



Purchasing Division
 18 North County Street, 9th Floor
 Waukegan, Illinois 60085-4350
 Phone 847-377-2992
 Fax 847-984-5889
 purchasing@lakecountyil.gov

Award Information

Contract Information

Purchase Description: **Professional Consulting and Project Management services for the implementation of the Payroll and Human Resources Information System (HRIS)**

Contract Start Date: **July 10, 2018**

Initial Term: **Initial Implementation follows project plan, approximately 12-month plan**

Term Dates: **Initial Implementation follows project plan, approximately 12-month plan**

Renewals: **None**

Vendor Information

Company Name: **The Information House, Inc a division of HUB International Midwest Limited (ihouse)**

Address: **55 East Jackson**
Street Address *Suite/Unit #*

Chicago **IL**
City *State* **60604**
ZIP Code

Contact Name: **Sean Clifford**

Funding Account Description: **510-1430010-71150**

Budget Information: **510-1430010-71150**

Department: **Human Resources**

Department Contact: **Rodney Marion** Award Amount: **\$345,900**

Bid / RFP Information

Registered Vendors: **37** Responses Received: **7**

Intent:

Lake County solicited proposals for professional consulting and project management services related to the implementation of the HRIS system that the County awarded in March 2018 to Ultimate Software. The project management and change management services will serve the County during the transition and implementation of the payroll and Human Resources Information System (HRIS) that Ultimate Software is providing the County.



Purchasing Division

18 North County Street, 9th Floor
Waukegan, Illinois 60085-4350
Phone 847-377-2992
Fax 847-984-5889
purchasing@lakecountyil.gov

Department Recommendation:

Lake County Purchasing received an opened 7 proposals in response to for professional consulting and project management services RFP. Four vendors were invited to participate in the shortlist interview process. ihouse was selected as the top-rated vendor. ihouse has the expertise and background sited to perform all the duties defined in the RFP. Additionally, ihouse has been a certified implementation partner with Ultimate Software since 2012. Therefore, we are recommending award to ihouse in an estimated amount of \$345,900. This amount includes the implementation project management and consulting required to implement the Ultimate Software system as well as the change management and communication plan required for a successful implementation.