in Justice Assistance Grant (JAG) funds and \$6,667 in matching funds from the Probation Services Fee Fund.
- This program provides group counseling sessions to women probationers who have also been victims of trauma; 106 women have successfully completed this program since it began in 2004.
- The funding is the same as last year and will provide for two 10-week psycho-educational groups for about 30 women offenders.
- This resolution authorizes the execution of the new program agreement and an emergency appropriation of \$26,667 to reflect the continued funding.

**Attachments:** [Grant Agreement](#)

[Grant Narrative](#)

[Chart of Accounts](#)

### **PUBLIC DEFENDER**

**7.7 [09-1895](#)**

Report of Joy E. Gossman, Public Defender, for the month of June, 2009.

**Attachments:** [06-09 Juv Main](#)  
[06-09 Juv PTR](#)  
[06-09 Main](#)  
[06-09 Main PTR](#)

**7.8 [09-1896](#)**

Report of Joy E. Gossman, Public Defender, for the month of July, 2009.

**Attachments:** [07-09 Juv Main](#)  
[07-09 Juv PTR](#)  
[07-09 Main](#)  
[07-09 Main PTR](#)

**SHERIFF****7.9 [09-1835](#)**

Report of Mark C. Curran Jr., Sheriff, for the month of July 2009.

**Attachments:** [Sheriff Monthly Report - Jul 09](#)

**7.10 [09-1918](#)**

Joint resolution authorizing a contract with Francis Cauffman of Philadelphia, Pennsylvania, in association with Justice Served of Eureka, California to conduct a needs assessment in collaboration with the judicial agencies in the amount not to exceed \$149,970.

- Lake County is currently experiencing crowded conditions in its jails, and operational challenges related to space constraints in the court facilities. The County recognizes that there are short and long term needs for additional space in the jail and for court operations. In March of 2008, the Judicial Facilities Review Committee (JFRC), was formed by the Lake County Board to review these issues and make recommendations back to the County Board.
- The JFRC would like to determine if any operational changes could assist in alleviating these space issues while a long-term facilities plan and study of potential funding mechanisms are underway.
- Lake County issued Statement of Interest #28220. Notices were sent to twenty-three (23) firms; responses were received from fifteen (15) firms.
- In accordance with Section 5-101 (3) of the Lake County Purchasing Ordinance the selection committee evaluated all firms, then selected four (4) firms who were considered to be most qualified to provide the services and issued a Limited Request for Proposal #90089.
- The Judicial Facilities Review Committee that was established by the Lake County Board acted as selection committee and held interviews with all four (4) firms.

- In accordance with the evaluation criteria established in the Limited Request for Proposal, and the interview, the selection committee determined that the proposal submitted by Francis Cauffman in association with Justice Served is most favorable for Lake County at a reasonable compensation for the services rendered.
- The scope of services includes consulting services for phase I needs assessments and will cost the County \$149,970 charging it to account 101-1102040-71150-11011.

### **STATE'S ATTORNEY**

#### **7.11 09-1905**

Continuation of the State's Attorney's Prosecutor-Based Victim Services grant program (agreement #207177) with \$54,578 in federal funds awarded by the Illinois Criminal Justice Information Authority.

- This is a renewal of the Prosecutor Based Victim Services program, a grant administered through the Illinois Criminal Justice Information Authority. Funding for this grant began in 1991 and has been renewed each year; for this year the period is October 1, 2009 through September 30, 2010.
- Though funding allocated to the State of Illinois for distribution to Prosecutor Based Victim Services programs in FY2008 had been reduced by over 20%, the 2009 American Reinvestment and Recovery Act (ARRA) stimulus funding has increased funding by 17% of the FY2008 amount.
- Program goals include: (1) developing and implementing comprehensive services and support related to the criminal justice system that address the needs of Spanish-speaking victims and witnesses; (2) encouraging the involvement and presence of Spanish-speaking violent crime victims during court proceedings; educating and informing them on the court process & procedures while providing emotional support; and provide them with direct services; (3) accompanying Spanish-speaking victims to court and keeping them informed of the defendant's status, providing assistance with completing compensation claims, and providing appropriate referrals to Spanish-speaking victims as necessary.
- Total Grant budget is based on 92% of the Spanish-speaking Victim Witness Counselor's time and salary: it includes \$54,578 in federal funds (80% of the grant requirement) and \$13,645 in matching funds (20% of grant program budget as required by the grant), and \$10 in overmatching funds for a total of \$68,233.
- Total County program cost of \$106,607 includes 100% of the Spanish-speaking Victim Witness Counselor's salary, fringe and indirect cost for the grant period, including \$74,166 in salary, \$23,720 in benefits and \$8,721 for the 11.759% County Finance & Administration-set indirect cost rate.
- Sources of Grant program funding for the grant fiscal year include \$54,578 in federal funds distributed through IL Criminal Justice Information Authority, \$7,755 from the State's Attorney Asset Forfeiture Fund, \$44,274 County contribution as budgeted in the State's Attorney's general budget for a total of \$106,607.

**Attachments:** [SAO VOCA Continuation letter 207177](#)

#### **7.12 09-1875**

Renewal of the State's Attorney's Multi-Jurisdictional Drug Prosecution grant program (agreement #407023) awarded by the Illinois Criminal Justice Information Authority, including \$204,858 in federal funds.

- This is a renewal of the Multi-Jurisdictional Drug Prosecution Program, a federal grant administered through the Illinois Criminal Justice Information Authority. Funding for this

grant began in 1988 and has been renewed each year; for this year the period is October 1, 2009 through September 30, 2010. The grant program requires a 25% match or \$1 for every \$3 in federal funds.

- This program funds half of the salaries for four Assistant State's Attorneys, two secretaries, one paralegal, and one investigator dedicated to the prosecution of drug-related offenses.
- Program goals include (1) deterring drug-related crime through criminal investigations and prosecution (from October 1, 2008 through June 30, 2009, the State's Attorney's Office initiated 488 felony drug prosecutions); (2) focusing the prosecution of drug-related crimes on recent legislative changes that has increased emphasis on and penalties of various drug-related offenses; (3) increasing the Lake County State's Attorney's Office cooperative effort with local, state, and federal law enforcement agencies in conducting pre-arrest investigations and subsequent prosecutions to identify, track, and prosecute drug-related trafficking, conspiracies, and other offenses; and (4) engaging these appointed Assistant State's Attorneys and support staff to act as prosecutorial liaisons for police trainings, legal updates, and case-related issues involving community drug-related prosecutions.
- Sources of Program Funding include federal funds in the amount of \$204,858; matching funds from Asset Forfeiture in the amount of \$30,000; and a County contribution in the amount of \$38,286 for match and \$111,596 for overmatch for a grant program total of \$384,740.
- Program expenses include \$282,297 in salaries/wages and \$102,443 in benefits, and are calculated based on grant program-assigned personnel's 50% allocation of time to the grant.

**Attachments:** [4070230Continuation - new designation letter](#)

**8. Executive Session**

**9. County Administrator's Report**

**9.1 [09-1850](#)**

Discussion of State Legislative Agenda 2010.

**10. Adjournment**