

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, August 5, 2014**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

1. Call to Order

*The meeting was called to order at 1:00 p.m.*

**Present** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent** 1 - Member Hart

*Others present:*

*Leon Rockingham, Jr., Mayor of North Chicago*

*Patrice Sutton Burger, Finance and Administrative Services*

*Tony Beltran, Health Department*

*Gary Gordon, Finance and Administrative Services*

*Adam Lehmann, County Administrator's Office*

*Mark Pfister, Health Department*

*Mike Kuhn, Health Department*

*Anita Patel, Finance and Administrative Services*

*Ryan Waller, County Administrator's Office*

*Jodi Gingiss, Community Development*

*Audrey Nixon, County Board Member*

*Aaron Lawlor, County Board Chairman*

*Brittany Sloan, Planning, Building and Development*

*Kelly Merz, County Board Office*

2. Pledge of Allegiance

*Chair Carlson led the group in the Pledge of Allegiance.*

**A motion was made by Member Cunningham, seconded by Member Calabresa, that the agenda be amended to move item 7.5 up on the agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent:** 1 - Member Hart

7.5 14-0781

Joint resolution authorizing an intergovernmental agreement for the provision of grant administration and management services for North Chicago Community Development Block Grant (CDBG) funds.

*Assistant County Administrator Ryan Waller presented the resolution, explaining that discussion between county staff, Mayor Leon Rockingham of North Chicago and HUD transpired regarding the formation of a partnership allowing Lake County to manage North Chicago CDBG program funding. For providing North Chicago with oversight and management of the program, the County would receive an administration fee of approximately \$45,000. Jodi Gingiss of Community Development clarified that funding already awarded to North Chicago will continue to fund homes in North Chicago. Mayor*

*Rockingham expressed his appreciation for the County's partnership.*

**A motion was made by Member Cunningham, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent:** 1 - Member Hart

**3. Approval of Minutes**

**3.1 14-0739**

Minutes from June 3, 2014.

**A motion was made by Member Weber, seconded by Member Mandel, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent:** 1 - Member Hart

**3.2 14-0745**

Minutes from June 24, 2014.

**A motion was made by Member Weber, seconded by Member Mandel, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent:** 1 - Member Hart

**3.3 14-0772**

Minutes from July 1, 2014.

**A motion was made by Member Weber, seconded by Member Mandel, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent:** 1 - Member Hart

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*No old business was discussed.*

**7. New Business**

**HEALTH DEPARTMENT**

**7.1 14-0778**

Joint resolution accepting a Solid Waste Enforcement Grant with the Illinois Environmental Protection Agency (IEPA).

*Mike Kuhn of the Health Department presented the resolution. Mr. Kuhn explained this is an enforcement grant provided by the IEPA annually, and supports a delegated agreement allowing the Health Department to regulate solid waste facilities within the County. An estimated one-third of program costs are covered by the grant, and a surcharge per ton imposed by landfills funds remaining costs. The department currently inspects and regulates approximately 25 sites. Discussion followed.*

**A motion was made by Member Pedersen, seconded by Member Calabresa, that this item be approved and referred on to the Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent:** 1 - Member Hart

**COMMUNITY DEVELOPMENT**

**7.2 14-0761**

Joint resolution authorizing renewal of the HOME Investment Partnership Program Consortium Agreement with the cities of North Chicago and Waukegan.

*Jodi Gingiss of Community Development presented the resolution. Ms. Gingiss explained the routine three-year agreement renewal allows North Chicago, Waukegan and Lake County to operate as a HOME consortium. As such, the County is authorized to receive Affordable Housing funds and administer the grants on behalf of North Chicago and Waukegan.*

**A motion was made by Member Cunningham, seconded by Member Weber, that this item be approved and referred on to the Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent:** 1 - Member Hart

**7.3 14-0728**

Joint resolution authorizing an emergency appropriation in the amount of \$614,279 and accepting the 2013 Department of Housing and Urban Development's (HUD) Continuum of Care Homeless Assistance grant awards and ServicePoint User Fees.

*Jodi Gingiss of Community Development presented the resolution. Ms. Gingiss explained that in June, \$2,073,781 had been awarded to the County through the Continuum of Care Homeless Assistance Grant. Community Development will administer \$605,559 of the award through several homeless assistance non-profit agencies, including*

*the County's ServicePoint HMIS administration. Additionally, \$8,720 in fees has been collected from social service agencies for ServicePoint licensing, which will be passed through in payment to the software provider. Discussion followed.*

**A motion was made by Member Weber, seconded by Member Mandel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent:** 1 - Member Hart

**7.4 14-0725**

Joint resolution amending the Watch List Policy.

*Jodi Gingiss of Community Development presented the resolution. Ms. Gingiss explained that since the Watch List Policy's adoption in February 2014, discussion with community partners and staff encouraged modifications to the policy to accurately reflect the intent. Changes include renaming the policy to Grant Performance Update Policy, delineating staff and grantee responsibilities and no longer publishing update lists online.*

**A motion was made by Member Calabresa, seconded by Member Weber, that this item be approved and referred on to the Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Mandel and Member Weber

**Absent:** 1 - Member Hart

**8. Executive Session**

*There was not an Executive Session.*

**9. County Administrator's Report**

*Assistant County Administrator Ryan Waller reported to the group that in response to the recent water quality issues in Toledo, Ohio, CLCJAWA is working with Public Works and Health Department in testing Lake Michigan's water. No problems are anticipated, as Lake Erie is the source of Toledo, Ohio's water. Mr. Waller also informed the group that a newly formatted Strategic Plan update will be emailed to the members later today, and hard copies will be available in the County Board Office.*

**10. Adjournment**

*The meeting was adjourned at 1:30 p.m.*

**The meeting was adjourned.**

*Minutes prepared by Kelly J. Merz.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health and Community Services Committee*