

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report - Final

Wednesday, October 26, 2011

7:00 PM

Central Permit Facility - 2nd Floor Conference Room

Community Development Commission

1. Roll Call

Staff: Joel Williams, Dusty Powell & Laura Walley

Chariman Rose called the meeting to order at 7:07pm.

Present 14 - Commissioner Pedersen, Commissioner Calabresa, Commissioner Hewitt, Commissioner Cunningham, Vice-Chairman Ditzig, Member Krapf, Member Molek, Chair Rose, Member Russell, Commissioner Swanson, Commissioner Mancino, Commissioner Northern, Commissioner Venturi and Commissioner Swartz

Excused 1 - Commissioner Lawlor

2. Approval of Minutes

2.1 [11-1114](#)

Approval of Minutes - September 28, 2011

Attachments: [9.28.11 Minutes](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Hewitt, that the September 28, 2011 minutes be approved. Motion carried unanimously by voice vote.

Aye: 12 - Commissioner Pedersen, Commissioner Calabresa, Commissioner Hewitt, Commissioner Cunningham, Vice-Chairman Ditzig, Member Krapf, Member Molek, Chair Rose, Member Russell, Commissioner Northern, Commissioner Venturi and Commissioner Swartz

Abstain: 2 - Commissioner Swanson and Commissioner Mancino

3. Chair's Remarks

Chairman Rose asked that the CDC respond promptly to Staff requests for information. He added that Senate Bill 16, which would hold banks responsible for the upkeep of the foreclosed properties they hold, has now moved to the House for approval. The CDC requested that a letter of support be submitted in its name.

4. Public Comment (items not on the agenda)

There were no public comments

5. Old Business

There was no old business

6. New Business

6.1 [11-1115](#)

Approval of CDBG-PS & ESG Application Scoring Criteria

- After last year's application process, staff was directed to develop revised scoring criteria for the CDBG-Public Services and Emergency Shelter Grant applications.
- The proposed revisions are intended to be more driven by objective formulas to ensure equitable review.
- Staff seeks Commission approval of the scoring criteria.

Attachments: [CDC Memo - Proposed Criteria Revisions](#)

[Scoring Criteria - REVISED](#)

Mr. Joel Williams explained the proposed revisions to the Public Services (PS) and

Emergency Shelter Grant (ESG) applications' scoring criteria, derived in response to questions following last year's review process. In order to provide greater transparency, the major proposed scoring revision would utilize objective formulas to determine 64% of each applicant's possible points, with the remaining 36% assigned by each Application Review Committee (ARC) member. In previous years, formulas were used to determine 5 – 15% of the available review points. Mr. Williams presented an overview of the criteria upon which the points would be awarded. A lengthy discussion about objectivity versus subjectivity ensued.

A motion was made to amend the revised application scoring criteria, to allow 50% objective scoring by formula and 50% by subjectivity.

Motion Made By: Daniel Venturi

Motion 2nd By: Burnell Russell

Motion failed, with Members Calabresa, Cunningham, Ditzig, Hewitt, Krapf, Mancino, Molek, Northern, Pedersen, Rose and Swartz voting nay, and Members Russell, Swanson and Venturi voting aye.

A motion was then made to approve the item as presented.

Upon the motion failing, the CDC directed Staff to run the objective formulas, at both the 64% – 36% and the 50% – 50% levels, in tandem with the current criteria, and then present the comparisons of the final outcomes at a future meeting. The CDC requested that further evaluations of the criteria be scheduled over several meetings, beginning in March of 2012.

A motion was made by Commissioner Calabresa, seconded by Commissioner Molek, that the item be approved. Motion failed by the following vote:

Aye: 7 - Commissioner Pedersen, Commissioner Calabresa, Commissioner Hewitt, Member Krapf, Member Molek, Commissioner Mancino and Commissioner Northern

Nay: 7 - Commissioner Cunningham, Vice-Chairman Ditzig, Chair Rose, Member Russell, Commissioner Swanson, Commissioner Venturi and Commissioner Swartz

7. Staff Reports

7.1 Community Development Administrator's Report

Mr. Williams announced the dates and locations of the Application Review Committees meetings. He stated that he will email this schedule to the CDC.

8. Adjournment