

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, May 2, 2012

1:00 PM

Conference Room C

Financial and Administrative Committee

1. Call to Order

Chairman Paxton called the meeting to order at 1:00 p.m. He informed the committee that Member Mountsier was out on county business.

Present 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Others present:

Barry Burton, County Administrator

David Stolman, County Board Chairman

Amy McEwan, County Administrator's Office

Ryan Waller, County Administrator's Office

Rodney Marion, Human Resources

Gary Gordon, Finance & Administrative Services

Patrice Sutton Burger, Finance & Administrative Services

RuthAnne Hall, Finance & Administrative Services

Mike Wheeler, Finance & Administrative Services

Efren Heredia, Finance & Administrative Services

Anita Patel, Finance & Administrative Services

Lore Powell, Finance & Administrative Services

Joel Williams, Planning, Building, Zoning

Jane Tallitsch, County Board

Craig Abbott, Health Dimensions Group

Nick Sauer

2. Pledge of Allegiance

Chairman Paxton lead the group in the Pledge of Allegiance.

3. Approval of Minutes

3.1 12-0548

Minutes from April 25, 2012.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that the April 25, 2012 meeting minutes be approved. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

3.2 12-0549

Executive session minutes from April 25, 2012.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that the April 25, 2012 executive session minutes be approved. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no public comments.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

Health & Community Services

7.1 **12-0516**

Joint resolution authorizing a contract with Health Management Associates of Chicago, Illinois in the estimated amount of \$160,189 to perform a public health programs evaluation.

Ryan Waller presented.

A motion was made by Member Lawlor, seconded by Member Bassi, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.2 **12-0528**

Joint resolution approving a substantial amendment to the 2011 Annual Action Plan to incorporate new requirements for the Emergency Solutions Grant (ESG).

Joel Williams presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.3 **12-0522**

Joint resolution amending the Fiscal Year 2012 annual budget for Winchester House and authorizing an emergency appropriation.

Ryan Waller presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.4 12-0445

Joint resolution authorizing a contract with The Comprehensive Group, a Health Pro Company, of Glenview, Illinois for physical and occupational therapy, as well as speech pathologist services in the estimated annual amount of \$744,000.

Ryan Waller presented.

A motion was made by Member Lawlor, seconded by Member Bassi, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

Law & Judicial

7.5 12-0513

Joint resolution authorizing the execution of two Title IV-D Intergovernmental Agreements between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for maximum reimbursement amounts of \$772,226.

Amy McEwan presented.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.6 12-0515

Joint resolution authorizing the renewal of the State's Attorney's Juvenile Court Services Program Prosecution Support Grant, administered by the Illinois Criminal Justice Information Authority (ICJIA), with \$35,662 in federal funds for April 1, 2012 through March 31, 2013, and an emergency appropriation of \$7,712.

Amy McEwan presented.

A motion was made by Member O'Kelly, seconded by Member Bassi, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.7 12-0518

Joint resolution authorizing a contract with HAIGES Machinery, Inc. of Huntley, Illinois for the emergency procurement of a replacement inmate property conveyor system in the

amount of \$110,600.

Gary Gordon presented.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.8 12-0544

Joint resolution authorizing an intergovernmental agreement with the Wildwood Park District for the purpose of providing Sheriff's marine patrol services.

Amy McEwan presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

Revenue, Records & Legislation

7.9 12-0397

Joint resolution authorizing an increase in the Death Certificate Surcharge as required by Public Act 97-0679.

Ryan Waller presented.

A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

Public Works & Transportation

7.10 12-0520

Joint resolution authorizing Treasurer Robert Skidmore to withdraw monies from the Bond Series A of 2010 Construction Account to pay construction cost Items.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.11 12-0517

Joint committee action approving Change Order No. 3 for professional engineering services with RHMG, Inc. for design of the Vernon Hills Water Reclamation Facility improvements project.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this committee action item be approved. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.12 12-0471

Joint resolution authorizing a professional services agreement with Crowe Horwath, Oak Brook, Illinois for Public Works revenue auditing professional services in the estimated amount of \$190,500.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.13 12-0521

Joint resolution authorizing a professional services agreement with AECOM Technical Services, Inc. of Sheboygan, Wisconsin for construction observation services for the Des Plaines River Water Reclamation Facility (WRF) phase IIA improvements project in the amount of \$715,978.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

7.14 12-0543

Joint resolution authorizing a professional services agreement with Clark Dietz, Inc. for engineering services related to the Vernon Hills Water Reclamation Facility (WRF) high efficiency blower installation and dissolved oxygen (D.O.) control project in the amount of \$60,550.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.15 12-0534

Joint resolution authorizing an agreement between the State of Illinois/Illinois Department of Transportation (IDOT) and Lake County for the improvement of 13 traffic control

signals within the Villages of Buffalo Grove and Libertyville, and appropriating \$25,000 of Motor Fuel Tax Funds, and designated as Section 12-00999-34-TL.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.16 12-0526

Joint resolution appropriating \$2,110,000 of Motor Fuel Tax funds for the resurfacing of Quentin Road, including the replacement of a guardrail and the stabilization of an embankment, and designated as Section 10-00090-14-RS.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.17 12-0536

Joint resolution appropriating \$2,500,000 of 2011A Tax Exempt GO Bonds Road Construction funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the RR Underpass Washington Street Thoroughfare, Washington Street from Haryan Way to Lake Street, and a grade separation of the Canadian National Railroad, designated as Section 11-00121-11-BR.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.18 12-0539

Joint resolution appropriating \$5,606,000 of 2011A Tax Exempt GO Bonds Road Construction funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the Rollins Road Gateway Improvement at the intersections of Illinois Route 83/Rollins Road/ Hainesville Road, and a grade separation of the Canadian National Railroad, and designated as Section 08-00080-56-BR.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.19 12-0527

Joint resolution awarding a contract for the construction of an addition to Building C at the Division of Transportation highway garage in Libertyville to the lowest responsible bidder, Camosy Incorporated, Zion, Illinois, in the amount of \$988,000, providing a supplemental appropriation of \$230,000 of Motor Fuel Tax funds and designated as Section 11-00214-19-MG.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.20 12-0541

Joint resolution authorizing the execution of an agreement between the Village of Buffalo Grove and Lake County for the construction and maintenance of a sidewalk along Deerfield Parkway, between Busch Parkway and Barclay Boulevard, and designated as Section 10-00999-11-RS.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.21 12-0525

Joint resolution appropriating \$1,225,000 of County Bridge Tax funds for the replacement or repair of 13 corrugated steel culvert pipes, at various locations, on the Lake County highway system and replacing two corrugated steel culvert pipes on Libertyville Township highways, and designated as Section 11-00999-22-DR.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.22 12-0540

Joint resolution providing for the receipt of the State Fiscal Year (SFY) 2013 reimbursement from the Chicago Metropolitan Agency for Planning (CMAP) to the Lake County Division of Transportation of federal highway planning assistance funds that flow

through the Illinois Department of Transportation (IDOT).

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.23 12-0533

Joint resolution authorizing the execution of an Illinois Environmental Protection Agency (IEPA) standard formal Highway Authority Agreement and a Lake County Supplemental Highway Authority Agreement between Equilon Enterprises, LLC, d/b/a Shell Oil Products US (SOP US) and Lake County, as required by the IEPA in order for it to consider the issuance of a "No Further Remediation" (NFR) letter to SOP US for its property at 1207 W. Park Avenue, Libertyville, Illinois, necessary for the redevelopment of said property.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

7.24 12-0545

Joint resolution to clarify and adjust fees for Townships and Road Districts road work performed by Lake County Division of Transportation (LCDOT) using Township Motor Fuel Tax (MFT) and/or general funds from the Townships or Road Districts.

A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

Financial & Administrative

7.25 12-0519

Resolution authorizing an emergency appropriation in the amount of \$481,520 from the General Fund for transfer to the 2005 General Obligation Bond Debt Service Fund for payment of Fiscal Year 2012 debt service on the General Obligation Bonds, Sales Tax Alternate Revenue Source, Series 2005.

Gary Gordan and Patrice Sutton presented.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Vice Chair Kyle, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Member Bassi and Member Mountsier

7.26 12-0530

Resolution setting forth the budget policies for compilation of the Fiscal Year 2013 Lake County Budget.

Gary Gordan presented and provided a handout.

A motion was made by Member Bassi, seconded by Member Taylor, that this resolution with amendments be recommended for adoption to the County Board agenda. Motion carried by voice vote.

Aye: 4 - Member Bassi, Member Lawlor, Chair Paxton and Member Taylor

Present: 1 - Member O'Kelly

Not Present: 2 - Vice Chair Kyle and Member Mountsier

8. Executive Session

8.1 Executive Session to discuss personnel matters 5 ILCS 120/2(c)(1).

A motion was made by Member Bassi, seconded by Member Lawlor, to go into executive session for the purpose of discussing personnel matters 5 ILCS 120/2(c)(1). The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

8.1a 12-0538

Committee action authorizing a reclassification - Sheriff's Department.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this committee action item be approved. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

9. County Administrator's Report

- **Board Reimbursements**
- **Year End Financial**

Gary Gordon, Finance Director, distributed a list of revised county board member reimbursement amounts. Board members who use their own phones, will now be reimbursed \$83 instead of \$95. Gordon also distributed a revised expense reimbursement form for board members to submit.

Gary Gordon and Patrice Sutton presented the year-end financials and the first quarter economic report.

Ryan Waller, Assistant County Administrator, informed the committee that the Winchester House Administrator will be submitting a notice to the State of the intent to de-license 136 beds at Winchester House. He also informed the committee that federal law requires the County, as the license holder of Winchester House, to appoint the new Winchester House Administrator even though he is not a County employee. This appointment will appear on the May 8, 2012 County Board Agenda.

10. Adjournment

A motion was made by Member Lawlor, seconded by Member Bassi, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

Minutes prepared by Jane Tallitsch.

Respectfully submitted,

Chairman

Vice-Chairman

Financial and Administrative Committee