

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex*  
18 N. County Street  
Waukegan, IL 60085-4351



## **Meeting Minutes - Final**

**Wednesday, February 26, 2014**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

**1. Call to Order**

*Vice Chair Carey called meeting to order at 1:00 p.m.*

**Present** 7 - Chair Paxton, Vice Chair Pat Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

*Others present:*

*Barry Burton, County Administrator*

*Chris Creighton, Finance and Administrative Services*

*Jodi Gingiss, Community Development*

*Don Gloo, Finance and Administrative Services*

*Gary Gordon, Finance and Administrative Services*

*RuthAnne Hall, Purchasing*

*Sandy Hart, County Board Member*

*Adlil Issakoo, Finance and Administrative Services*

*Doretha Johnson, Division of Transportation*

*Kimberly Mannette, Information Technology*

*Rodney Marion, Human Resources*

*Matt Meyers, Planning, Building and Development*

*Michael Miceli, Merit Commission*

*Debra Nieto, County Clerk Office*

*Jerry Nordstrom, Health Department*

*Anita Patel, Finance and Administrative Services*

*Susan Rankin, Merit Commission*

*Howie Sell, Information Technology*

*Jennifer Serino Stasch*

*Brittany Sloan, Planning, Building and Development*

*Patrice Sutton-Burger, Finance and Administrative Services*

*Kirk Talbott, Information Technology*

*Jennie Vana, Communications*

*Blanca Vela-Schneider, County Board Office*

*Eric Waggoner, Planning, Building and Development*

*Ryan Waller, Assistant County Administrator*

*Marion Watson, Merit Commission*

**2. Pledge of Allegiance**

*Vice Chair Carey led the Pledge of Allegiance.*

*Chair Paxton arrived at 1:01 p.m.*

**3. Approval of Minutes**

**3.1 14-0208**

Minutes from February 5, 2014.

Attachments: [F&A 2.5.14 Minutes Final.pdf](#)

**A motion was made by Member Mandel, seconded by Member Rummel, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Carey, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 2 - Member Carlson and Member Sauer

**3.2 14-0209**

Executive session minutes from February 5, 2014.

**A motion was made by Member Mandel, seconded by Member Sauer, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Carey, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 2 - Member Carlson and Member Sauer

**3.3 14-0210**

Executive session minutes from February 5, 2014.

**A motion was made by Member Mandel, seconded by Member Sauer, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Carey, Member Mandel, Member Rummel and Member Taylor

**Not Present:** 2 - Member Carlson and Member Sauer

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There was no public comment.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

*Member Mandel inquired about the County's health care plan. (Member Carlson arrived at 1:02 p.m.) Human Resources Director Rodney Marion indicated that if the Committee could explore health care options such as as deductibles or copays, but noted there is a three month lag. Not all data has been received regarding claims for 2013. (Member Sauer arrived at 1:04 p.m.) Health care recommendations are usually considered just before budget so that information can be analyzed to see if there are any trends. After further discussion, Chair Paxton directed staff to bring forth information regarding health care as soon as there is meaningful data to be analyzed.*

**PLANNING, BUILDING & ZONING**

**7.1 14-0192**

Joint resolution to approve an Intergovernmental Agreement with the Village of Hainesville for the Lake County Department of Planning, Building, and Development to provide plan review and inspection services in building, fire, and safety codes for the Village.

**Attachments:** [Hainesville Bldg Inspection FINAL.pdf](#)

*Planning, Building and Development Director Eric Waggoner and Matt Meyers of the Planning, Building and Development department reported the Hainseville Building Official has retired and Hainseville is looking for the County to provide building services on its behalf. Providing service to Hainseville will reduce overhead expenses of staff.*

**A motion was made by Member Rummel, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**LAW & JUDICIAL**

**7.2 14-0149**

Joint resolution requesting and authorizing an increase to the meeting per diem of the Merit Commission members.

**Attachments:** [Collar and LC Compensation Comparison.](#)

*Assistant County Administrator Ryan Waller brought forth a request to increase the pay for Merit Commission Members, noting it has been at least 10 years since they have received a pay increase. In addition to their meetings, Merit Commission members also interview potential hires. Discussion occurred regarding which commissions receive payment for their member' services.*

**A motion was made by Member Carlson, seconded by Member Carey, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Rummel, Member Sauer and Member Taylor

**Nay:** 1 - Member Mandel

**7.3 14-0206**

Resolution authorizing an intergovernmental agreement between Lake County and the City of Waukegan regarding Lake County's Court Expansion Project.

**Attachments:** [LCCEP Waukegan County IGA FINAL.pdf](#)

[Exhibit A LCCEP\\_I GA.pdf](#)

[Exhibit B - LCCEP\\_I GA.pdf](#)

*County Administrator Barry Burton noted the agreement includes a provision to refinish the exterior of the elevated pedestrian walkway over Washington Street which will increase the project by an estimated \$1,100,000. The permit fee is \$1,175,000 and is a fixed cost. Discussion occurred regarding these items. It was noted that the permit fee cost was negotiated with the City of Waukegan and could have been significantly higher. If the County Board rejects the agreement, Waukegan may revert back to the original permit fee costs.*

**A motion was made by Member Carlson, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

#### **HEALTH & COMMUNITY SERVICES**

##### **7.4 14-0193**

Joint resolution accepting grants totaling \$139,727 and authorizing emergency appropriations of the grants in FY14 and \$1,627.98 of program income in FY13.

**Attachments: [Mar '14 - LCWD Grant Modifications.xlsx](#)**

**A motion was made by Member Carlson, seconded by Member Mandel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

##### **7.5 14-0132**

Joint resolution approving 2012 and 2013 Housing and Urban Development (HUD) Action Plan Amendments.

**Attachments: [MasterAmendMultAPFinal\\_HCS F&A](#)**

**A motion was made by Member Mandel, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

##### **7.6 14-0201**

Joint resolution authorizing an emergency appropriation in the amount of \$1,666,409 in the Community Development Neighborhood Stabilization (NSP 1 and 3) Program budgets as a result of revenue from the sale of homes purchased under the program.

**A motion was made by Member Carlson, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**PUBLIC WORKS & TRANSPORTATION**

**7.7 14-0182**

Joint resolution executing a Letter of Intent and Concurrence related to the Washington Street Improvement Project.

**Attachments:** [14-0182 DOT Washington St Letter of Intent Attachment](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.8 14-0184**

Joint resolution adopting the Capacity Management Operations and Maintenance (CMOM) Program for the Northwest Lake Facilities Planning Area (NWFPA).

**Attachments:** [14-0184 CMOM NWFPA Exhibit A](#)

[14-0184 CMOM NWFPA Exec Summary Attachment](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.9 14-0189**

Joint resolution authorizing a contract with Joseph J. Henderson & Son, Gurnee, Illinois in the amount of \$2,202,000 for the construction of the Vernon Hills New Century Town (NCT) Water Reclamation Facility (WRF) Blower Addition and Aeration Upgrade Project and authorizing an emergency appropriation in the amount of \$1,750,000 to Fiscal Year 2014 Budget.

**Attachments:** [14-0189 VH WRF Bid Tab](#)

*Assistant County Administrator Ryan Waller noted the addition of the Biological Nutrient Removal element to the project.*

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.10 14-0191

Joint resolution executing a professional services agreement with Clark Dietz, Inc., Kenosha, Wisconsin in the amount of \$73,665 for engineering services for the Vernon Hills New Century Town (NCT) Water Reclamation Facility (WRF) Blower Addition and Aeration Upgrades Project.

Attachments: [14-0191 VH WRF Clark Dietz Agreement 14075](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.11 14-0157

Joint resolution authorizing a contract for the resurfacing of Fairfield Road, from Illinois Route 60 to 1,100 feet north of Gossell Road, to Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,107,764.63, and designated as Section 13-00113-18-RS.

Attachments: [14-0157 Fairfield Road Resurfacing, Bid Tab](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.12 14-0158

Joint resolution authorizing a contract for non-motorized travel improvements in certain areas along Hunt Club Road to Alliance Contractors, Woodstock, Illinois, in the amount of \$128,954.52, and designated as Section 13-00095-16-SW.

Attachments: [14-0158 Non-Motorized Travel Imp. 2013, Hunt Club Rd., Bid Tab](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

7.13 14-0159

Joint resolution authorizing a contract for the resurfacing of O'Plaine Road, from Washington Street to Illinois Route 137, to J.A. Johnson Paving Company, Arlington Heights, Illinois, in the amount of \$2,119,783.64, and designated as Section 13-00109-08-RS.

Attachments: [14-0159 O'Plaine Road Resurfacing, Bid Tab](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The**

**motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.14 14-0160**

Joint resolution authorizing a contract for the construction improvement of Peterson Road, from Illinois Route 83 to Franklin Boulevard, to Berger Excavating, Wauconda, Illinois, in the amount of \$10,833,869.69, and designated as Section 07-00098-17-WR.

**Attachments:** [14-0160 Peterson Road Widening, Bid Tab](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.15 14-0161**

Joint resolution authorizing a contract for the resurfacing of Washington Street, from the Union Pacific Railroad Bridge to Illinois Route 131, to Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$1,065,077.81, and designated as Section 13-00220-07-RS.

**Attachments:** [14-0161 Washington Street Resurfacing, Bid Tab](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.16 14-0162**

Joint resolution authorizing a contract for the repair of drain tile on the south side of Washington Street, east of Illinois Route 83, to Campanella & Sons, Wadsworth, Illinois, in the amount of \$66,932.97, and designated as Section 13-00135-12-DR.

**Attachments:** [14-0162 Washington St. Drain Tile Repairs, Bid Tab](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.17 14-0163**

Joint resolution authorizing a contract for the Winchester Road improvement, to Berger Excavating, Wauconda, Illinois, in the amount of \$1,123,456.05, and designated as Section 10-00151-22-CH.

**Attachments:** [14-0163 Winchester Road Left Turn Lane, Bid Tab](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.18 14-0166**

Joint resolution appropriating a supplemental amount of \$1,000,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2013-2014 winter season, and designated as Section 14-00000-00-GM.

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.19 14-0171**

Joint resolution appropriating \$1,445,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2014-2015 winter season, and designated as Section 15-00000-00-GM.

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.20 14-0167**

Joint resolution appropriating \$240,000 of County Bridge Tax funds for the modifications of older existing stormwater detention basins to improve functionality and water quality, and designated as Section 13-00999-44-DR.

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.21 14-0168**

Joint resolution appropriating \$960,000 of Motor Fuel Tax funds for annual bituminous maintenance of various roads and bike paths on the County highway system, and designated as Section 14-00000-13-GM.

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.22 14-0169**

Joint resolution appropriating \$420,000 of Motor Fuel Tax funds for concrete pavement patching, where necessary, on various County highways, and designated as Section 14-00000-10-GM.

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.23 14-0170**

Joint resolution appropriating \$90,000 of Matching Tax funds to provide for crack sealing of bituminous and concrete pavement, where necessary, on various County highways, and designated as Section 14-00000-04-GM.

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.24 14-0175**

Joint resolution authorizing the execution of a contract with Civiltech Engineering Inc., Itasca, Illinois, for professional services for Phase II design engineering services for the reconstruction and widening of Weiland Road, from Lake Cook Road to Illinois Route 22, at a maximum cost of \$3,371,012.93, appropriating \$4,050,000 of 1/4% Sales Tax for Transportation and Public Safety funds for this improvement, and designated as Section 14-00158-11-WR.

**Attachments:** [14-0175 Weiland Road Improvements, Consultant Agreement](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.25 14-0176**

Joint resolution authorizing emergency appropriations in FY 2014 Lake County Division of Transportation (LCDOT) capital and bond funds for projects previously approved and for additional revenue.

**Attachments:** [14-0176 ADI Spreadsheet March 2014 Capital and Bond Funds](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The**

**motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.26 14-0177**

Joint resolution authorizing an agreement with DLZ Illinois, Chicago, Illinois, for Phase II design engineering services for traffic signal interconnects to Lake County PASSAGE, along various routes in Lake County, at a maximum cost of \$45,169.87, appropriating \$55,000 of 1/4% Sales Tax for Transportation and Public Safety funds, and designated as Section 14-00268-13-TL.

**Attachments:** [14-0177 2014 PASSAGE Field Elements Agreement Draft](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.27 14-0178**

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Rosemont, Illinois, for the provision of Phase II design engineering services for the proposed Peterson Road widening, west of Illinois Route 83 to west of Alleghany Road, and the Alleghany Road resurfacing, north of Peterson Road to south of Illinois 120, at a maximum cost of services described as \$892,067.74, appropriating \$1,075,000 of 1/4% Sales Tax for Transportation and Public Safety funds for these engineering services, and designated as Section 10-00098-19-RP.

**Attachments:** [14-0178 Peterson Road Phase II Consultant Agreement Draft](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.28 14-0179**

Joint resolution authorizing an agreement with Civiltech Engineering Inc., Itasca, Illinois, for the provision of Phase I preliminary engineering services for the proposed Fremont Center Road extension at a maximum cost of services described as \$671,758, appropriating \$810,000 of 1/4% Sales Tax for Transportation and Public Safety funds for these engineering services, and designated as Section 12-00138-02-ES.

**Attachments:** [14-0179 Fremont Center Road Phase I Consultant Agreement Draft](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.29 14-0190**

Joint resolution authorizing an agreement with the Union Pacific Railroad (UPRR) for the construction of the North Shore Bike Path at the UPRR crossing and appropriating \$430,000 of Matching Tax funds for the construction, and designated as Section 10-00252-02-BT.

**Attachments:** [14-0190 North Shore Bike Path UPRR Agreement](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that items 7.7 through 7.29 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**FINANCIAL & ADMINISTRATIVE**

**7.30 14-0146**

Resolution approving the Years of Service Recognition Program.

**A motion was made by Member Sauer, seconded by Member Mandel, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**7.31 14-0156**

Resolution authorizing emergency appropriations for FY 2014 in various funds for certain projects, items and activities budgeted in the prior year and not completed.

**Attachments:** [March Carryovers for FY14.pdf](#)

*Patrice Sutton-Burger of Finance and Administrative Services presented March carryovers.*

**A motion was made by Member Rummel, seconded by Member Carlson, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**8. Executive Session**

*Executive session was entered into at 1:54 p.m.*

**A motion was made by Member Carlson, seconded by Member Sauer, that this item be to go into executive session. The motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**8.1 14-0217**

Executive session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

*Executive session was adjourned at 2:03 p.m.*

**A motion was made by Member Mandel, seconded by Member Taylor, to come out of executive session. The motion carried unanimously.**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**8.2 14-0205**

Committee action approving the reclassification of two positions in the County Clerk's Office.

*Discussion occurred whether personnel reclassifications can be held off until the salary analysis review has been completed. Human Resources Director Rodney Marion indicated that there have been several requests that are being delayed until the salary analysis review has occurred and still others that will never be brought forth to the Committee for consideration. The requests before the Committee today could no longer be delayed.*

**A motion was made by Member Rummel, seconded by Member Sauer, that this committee action item be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

*Executive session was entered into at 2:10 p.m.*

**A motion was made by Member Rummel, seconded by Member Sauer, that this item be to go into executive session. The motion carried unanimously.**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**8.3 14-0204**

Executive session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

*Executive session was adjourned at 2:13 p.m.*

**A motion was made by Member Carlson, seconded by Member Rummel, to come out of executive session. The motion carried unanimously.**

**Aye:** 7 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor

**9. County Administrator's Report**

*County Administrator Barry Burton noted the Committee of the Whole Meeting will occur this Friday at the Division of Transportation, 600 West Winchester Road, Libertyville, IL.*

**9.1 14-0214**

Presentation of the Economic Indicator Report.

*Patrice Sutton-Burger of Finance and Administrative Services brought forth the Economic Indicator Report. Revenues are slightly higher than anticipated but there are still concerns regarding the County sales tax.*

**9.2 14-0215**

Discussion of Budget Process.

*County Administrator Barry Burton and the Committee discussed the budget process. Finance and Administrative Services Director Gary Gordon noted there are thousands of decisions that occur in the budget process. Discussion occurred when County Board member requests should be considered. (Member Rummel left the meeting at 3:15 p.m.) Chair Paxton indicated that the policy should require board member requests get vetted through the same budget process as other departments. This will allow staff to review the requests and determine if it will significantly impact the budget.*

**10. Adjournment**

*The meeting was adjourned at 3:29 p.m.*

**A motion was made by Member Taylor, seconded by Member Carey, that this item be adjourn. The motion carried by the following vote:**

**Aye:** 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Sauer and Member Taylor

**Not Present:** 1 - Member Rummel

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Finance and Administrative Committee*