

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 29, 2009

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called the meeting to order at 1:05 p.m. Member Kyle arrived at 1:12 p.m.

Present 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Also present:

*Barry Burton, County Administrator
Suzi Schmidt, County Board Chairman
Amy McEwan, Sr. Assistant County Administrator
Gary Gordon, Finance & Administrative Services
Rich Hentschel, Finance & Administrative Services
Rodney Marion, Director of Human Resources
Dave Buckner, County Administrator's Office
Gary Reis, Purchasing Agent
Mary Otahal, County Board Office*

2. **Pledge of Allegiance**

Chair Paxton led the Committee in the Pledge of Allegiance.

3. **Approval of Minutes - Regular and two executive session from April 8, 2009**

3.1 **09-1494**

Minutes from April 8, 2009

A motion was made by Member Mountsier, seconded by Member Stolman, that the regular and two executive session minutes from April 8, 2009 be approved. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

4. **Added to Agenda Items**

5. **Public Comment**

6. **Old Business**

6.1 **08-0688**

Joint Resolution authorizing execution of a Bulk Water Agreement with Aqua Illinois and the Village of Hawthorn Woods relating to the Hawthorn Woods/Glennshire water supply system, to resolve matters with the Village, consistent with the terms of an October 21, 1975 Agreement for Water Supply and Operation between the County and the Village of Hawthorn Woods.

PWT Committee Chair Diana O'Kelly explained this resolution.

A motion was made by Member Mountsier, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

6.2 09-1411

Joint Resolution authorizing execution of an Agreement for Sewage Disposal Services for the area of the Wynstone Subdivision with the Village of North Barrington and the Village of Lake Zurich.

PWT Committee Chair O'Kelly explained this resolution.

A motion was made by Member Mountsier, seconded by Member Stolman, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7. New Business

Revenue, Records & Legislation

7.1 09-1463

Joint Resolution authorizing an emergency appropriation in the amount of \$195,475.50 in the FY 2009 Corporate Capital Improvement Program for County Clerk HAVA activities for HAVA Grant Appropriations.

Amy McEwan explained this resolution.

A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.2 09-1461

Joint committee action item authorizing a four (4) year extension of the Records Management Services contract for the Office of the Recorder of Deeds in the estimated amount of \$220,000 per year.

Amy McEwan explained this committee action.

A motion was made by Member Bassi, seconded by Member Mountsier, that this committee action item be approved. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

7.3 09-1474

Joint resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, as County Treasurer and as Ex-Officio County Collector.

A motion was made by Member O'Kelly, seconded by Member Stolman, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Not Present: 1 - Vice Chair Kyle

Vice-Chair Kyle arrived at 1:12 p.m.

Public Works & Transportation

Committee Chair Diana O'Kelly explained the following resolutions:

7.4 09-1481

Joint resolution appropriating \$5,880.72 of Motor Fuel Tax funds for Lake County's pro-rated share of the transportation planning undertaken by the Chicago Metropolitan Agency for Planning and designated as Section 10-00183-00-ES.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.5 09-1482

Joint resolution appropriating \$35,000 of Matching Tax funds for the County's portion of design engineering services for a portion of the Grass Lake Road Bike Path from N. Beck Road to Hastings Lake Trailhead, and authorizing reimbursement to the Lake County Forest Preserve District for the design engineering services, and designated as Section 09-00075-14-BT.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.6 09-1483

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for concrete pavement patching, where necessary, on various county highways and designated as Section 09-00000-14-GM.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.7 09-1486

Joint resolution providing for the receipt of the State Fiscal Year 2010 reimbursement from the Chicago Metropolitan Agency for Planning (CMAP) to the Lake County Division of Transportation of federal highway planning assistance funds that flow through IDOT.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.8 09-1491

Joint Resolution authorizing adoption of a written Identify Theft Prevention Program establishing rules and procedures to detect, prevent and mitigate identity theft.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.9 09-1492

Ordinance Amending certain prior Rate Ordinances for the Use and Services of certain Waterworks and Sewerage Systems of the County of Lake in the State of Illinois.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this ordinance be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Financial & Administrative

7.10 09-1469

Initial Presentation of the FY2010 Lake County Budget Policies - For discussion purposes only

Gary Gordon, Rich Hentschel, and Rodney Marian presented the initial recommendation for the FY 2010 Budget Policies.

Mr. Gordon reviewed the early economic indicators, both monthly and year to date. The charts show the actual trend and then the calculated annualized impact on the budget. The early indicators show that property tax fund revenues are down significantly, and the unemployment rate and number of foreclosures filed are up. This information will be made available to employees.

Mr. Gordon then provided proposed clarifications to the FY 2010 Budget Policies. The existing language will remain, but a detailed explanation will be included.

Mr. Burton and Mr. Gordon then reviewed the 2009/2010 budget strategies. Due to economic conditions, they are recommending steps that will assist in aligning our expenses with our revised revenue projections.

Mr. Gordon distributed copies of the draft budget calendar. The FY 2010 Budget Policies will be brought back to Committee for approval next week.

8. Executive Session

9. County Administrator's Report

10. Adjournment

A motion was made by Member O'Kelly, seconded by Member Stolman, that this meeting be adjourned at 2:43 p.m. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

Minutes prepared by Mary Otahal.

Respectfully submitted,

Chairman

Vice-Chairman

Financial & Administrative Committee