

Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351



Meeting Minutes - Final

Wednesday, June 29, 2016

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Chair Thomson Carter called the meeting to order at 8:30 a.m.

Present 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent 1 - Member Mathias

Others present:

Yvettee Albaran, Purchasing

Barry Burton, County Administrator

Anthony Cooling, Finance and Administrative Services

Cameron Davis, Assistant County Administrator

Jodi Dobson, Baker Tilly

Ben Gilbertson, County Administrator's Office

RuthAnne Hall, Purchasing

Sandy Hart, Lake County Board Member

Ryan Horne, Finance and Administrative Service

Adlil Issakoo, County Administrator's Office

Peter Kolb, Public Works

Kevin McCanna, Speer Financial

Amy McEwan, Deputy County Administrator

Andrea Norwood, Public Works

Ryan O'Donnell, Baker Tilly

Phil Perna, Public Works

Paula Trigg, Division of Transportation

Michael Wheeler, Finance and Administrative Services

2. Pledge of Allegiance

Vice Chair Sauer led the Pledge of Allegiance.

3. Approval of Minutes

3.1 16-0667

Minutes from June 8, 2016.

A motion was made by Member Durkin, seconded by Member Taylor, that the minutes be approved. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no comments from the public.

6. Old Business

There was no old business to conduct.

7. New Business

PUBLIC WORKS

7.1 16-0635

Joint resolution authorizing a contract with Boller Construction Company, Inc., Waukegan, Illinois, in an amount not to exceed \$542,300 for the Grandwood Park Bridlewood Reservoir Improvements project.

Public Works Director Peter Kolb reported that piping modifications are needed for Grandwood Park to receive Lake Michigan Water from the Central Lake County Joint Action Water Agency (CLCJAWA). There will be a reservoir to serve as a back-up in case of an emergency.

A motion was made by Member Durkin, seconded by Member Werfel, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.2 16-0638

Joint resolution authorizing a contract with Great Lakes Water Resources Group, Joliet, Illinois, in an amount not to exceed \$37,611 for the Grandwood Park Water Well Abandonment (wells six and seven) Project.

Public Works Director Peter Kolb reported that Grandwood Park will begin receiving Lake Michigan Water from Central Lake County Joint Action Water Agency (CLCJAWA). Two wells will be abandoned as part of the project to allow room for the CLCJAWA meter delivery structure. He noted there are other backup wells that will be used for emergencies.

A motion was made by Member Maine, seconded by Member Hewitt, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.3 16-0656

Joint resolution authorizing a contract with Caldwell Tanks, Inc., Louisville, Kentucky, in the amount of \$1,286,000 for the Countryside Manor Water Tower Replacement Project.

Public Works Director Peter Kolb indicated the existing 40,000 gallon elevated tank at Countryside Manor Water Tower is over 50 years old and needs to be replaced. A larger tank will be installed which will hold two days of water in case of an emergency.

A motion was made by Member Maine, seconded by Member Werfel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.4 16-0640

Joint resolution authorizing a first amendment to an agreement for sewage disposal with the Village of Fox Lake to provide sewer service to 31682 N US Highway 12 in Lakemoor, Illinois.

Public Works Director Peter Kolb reported that items 7.4 through 7.6 are related. The property, which is currently occupied by Fratellos, is served by the Northern Moraine Reclamation Center. Fratellos is currently on a septic system and desires to connect to Lakes Region Sanitary District which has a sanitary sewer line. Northern Moraine will not be installing a sanitary sewer line in the near future. Agreements are needed to modify these districts' boundaries and identify specific minimum and maximum terms.

A motion was made by Member Hewitt, seconded by Member Sauer, that items 7.4 through 7.6 be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.5 16-0641

Joint resolution authorizing a first amendment to an agreement for sewage disposal with the Village of Volo and the Lakes Region Sanitary District to provide sewer service to 31682 N US Highway 12 in Lakemoor, Illinois.

A motion was made by Member Hewitt, seconded by Member Sauer, that items 7.4 through 7.6 be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.6 16-0643

Joint resolution authorizing a first amendment to the 2013 restated and amended agreement for sewage disposal with the Lakes Region Sanitary District to provide sewer service to 31682 N US Highway 12 in Lakemoor, Illinois.

A motion was made by Member Hewitt, seconded by Member Sauer, that items 7.4 through 7.6 be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.7 16-0644

Joint resolution authorizing an intergovernmental agreement for sanitary sewer service with the Lakes Region Sanitary District, the Village of Fox Lake, and the Village of Volo for the connection of the South Water Treatment Facility.

Public Works Director Peter Kolb reported the Village of Volo is requesting temporary sanitary sewer service from the North West Lake Facility Planning Area (FPA) to transport and treat discharges from its South Water Treatment Plant. The backwash currently has high levels of radium. The water treatment plant will remove the radium from the Village's groundwater well and will allow the Village to temporarily discharge its backwash water into the sewer system until Volo connects to Lake Michigan water. Discussion ensued.

A motion was made by Member Maine, seconded by Member Werfel, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.8 16-0662

Ordinance authorizing the issuance of an amount not to exceed \$39,000,000 in Taxable Special Service Area (SSA) Number 16 Unlimited Ad Valorem Special Tax for the financing of the Lake Michigan Water Project and, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds.

Public Works Director Peter Kolb sought authorization for the issuance of bonds of up to \$39,000,000 for Central Lake County Joint Action Water Agency (CLCJAWA) to award construction contracts related to providing Special Service Area 16 with Lake Michigan water. The County previously authorized bonds of up to \$7,000,000 for the design and engineering portion of the project.

Kevin McCanna of Speer Financial and Finance and Administrative Services Director Gary Gordon discussed the terms of the bonds. The maximum interest rate is three percent and there is a maximum levy of \$2,800,000. Mr. Kolb provided a handout regarding the proposed payment schedule. Mr. Gordon reported the County is able to take advantage of the Illinois Environmental Protection Agency's (IEPA's) loan program.

Discussion ensued regarding how the State's budget crisis would impact the loan. Concern was expressed by County Board Members regarding the County's liability if the State does not provide funding. The general consensus was to approve this ordinance subject to any disbursements coming back to the County for approval. Discussion continued. County Administrator Barry Burton reported he will provide additional funding scenarios at the Committee of the Whole meeting on July 7, 2016 if the State does not approve a budget.

A motion was made by Member Maine, seconded by Member Sauer, that this ordinance be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.9 16-0655

Joint resolution authorizing a service agreement for the Diamond Lake School District Water System.

Public Works Director Peter Kolb reported that District 76 supplies water to Diamond Lake School and has requested the County provide maintenance and operational services to its system. The district would still own the pipes but the County would act as its certified operator.

A motion was made by Member Taylor, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.10 16-0645

Presentation of the fiscal year (FY) 2015 audit for the Public Works Enterprise Fund.

Jodi Dobson and Ryan O'Donnell of Baker Tilly presented their findings of the fiscal year 2015 Public Works' Enterprise fund audit. Ms. Dobson reviewed and summarized key points of the audit. The County is selling less water and, in turn, generating less revenue. Operations and maintenance expenses have shown modest inflation increases and there is a need to be more proactive in monitoring expenses.

The County's bond covenants requires 4.5 months of the department's budgeted operating expenditures in unrestricted funds to cover operations in a normal business operation cycle, plus a contingency. At the end of 2015, the County had 11.4 months. These reserves are important to have due to unexpected expenses and/or large users who may not pay. It was noted that a portion of these unrestricted funds are earmarked for designated projects. Discussion ensued.

Ms. Dobson reviewed the fund's debt. In 2015, 16 percent of the County's infrastructure was financed through debt and the remainder through equity. Mr. Kolb noted there will be additional debt with the issuance of bonds for Special Service Area 16, but that the project is expected to serve thousands of people.

Mr. O'Donnell provided the 2015 regional wholesale sewer system reports. He reviewed revenue and expenses for the southeast, northeast central and northwest areas. Discussion continued.

7.11 16-0040

Director's Report - Public Works.

Public Works Director Peter Kolb introduced Andrea Norwood, Public Work's Manager of Finance and Financial Control.

Mr. Kolb provided a tentative timeline for the Lake Michigan Water Project. The County is waiting for the Central Lake County Joint Action Water Agency (CLCJAWA) to sign a loan agreement with the Illinois Environmental Project Agency. An update will be provided to the public regarding the project and affected County Board Members have been notified.

Mr. Kolb reported on a water main break on Gages Lake Road. The department is repairing it.

DIVISION OF TRANSPORTATION

7.12 16-0633

Joint resolution authorizing a contract with Payne & Dolan, Inc., Antioch, Illinois, in the amount of \$99,635 for resurfacing and patching in the Newport Township Road District, and designated as Section 16-11117-00-GM.

A motion was made by Member Pedersen, seconded by Member Hewitt, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.13 16-0634

Joint resolution authorizing a contract with H&H Electric Company, Franklin Park, Illinois, in the amount of \$47,410.30, for the installation of emergency vehicle preemption (EVP) equipment at various traffic signal locations on the County highway system, and designated as Section 16-00999-23-TL.

A motion was made by Member Sauer, seconded by Member Werfel, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.14 16-0632

Joint resolution authorizing a contract with Civiltech Engineering, Inc., Itasca, Illinois, for professional services for the provision of Phase II design engineering services for the reconstruction of 14th Street, from Illinois Route 131 to Jackson Street, at a maximum cost of \$1,262,592.78 for services, appropriating \$1,520,000 of 1/4% Sales Tax for Transportation funds for this improvement, and designated as Section 99-00260-01-WR.

A motion was made by Member Durkin, seconded by Member Hewitt, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.15 16-0639

Joint resolution appropriating \$695,500 of Motor Fuel Tax funds for the County highway system general maintenance materials and services beginning December 1, 2016, to November 30, 2017, and designated as Section 17-00000-00-GM.

A motion was made by Member Maine, seconded by Member Sauer, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.16 16-0636

Joint resolution authorizing a master agreement with the Village of Deerfield for the installation, operation and maintenance of Village owned folding stop signs at County owned and maintained traffic signals.

A motion was made by Member Maine, seconded by Member Sauer, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.17 16-0642

Joint resolution authorizing the vacation of a section of Old Petite Lake Road, from Belmora Park Boulevard to Illinois Route 83, to the abutting property owners at no cost.

Division of Transportation Director Paula Trigg reported Old Petite Lake Road was reconfigured a few years ago and there is a portion of property the County does not own but is being maintained by the County. Staff requests that this section of property be vacated so that it can be conveyed to the abutting property owners of record.

A motion was made by Member Hewitt, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by voice vote.

Aye: 8 - Chair Thomson-Carter, Vice Chair Sauer, Member Durkin, Member Hewitt, Member Maine, Member Pedersen, Member Taylor and Member Werfel

Absent: 1 - Member Mathias

7.18 16-0028

Director's Report - Transportation.

Division of Transportation Director Paula Trigg reported that Congressman Roskam will be stopping by Division of Transportation's Traffic Management Center, time permitting.

Senate Bill 2047 is being considered to allow construction on State and Federally funded projects to continue during the State's budget impasse. If the bill is not approved, construction on all State/Federal work will cease. Ms. Trigg stated that the Washington Central Grade Separation project will continue as it is funded with local monies. Distribution of Motor Fuel Tax (MFT) will also cease if a State stop gap measure is not put into place. Townships are able to continue their summer road projects, but may not be able to purchase winter salt for their roads.

The County did apply for the Illinois Transportation Enhancement Program (ITEP) grant funding for the eligible portion of its 14th Street Project and the Quinten Road Projects. If the County obtains this grant funding, a portion of federal Council of Mayor's monies, currently earmarked for these projects, will be diverted to other Council of Mayor's projects. She noted that it will take several months to hear back on whether the County has received grant funding.

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

Deputy County Administrator Amy McEwan reported that the Health Department's Delegation Agreement, with the Illinois Environmental Protection Agency (IEPA) for solid waste management site inspection and the enforcement program, which was presented to this Committee earlier this month, has gone through the Health and Community Services Committee. The Agreement will be considered at the Financial and Administrative Committee meeting today.

10. Adjournment

The meeting was adjourned at 9:44 a.m.

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee