



EDUCATION

- UNIVERSITY OF WASHINGTON June 2022
Doctor of Musical Arts in Double Bass Performance
- UNIVERSITY OF WISCONSIN May 2006
Master of Arts in Music History
- UNIVERSITY OF NORTH CAROLINA-GREENSBORO May 2002
Bachelor of Arts in Music

EMPLOYMENT

- LIBERTY PRAIRIE, *Administrative Assistant* January 2023-present
- Assist the Executive Director (ED) with communications and scheduling: manage reservations and rentals of community spaces, execute day-to-day correspondence, liaise with Prairie Crossing HOA Board as needed, serve as point person for wedding operations
 - Manage donors and constituents using Little Green Light donor management software
 - Write and edit newsletters, website text, and internal documents
 - Create infographics using Canva graphic design platform
 - Perform micro-research projects on sustainability topics and present findings to ED (e.g. Kernza® as a wheat alternative, Aldo Leopold's 'Land Ethic')
 - Develop and implement farm- and conservation-based volunteer workdays
- PEORIA SYMPHONY ORCHESTRA, *Assistant Principal Double Bass* October 2017-present
- Perform 20-30 total services per season, 5-8 of which are concerts
 - Collaborate with the Principal Double Bassist in the administration of the bass section
 - Assume section leadership duties when Principal is absent

VOLUNTEER

- Prairie Crossing Native Ecosystem Working Group
- Lead a volunteer lake monitoring program in Prairie Crossing
 - Assist neighborhood volunteer initiatives including annual native garden walk, winter native seed sowing & seed swap, and "Welcome to the Prairie" new homeowner document
 - Design and host informational tables at local functions: Prairie Crossing Fright Fest (10/21/23), Lake to Prairie Wild Ones Chapter Conference (11/11/23)
- Prairie Crossing Environmental Stewardship Committee
- Assist prairie workdays and prescribed burns
 - Bluebird nest box monitor

Ecological interests: Prairie restoration & conservation, gardening with native plants, sustainable home gardening, bird watching