

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, November 11, 2008

1:00 PM

Conference Room C

Health & Community Services Committee

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes

3.1 [08-0916](#) Minutes of September 30, 2008

Attachments: [HCS Minutes 9.30.08](#)

3.2 [08-0917](#) Minutes of October 7, 2008

Attachments: [HCS Minutes 10.07.08](#)

3.3 [08-0878](#) Health and Community Services & Financial And Administrative
Committees Joint Budget Minutes from October 28, 2008.

Attachments: [HCS&FA Budget 10.28.08](#)

4. Public Comment

5. Added to Agenda

6. Old Business

7. New Business

7.1 [08-0821](#) Informational Item - Report on Out of School Youth Contracts

- Contractors were First Institute, 21 youth; North Chicago High School, 2 contracts and 34 youth; Youth Conservation Corps, 14 youth; and Youth Build, 16 youth.
- 85 total youth enrolled.
- Training consisted of Microsoft Office, Certified Nursing Assistant, Construction, and Heating, Ventilation/Air Conditioning.

Attachments: [Out of School Youth contractor report.pdf](#)

7.2 [08-0813](#) 2008 Summer Youth Employment Program

- 203 youth were employed in the 2008 Summer Youth Employment Program.
- The youth served represented 18 communities throughout Lake County.
- The youth were employed at 27 worksites. Two new worksites were added - Lake County Facilities and College of Lake County.

Attachments: [2008 SYEP.pdf](#)

7.3 [08-0824](#)

Joint Resolution authorizing an emergency appropriation in the amount

of \$25,000 in the Lake County Workforce Development budget for the Workforce Investment Board operating activities.

- The Department of Commerce and Economic Opportunity has awarded \$25,000 to the Lake County Workforce Investment Board for operating activities for Program Year 2008.
- A resolution authorizing an emergency appropriation must be executed in order to appropriate these funds into the Lake County Workforce Development Department expense and revenue budget.
- An emergency appropriation in revenue account 750-4042050-45333-000-000-000-00000 and expense account 750-4042050-51110-000-000-000-00000 is requested.

7.4 [08-0806](#)

Emergency Appropriation in the amount of \$6,781.00 in the Lake County Workforce Development budget for the Workforce Investment Board.

- Lake County Purchasing facilitated a request for proposal process to identify a firm that would help the WIB establish a new strategic business plan. Responses were received and evaluated and the firm, Strategic Management and Marketing Consulting, Kankakee, IL, was the recommended bidder.
- The Workforce Investment Board/WIB plans to engage Strategic Management and Marketing Consulting, Kankakee, IL to facilitate the WIB retreat and strategic business planning activities.
- A resolution authorizing an emergency appropriation must be executed in order to appropriate these funds into the Workforce Development Department expense and revenue budget.
- There is sufficient fund balance set aside for the retreat and strategic business planning, which will offset the increase in budget.
- An emergency appropriation in revenue account 750-4042530-48250-000-000-000-00000 and expense account 750-4042530-79950-000-000-000-Y2008 is requested.

7.5 [08-0884](#)

Incumbent Worker Training Grant

Resolution to enter into an agreement with Complete Orthopaedic Care, LLC.

- In response to outreach efforts, Complete Orthopaedic Care, LLC. expressed interest in the incumbent worker training program. Complete Orthopaedic Care, LLC's. line of business specializes in Medical Services and Surgical Services for children and adults including arthroscopic surgery, carpal tunnel treatment, shoulder, hip and knee replacement, knee and ankle injuries, sports medicine, tendon and ligament repair, just to name a few of the specialties; employs 37 employees; is located in Lincolnshire, and has been in business for 26 years.
- After consultation with Complete Orthopaedic Care, LLC. a training solutions curriculum was prepared to train 24 Complete Orthopaedic Care, LLC. employees for a total of 155 training hours per person so as to train employees on automated transcription and clinical workflow management systems to become more efficient in reporting, accessing patient records, and gathering and analyzing data which results to

increased productivity, remaining competitive, and skills upgrades and wage increases for employees.

- The state policy requires that an employer with 50 or less employees provide 10% of the cost of the training. The policy also states that employee wages & fringes can be used to off-set the employer match without employer having to pay additional funds out of pocket. The total cost of training is \$44,600. Lake County Workforce Development will reimburse \$44,600 and the company will provide employee hourly wages of an additional \$4,460 to show for their portion of the match. Cost per employee is \$1,858.33 for 155 hours training for each employee.

7.6 [08-0843](#)

Incumbent Worker Training Grant

Resolution to enter into an agreement with Integrity Developers, Inc.

- In response to outreach efforts, Integrity Developers, Inc. expressed interest in the incumbent worker training program. Integrity Developers, Inc. line of business involves rehabs & remodeling, additions & build outs, design build, project management, concrete & asphalt paving, new homes, retail & commercial build; employs three (3) employees; located in Waukegan, and has been in business for two (2) years.
- After consultation with Integrity Developers, Inc. a training solutions curriculum was prepared to train three (3) Integrity Developers, Inc. employees for a total of 32 training hours per person so as to enhance their management of projects as it relates to cost estimating, bidding, document and data management.
- The state policy requires that an employer with 50 or less employees provide 10% of the cost of the training. The policy also states that employee wages & fringes can be used to off-set the employer match without employer having to pay additional funds out of pocket. The total cost of training is \$5,335. Lake County Workforce Development will reimburse \$5,335 and the company will provide employee hourly wages of an additional \$533.50 to show for their portion of the match. Cost per employee is \$1,778.33 for 32 hours training for each employee.

7.7 [08-0844](#)

Incumbent Worker Training Grant

Resolution to enter into an agreement with Vapor Bus International

- In response to outreach efforts, Vapor Bus International, expressed interest in the incumbent worker training program. Vapor Bus International's line of business involves the designing and building of door systems for public transit use and designing and manufacturing a wide variety of safety interlocks and sensing systems to ensure passenger safety; employs 194 employees; is located in Buffalo Grove, and has been in business for 105 years.
- After consultation with Vapor Bus International, a training solutions curriculum was prepared to train 40 employees in blueprint reading and 70 employees in basic technology skill building, a total of 110 employees so as to increase the technical competency, increase production, and advance the company and employees into the 21st century.

- The state policy requires that an employer with 100 or more employees provide 50% of the cost of the training. The policy also states that employee wages & fringes can be used to off-set the employer match without employer having to pay additional funds out of pocket. The total cost of training is \$8,600. Lake County Workforce Development will reimburse \$8,600 and the company will provide employee hourly wages of an additional \$4,300 to show for their portion of the match. Cost per employee is \$78.18 for 6 hours training for each employee.

7.8 [08-0839](#)

Emergency Appropriation in the amount of \$1,859,488 in the FY2008 Health Department Budget.

- The Health Department has been awarded six (6) new grants and has also received increased revenues from Behavioral Health, Community Health, Environmental Health and Primary Care Service Areas.
- These funds have not been previously appropriated because they were awarded after the adoption of the FY2008 budget.
- The new grants and additional revenue for the Health Department totals \$1,859,488 and a complete list of the sources of these funds is included in the resolution.

Attachments: [LCHD FY08 Emergency Appropriations](#)

7.9 [08-0833](#)

Amendment to the Lake County Board of Health Ordinance Article XIII (Fees Schedule).

- Certain Lake County Board of Health Ordinances establish requirements for permits or licenses that must be renewed on an annual basis.
- Most annual permits and licenses must be renewed by January 1st (June 1st for vending machines), and Lake County Board of Health Ordinance Article XIII (Environmental Health Fees) applies late fees to annually renewed permits or licenses not paid when due as follows:
 - **25% after February 15** (July 15 for Vending Machine Permits)
 - **50% after March 15** (August 15 for Vending Machine Permits)
 - **100% after April 15** (September 15 for Vending Machine Permits)
- This provision of “payment options” extending 3 ½ months beyond the permit/license renewal deadline establishes a circumstance that is directly contrary to the provisions of those Ordinances establishing the permit/license requirement. Lake County Board of Health Ordinance Article III (“Regulation of Food Service Facilities”), for instance, establishes that operating a restaurant without a valid permit is an imminent health hazard. Some restaurants, however, will operate each year without a valid permit for longer than 4 months before enforcement action is clearly authorized by these conflicting provisions.
- This revision to Article XIII proposes to delete the sections establishing 50% and 100% late fees, and shifts the 25% late fee to a date 30 days beyond the established renewal deadline (February 1st for all permits/licenses except vending machines which is proposed for July 1st). Retaining a 30 day grace period provides a reasonable accommodation for permittee/licensee oversights, but removes the

implicit suggestion that permits/licenses need not be renewed until several months beyond the deadline have passed.

- This revision may result in a modest loss of revenue (< \$3000.00) according to estimates

Attachments: [BOH Article XIII w/ Proposed Changes](#)

7.10 [08-0951](#)

Committee Action to approve moving \$100,000 from the Brownfield Program to the Affordable Housing Advocacy Fund in the FY 2009 budget as recommended by the Financial & Administrative Committee during the budget hearing on October 29, 2008.

- There is \$200,000 being recommended in the FY 2009 budget for the Brownfield Program.
- Action was taken on October 29, 2008 by the Financial & Administrative Committee during the budget hearing to move \$100,000 from the Brownfield Program fund to the Affordable Housing Advocacy Fund.
- With this change, the FY 2009 Brownfield Program will be \$100,000, and the Affordable Housing Advocacy Fund will be \$400,000. This action is only for FY 2009.
- This action is contingent upon approval of the Health & Human Services Committee.

7.11 [08-0874](#)

Joint Resolution authorizing the Chairman of the Lake County Board or her designee to execute the necessary documents to submit an application for the Neighborhood Stabilization Program (NSP) award of additional Community Development Block Grant (CDBG) funds in the amount of \$4.6 million dollars from the U.S. Department of Housing and Urban Development (HUD).

- On July 30th Congress passed and the President signed the Housing and Economic Recovery Act of 2008, which contained many different methods of economic stimulus packages.
- One such element was the announcement of \$3.92 billion dollars in CDBG funds that would be awarded nation-wide under specific prescribed formulas and program requirements for the acquisition of vacant and/or foreclosed properties that can be acquired, rehabilitated, and sold as affordable housing for low-and moderate-income families.
- Lake County was informed on September 26th that it would receive \$4.6 million dollars under the Neighborhood Stabilization Program for which HUD rules and regulations were issued on September 29th.
- Lake County will need to develop an Addendum to the 2008 Annual Action Plan describing its need for these funds, the housing programs it would institute, and the mechanisms with which it will meet the funding requirements of the Neighborhood Stabilization Program. This Addendum must be submitted to HUD on or before December 1, 2008.
- This resolution approves the Addendum to the 2008 Annual Action Plan and allows Lake County to submit an application for these funds.

7.12 [08-0870](#)

Joint Resolution approving and authorizing execution of an Economic

Development Incentive Agreement between Gregory Gesualdo and Gregory Chrysler Jeep, Inc. and Lake County.

- In 2005, the County and Fair Oaks Land, LLC entered into an Economic Development Incentive Agreement providing for the abatement of sales taxes for a period not to exceed ten (10) years or until \$1,250,000 in Economic Incentive Payments have been paid by the County.
- The agreement also contained rights enabling Fair Oaks Land, LLC to transfer its interest in the Agreement to other franchised automobile dealerships.
- Fair Oaks Land, LLC sold the property to two auto dealerships.
- The incentive payments are proposed to be split evenly between the owners of the two parcels.
- Gregory Gesualdo and Gregory Chrysler Jeep, Inc., are now the owner and operator of the 4.0 acres, and shall be eligible to receive a maximum abatement of sales taxes of \$625,000 over a ten (10) year period.

Attachments: [Chrysler Jeep Agreement 11-11-08](#)

7.13 [08-0871](#)

Joint Resolution approving and authorizing execution of an Economic Development Incentive Agreement between 18834 Grand Building Corp. and Lakeside Ford LLC d/b/a Gurnee Ford-Lincoln-Mercury and Lake County.

- In 2005, the County and Fair Oaks Land, LLC entered into an Economic Development Incentive Agreement providing for the abatement of sales taxes for a period not to exceed ten (10) years or until \$1,250,000 in Economic Incentive Payments have been paid by the County.
- The agreement also contained rights enabling Fair Oaks Land, LLC to transfer its interest in the Agreement to other franchised automobile dealerships.
- Fair Oaks Land, LLC sold the property to two auto dealerships.
- The incentive payments are proposed to be split evenly between the owners of the two parcels.
- 18834 Grand Building Corp is now the owner and operator of the 4.5 acres, and will operate Lakeside Ford LLC d/b/a Gurnee Ford-Lincoln-Mercury; and shall be eligible to receive a maximum abatement of sales taxes of \$625,000 over a ten (10) year period.

Attachments: [Ford Agreement 11-11-08](#)

7.14 [08-0921](#)

A Bond Resolution and related documents for the acquisition, renovation and improvement of the Whispering Oaks Apartments in Waukegan, Illinois

- Resolution authorizing the issuance and sale by the County of Lake, Illinois, of variable rate demand multifamily housing revenue bonds (Whispering Oaks Apartments project), series 2008 in an aggregate principal amount not to exceed \$26,000,000 on behalf of Whispering Oaks Associates, I.P.

- This is a request for \$26.0 million in tax exempt bond volume cap to finance a portion of the costs of the acquisition, rehabilitation and equipping of a 405 unit multifamily rental housing development located at various addresses from 2401 to 2443 West Dugdale Road in Waukegan, Illinois.
- Borrower intends to employ 250 to 300 temporary new employees during the construction period, and will employ five (5) new employees at the site of the Project within two (2) years.
- These units will be rented by low to moderate income individuals or families. Whispering Oaks Associates, L.P. will acquire, develop, rehabilitate, own and operate the Whispering Oaks Apartments.

Attachments: [Fin Agrmt 2520132.01.03](#)

[Indenture 2529084.01.02](#)

[Official Statement](#)

[Reg Agrmt 2501054.01.06](#)

[TaxAgrmt 2529149.01.01](#)

[Whispering Oaks Assignment of Bond Security Instrument](#)

7.15 [08-0894](#)

Joint Resolution authorizing a two-year contract, with renewals with Superior Health Linens, of Madison, WI in the estimated amount of \$378,500.00 per year for Linen Services and authorize the Sale of Surplus Linen in the amount of \$27,090.76 and Surplus Laundry Equipment in the amount of \$38,800.00.

- Lake County desires to enter into a two-year contract, with renewals with Superior Health Linens, of Madison, WI for Linen Services and for the Sale of Surplus Linen and Surplus Laundry Equipment.
- Invitations for bid were extended to nine (9) vendors.
- Lake County received bids from three (3) vendors.
- Superior Health Linens, is the lowest responsive and responsible bidder for Linen Services in the estimated annual amount of \$378,500.00.
- Other bids were received from Angelica, Chicago, IL in the amount of \$ 432,702.50, and a non-responsive bid was received from Hospital Laundry Service, Wheeling, IL.
- Superior Health Linens quoted the highest sale price for Surplus Linen in the amount of \$27,090.76 and the highest sale price for Laundry Equipment in the amount of \$38,800.00 and the lowest price to provide laundry services for Resident-owned clothing, which can be exercised as an option.
- The total of the Surplus sale is \$65,890.76.
- This annual expense for Linen Services is estimated at \$378,500.00 charged to 218-4104010-71620-000-000-000000.
- The cost for this contract will be paid for by personnel vacancies, utilities and related costs savings.

8. [08-0953](#)

Executive Session to conduct department head performance appraisals.

9. **County Administrator's Report**

10. Adjournment