

Memorandum

TO: Chair, Financial and Administrative Committee
FROM: Carl Kirar, Director – Facilities and Construction Services
DATE: June 14, 2023
RE: Update regarding the use of Job Order Contracting (JOC) for projects exceeding \$350,000

1. Lake County established an internal policy in June 2019 for JOC Project Guideline and Project Development Protocol that identified a threshold of \$350,000, at which the Finance and Administrative Committee should be advised of projects anticipated to exceed the threshold.
2. As part of the Fiscal Year 2023 Budget Process, funding was appropriated as part of the Facility Assessment Program. Projects exceeding the \$350,000 threshold:
 - a. Elevator Modernization of the Administration Tower's four passenger elevators. Masonry and electrical modification work needed to supplement prime contractor, Kone, who is modernizing the elevators. Cost is not to exceed the amount of \$450,000.
 - b. Depke Detention smoke evacuation fan replacement, fire alarm programming, and central control console replacement work. Installation replaces the evacuation fans, updates the Fire Alarm panel, and provides an ergonomic workstation in Central Control that are beyond their useful life. Cost is not to exceed the amount of \$400,000.
3. Execution of this project using the JOC contract is in the best interest of Lake County.