

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 8, 2015

11:00 AM

Conference Room C, 10th Floor

Revenue, Records, and Legislation Committee

1. Call to Order

Chair Hewitt called the meeting to order at 11:06 a.m.

Present 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent 1 - Member Rummel

Others present:

Jeri Barr, Grant Township Assessor

John Barrington, Ela Township

Barry Burton, County Administrator

Steve Carlson, Lake County Board Member

Peggy Freese, Libertyville Assessor

Sandra Hart, Lake County Board Member

Adam Lehmann, County Administrator's Office

Kathleen O'Connore, Libertyville Township

Diana O'Kelly, Fremont Township

Martin Pauls, Chief County Assessor

Patrice Sutton Burger, Finance and Administrative Services

Rebecca Tonigan, Cuba Township Assessor

Bonnie Thomson-Carter, Lake County Board Member

Blanca Vela-Schneider, Lake County Board Office

Ryan Waller, Assistant to the County Administrator

Larry Wicketts, Zion Township Assessor

2. Pledge of Allegiance

Chair Hewitt led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes to approve.

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There was no public comment.

6. Old Business

There was no old business to conduct.

7. New Business

COUNTY CLERK

7.1 [15-0314](#)

Report from Carla N. Wyckoff, County Clerk, for the month of February 2015.

A motion was made by Member Wilke, seconded by Member Durkin, that this item be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

RECORDER OF DEEDS

7.2 [15-0277](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of February 2015.

A motion was made by Member Werfel, seconded by Member Wilke, that this item be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

TREASURER

7.3 [15-0330](#)

Report from David B. Stolman, Treasurer, for the month of January and February 2015.

A motion was made by Member Durkin, seconded by Member Nixon, that this communication or report be received and placed on the County Board agenda.

Motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Werfel and Member Wilke

Absent: 1 - Member Rummel

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

Assistant County Administrator Ryan Waller reported the Committee previously requested staff review Lake County assessment services. Adlil Issakoo of Finance and Administrative Services provided a presentation summarizing the research conducted by staff. He reported that the research identified an estimated cost savings of \$4,400,000 countywide if there was a consolidation of assessment services. Additionally, research showed that a centralized assessment function could provide more consistency and accuracy in the assessment process. Mr. Issakoo reviewed challenges including legislative hurdles, funding mechanisms, and the cascading effect throughout the State's tax code. He reported that there is a need to further undertake an in-depth analysis and obtain stakeholder collaboration in ascertaining true costs of assessment functions

countywide in addition to a centralized function. Lake County Board Chairman Aaron Lawlor noted Member Steven Mandel, who requested the report was unable to attend today's meeting and Chairman Lawlor requested the report be distributed to the committee and to those interested. There are three options for the County to consider: 1) lead the effort alone to change legislation which would require substantial time and effort; 2) seek collaborative assistance as part of a statewide effort or part of a pilot proposal; or 3) not to pursue this issue any further. Discussion ensued.

Rebecca Tonigan of Cuba Township reiterated the need for townships be included in this conversation. Ms. Tonigan indicated this issue is worthy of discussion but is far more complicated than a study on cost effectiveness, particularly when each jurisdiction is different from one another. She requested a copy of the study and requested that dialogue be open. Discussion ensued.

Lake County Board Chairman Aaron Lawlor indicated that he and the Revenue, Records and Legislation Chair would meet over the next few months with key stakeholders, including townships, to have discussions. Following the discussions, this matter would be brought back to the Revenue, Records and Legislation Committee for further discussion.

10. Adjournment

The meeting was adjourned at 11:38 a.m.

A motion was made that this item be adjourn.

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Revenue, Records & Legislation Committee