

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, August 7, 2013**

**8:30 AM**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

1. **Call to Order**

*Chair O'Kelly called the meeting to order at 8:30 a.m.*

**Present** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Others present:*

*Barry Burton, County Administrator Office  
Janelle Christensen, State Attorney Office  
Mike Gavin, Finance and Administrative Services  
Gary Gordon, Finance and Administrative Services  
RuthAnne Hall, Finance and Administrative Services  
Aaron Lawlor, Lake County Board Chairman  
Ashley Lucas, County Administrator Office  
Amy McEwan, County Administrator Office  
Paula Trigg, Division of Transportation  
Blanca Vela-Schneider, County Board Office  
Ryan Waller, County Administrator's Office  
Larry Wollheim, Finance and Administrative Services*

2. **Pledge of Allegiance**

*Chair O'Kelly led the Pledge of Allegiance.*

3. **Approval of Minutes**

*There were no minutes to approve.*

4. **Added to Agenda**

*There were no items added to the agenda.*

5. **Public Comment**

*There were no public comments.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**PUBLIC WORKS**

7.1 **13-0850**

Ordinance amending water and sewer related rates for certain Lake County systems.

*Peter Kolb, Director of Public Works presented. He noted that the sewer rate is a pass-through charge from the Village of Libertyville.*

**A motion was made by Member Taylor, seconded by Member Sauer, that this ordinance be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

7.2 [13-0876](#)

Committee action endorsing the 5-Year Capital Improvements Plan for the Public Works Department.

*Commissioner Carey noted that the report forecasts a negative net flow. She inquired whether reserve money will be used to cover operating expenses. Peter Kolb, Director of Public Works, clarified that revenue is first used to fund operating costs, followed by maintenance, and finally the reserve. He stated that there is a projection that reserves would be used in the last two years of the forecasted five year period, but this forecast is based upon no rate increase in the next several years. He stated that he anticipates that there will be a rate increase within a five year period.*

*Mr. Kolb noted that there have been some modifications to the report since its presentation at the July 31, 2013 Public Works and Transportation meeting.*

**A motion was made by Member Carey, seconded by Member Sauer, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

7.3 [13-0848](#)

Report on the sewer forcemain replacement along Washington Street in Round Lake.

*Peter Kolb, Director of Public Works, presented. He stated that there is a forcemain along Washington Street between Cedar Lake and Hainesville which requires replacement. He stated that it would be most beneficial to do the work now while the road is currently under construction. He indicated that it is imperative that the forcemain be replaced and indicated that this would be an addendum to the widening project on Washington Street. Member Thompson-Carter inquired whether the project will need to go to bid. Gary Gordon, Director of Finance, indicated that the threshold for going out to bid is \$250,000 but the anticipated cost is \$200,000. RuthAnne Hall, Purchasing Manager, clarified that Berger Excavating was asked to provide an estimate. Upon inquiry from Member Thompson-Carter, Ms. Hall indicated that Berger Excavating is currently part of this project and JJ Henderson is comfortable with working with them. Mr. Kolb stated that this issue will not come back to the Committee for consideration.*

7.4 [12-1231](#)

Director's Report - Public Works.

*There was no Public Works Director's Report.*

**TRANSPORTATION**

7.5 [13-0851](#)

Joint resolution making a supplemental appropriation of \$75,000 of Matching Tax funds for costs associated with the acquisition of necessary right-of-way for recently completed

improvements to the intersection of Peterson Road (County Highway 20) and Illinois Route 60, and designated as Section 00-00098-11-CH.

*Paula Trigg, Director of the Division of Transportation, stated that Saddlebrook is a large development that sits north of Route 60 and Petersen Road with residential and commercial components. She stated that the County relocated Petersen Road further south a couple of years ago. Janelle Christensen, State's Attorney Office, stated that the developers of Saddlebrook have now filed litigation against the County, alleging that the County has impaired their access. She stated that the litigation is based upon two commercial aspects: they no longer have their corner for the commercial development; and the navigation through the residential district is more difficult. Chair O'Kelly noted that residents have expressed their approval of the redesign of the entrance. Member Thompson-Carter noted that there was a second entrance opened on Alleghany Road.*

*Upon inquiry from Member Carey, Ms. Trigg stated that the request for \$75,000 of Matching Tax funds would be used to fund costs associated with the acquisition of the necessary right-of-way for recently completed improvements, and more specifically, for the witnesses. Chair O'Kelly inquired why the issue was not addressed as funding for future litigation. Ms. Christensen indicated that it is because of the work that occurred from the acquisition of the easements that triggered the litigation. She indicated that everything that has been discussed is already a matter of public record and can be found in court documents.*

**A motion was made by Member Thomson-Carter, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.6 [13-0852](#)**

A joint resolution appropriating \$2,750,000 of Motor Fuel Tax funds for the replacement of Building "B" (Heavy Duty Repair Shop) at the Lake County Division of Transportation (LCDOT) campus in Libertyville to support highway maintenance operations, and designated as Section 11-00214-22-MG.

**A motion was made by Member Thomson-Carter, seconded by Member Durkin, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.7 [13-0858](#)**

Joint resolution authorizing an agreement for professional engineering services with McClure Engineering Associates, Inc., Waukegan, Illinois, for Phase II design engineering services for the proposed 2013 resurfacing of Riverwoods Road, Fairfield Road, and O'Plaine Road at a maximum cost of services described as \$210,009.21, appropriating \$250,000 of Matching Tax funds for these engineering services, and

designated as Section 13-00999-48-EG.

**A motion was made by Member Durkin, seconded by Member Maine, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

7.8 [13-0863](#)

Joint resolution authorizing the execution of an intergovernmental agreement with the Chicago Metropolitan Agency for Planning (CMAP) and the Illinois State Toll Highway Authority (Tollway) for the 53/120 Corridor Transportation, Land Use, and Open Space Planning activities in Lake County, appropriating \$90,000 of ¼ % Sales Tax for Transportation and Public Safety funds, and designated as Section 13-00000-18-ES.

*Member Thompson-Carter inquired how this agreement will work. Paula Trigg, Director of Division of Transportation, indicated that the Chicago Metropolitan Agency for Planning (CMAP) has a Request for Proposal (RFP) for consultants and the County and the Tollway will be part of the selection team process. She stated that a land use committee will be formed from the municipalities and key stake holders that run along the corridor who will help guide the planning process based on economic viability, traffic, and community input. Barry Burton, County Administrator, stated that the committee will talk about reasonable land use amongst communities.*

*Chair O'Kelly inquired whether the County will be the only governmental agency to provide funding. Ms. Trigg replied that in addition to the County's funding, the Illinois State Toll Highway Authority (ISTHA) will provide \$500,000 in funding and CMAP has approved a grant of \$315,000 for this project. Aaron Lawlor, Lake County Board Chairman, indicated that the municipalities were not asked to provide funding.*

*Member Thompson-Carter inquired whether there are any components in the agreement that will encourage municipalities to comply with it. Ms. Trigg stated that the goal is to have municipalities work together on a viable land use plan. Mr. Burton indicated that there is not an enforcement tool in the agreement but the goal is to align environmental and economic needs. Chair O'Kelly inquired how long it will take to develop the land use. Mr. Lawlor replied that he anticipates it will take 18 months for the municipalities to work out a plan.*

**A motion was made by Member Sauer, seconded by Member Carey, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

7.9 [13-0490](#)

Director's Report - Transportation.

*Paula Trigg, Director of Public Works, reported that the Rollins Road Open House was heavily attended. She stated that there were some concerns regarding traffic but residents were informed that it would not be any worse than how it currently is. Member Thompson-Carter questioned the budgeted amount for the project. Ms. Trigg stated that the budgeted amount for construction is \$31,000,000, but there was also funding set aside for right-of-way acquisition and utility relocations. Member Thompson-Carter inquired when the intersection would be shut down. Ms. Trigg replied that the intersection would not be shut down, only Rollins Road. She stated that there will be some access.*

*Member Sauer identified conversations that he has had with Illinois Department of Transportation (IDOT) representatives regarding the backup that is occurring on Route 59 due to the Miller Road Project. He stated that IDOT has agreed to delay a portion of the Route 22 Project that is part of the detour until after Miller Road reopens. Ms. Trigg noted that there were other projects that have been postponed by IDOT once they found out how many projects are occurring simultaneously. Member Sauer inquired whether there is any way to work with IDOT to coordinate timing of projects to prevent overlapping over areas. Ms. Trigg replied that she works closely with IDOT on large scale projects but it's the resurfacing and patching projects that tend to cause issues. Member Taylor inquired whether there has been any progress in modifying the timing of the lights along Routes 12 and 59, as there have been substantial traffic issues. Ms. Trigg stated that she was working with an IDOT representative on this, but she hasn't heard anything recently. She stated that she will follow up.*

*Peter Kolb, Director of Public Works, once more reminded the Committee of the Public Hearing for Special Service Area Sixteen on Tuesday, August 12, 2013 at Lehman Mansion in Libertyville. He indicated that Bond Counsel would like to have at least 11 County Board members attend the meeting. Member Carter-Thompson indicated that the County's policy should be changed to reflect the need for a majority of the County Board.*

*Ryan Waller, Assistant to the County Administrator, introduced Ashley Lucas who is the County's newest fellow. He stated that she will rotate with other departments in the County who participate in the fellowship program. Ms. Lucas provided a brief background of herself.*

*Lake County Board Chairman Aaron Lawlor reported that he has been working on a joint letter with other Counties regarding METRA's issues. He added that he is working with County Administrator Barry Burton on standards of conduct for committee members to sign that outlines the County's expectations, including fiduciary responsibility, responsiveness to constituents, and ethics. The Committee discussed the long term goals and needs of the residents of Lake County in relation to the Regional Transit Authority and METRA.*

*Member Stolman left at 9:30 a.m.*

## **8. Executive Session**

*There was no executive session.*

**9. County Administrator's Report**

*There was no Administrator's report.*

**10. Adjournment**

*The meeting was adjourned at 9:32 a.m.*

**A motion was made by Member Carey, seconded by Member Maine, that the meeting be adjourned. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Public Works and Transportation*