

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 1, 2013

1:00 PM

Assembly Room, 10th Floor

Health and Community Services Committee

1. **Call to Order**

Chair Carlson called the meeting to order at 1:01 p.m.

Present 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

Others present:

Joan Grasswick, Health Department

Brandy Schroff, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

Patrice Sutton Burger, Finance and Administrative Services

Anita Patel, Finance and Administrative Services

Noreen Zaio, Winchester House

Rue Anne Mills, Winchester House

Eric Waggoner, Planning, Building and Development

Jodi Gingiss, Planning, Building and Development

Sarah Ciampi, Planning, Building and Development

Efren Heredia, Finance and Administrative Services

Jennifer Serino Stasch, Workforce Development

Mary Ann Kornau Bandurski, Veteran's Assistance Commission

Tony Beltran, Health Department

Jerry Nordstrom, Health Department

Mark Pfister, Health Department

Gary Gordon, Finance and Administrative Services

Larry Mackey, Health Department

2. **Pledge of Allegiance**

Chair Carlson led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **[13-0980](#)**

Meeting minutes from August 6, 2013.

A motion was made by Member Pedersen, seconded by Member Hart, that the minutes be approved. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no public comments.

6. **Old Business**

There was no old business to discuss.

7. **New Business**

7.1 [13-1033](#)

Joint resolution authorizing into a contract with US Securities Associates, Tinley Park, IL, in the estimated annual amount of \$1,052,113.44 for entry screening, over-night security services, general security services, and mail screening.

RuthAnne Hall, Finance and Administrative Services, presented the resolution. Ms. Hall explained that Lake County's current security service contract with Andy Frain expires December 20, 2013. Of the 16 request for proposals that were sent out, six proposals were received and US Securities Associates was determined to be the most favorable. The contract with US Securities Associates provides for a 23 percent savings for the County. Current Andy Frain security employees meeting certain criteria may be hired by US Securities, earning approximately \$1 more per hour, offered a benefits package, ongoing training, and career advancement. Ms. Hall further explained to the group that the resolution is before the committee because security services are provided at the Health Department.

A motion was made by Member Hart, seconded by Member Cunningham, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

HEALTH DEPARTMENT

7.2 [13-1076](#)

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$45,833 in the FY 2013 budget as a result of a new contract in Behavioral Health Services.

Tony Beltran, Health Department, explained that this new contract provides the Health Department and jail with two Rosalind Franklin University psychiatry residents to provide services two days each per week. Five hours per week will be allocated to the jail to facilitate scheduling follow up mental health appointments and arranging the continuation of medications for inmates being released. Such services were not previously offered, and had resulted in a loss or lag of medications and services for former inmates. Discussion followed.

A motion was made by Member Cunningham, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.3 [13-1068](#)

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$41,166 in the FY 2013 budget as a result of grant increases in Primary Care Services.

Tony Beltran of the Health Department presented the resolution. Mr. Beltran explained that Primary Care Services received a one time increase in grant funding from the state.

As the Health Department had been successful in its Breast and Cervical Cancer and Family Planning programs, the additional funding was allocated to those programs. The grant will fund screenings and xrays for breast and cervical cancer in uninsured women, and to purchase drugs and medicine for Family Planning.

A motion was made by Member Mandel, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.4 [13-1069](#)

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$131,679 in the FY 2013 budget as a result of grant increases, a new grant and a contract for Population Health Services.

Tony Beltran of the Health Department presented the resolution, explaining that Population Health Services was awarded additional grant funds from the State. Amounts allocated to Emergency Preparedness and Cities Readiness will be used to replace outdated radios and update electronic equipment. Vector Surveillance awards will fund new equipment used to analyze mosquito specimens and record data in West Nile Virus research. An ID Scanner, updated volunteer software, supplies and printing services will be purchased with Medical Reserve Corps funding. Vaccines for Children also received additional funds to support their program.

Chairman Lawlor entered the meeting at 1:12 p.m.

A motion was made by Member Calabresa, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.5 [13-1071](#)

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$1,063,457 in the FY 2013 budget as a result of two new grants supporting the implementation of the Affordable Care Act.

Tony Beltran of the Health Department explained that the grant funding will be used to hire four additional staff members to assist an estimated 18,000 uninsured Health Department clients on the Health Insurance Marketplace. Staff will help educate, enroll and ensure that individuals have access to private providers. The Health Department and Community Health Center will also offer the same outreach and enrollment assistance to small businesses, with an enrollment goal of 9,720. All five Lake County hospitals are in participation. Mr. Beltran explained that currently approximately 71,000 are uninsured in Lake County; the projection is to educate over 22,450 and enroll over 12,000 individuals. Discussion followed regarding the Affordable Care Act.

Member Cunningham distributed information packets to assist Members in addressing constituent questions.

A motion was made by Member Cunningham, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.6 [13-1075](#)

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$142,634 in the FY 2013 budget as a result of a grant increase and additional funding in Behavioral Health Services.

Tony Beltran of the Health Department presented the resolution. Mr. Beltran explained the funds are combined revenue from Medicaid services and the renewal of a grant award, and will be divided between the FY13 budget and FY14 budget request. A portion of the funds will allow for hiring two new full time case managers and one part time clerical position to assist in behavioral health services. Conversely, the new positions will create revenue. The second portion of the funds will be used to employ a behavioral health needs assessment consultant and to evaluate partners that could improve the delivery of services to Lake County.

A motion was made by Member Mandel, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.7 [13-1013](#)

Joint resolution accepting a Solid Waste Enforcement Grant from the Illinois Environmental Protection Agency (IEPA).

Larry Mackey of the Health Department presented the resolution. Mr. Mackey explained that the Illinois Environmental Protection Agency has annually provided a grant to fund the County's local solid waste inspection and enforcement program. This resolution authorizes the County Board Chair to execute the documents necessary to accept the grant.

A motion was made by Member Calabresa, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

VETERAN'S ASSISTANCE

7.8 [13-1058](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2013.

Patrice Sutton Burger, Finance and Administrative Services, explained this is a request to transfer \$20,000 from the contingency established in the FY13 budget to Assistance to Veterans to carry them through the remainder of the fiscal year.

A motion was made by Member Cunningham, seconded by Member Hart, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

WINCHESTER HOUSE

Assistant County Administrator Ryan Waller introduced Noreen Zaio, interim administrator of Winchester House, and Rue Anne Mills, who has been hired by Health Dimensions Group as the new full-time administrator.

Chairman Carlson recommended moving item 7.10 up on the agenda as it relates to Ms. Mills' appointment as Administrator.

7.10 [13-1015](#)

Resolution appointing Rue Anne Mills as Administrator of Winchester House.

Rue Anne Mills introduced herself to the group and presented an overview of her tenure as a licensed nursing home administrator since 1991. Ms. Mills began her career opening large nursing homes, specialized in regulatory and financial turn around of facilities, has served the past 13 years as a private practice consultant, and has surveyed special focus facilities for the State of Illinois. Discussion followed.

A motion was made by Member Pedersen, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.9 [13-0912](#)

Report from the Winchester House Administrator for the month of July 2013.

Winchester House Interim Administrator Noreen Zaio provided statistical highlights of the reports. Currently, 18 of 171 residents are Medicare. The projected increase of 2 residents per month are on target. Assistant County Administrator Ryan Waller added that the State Survey window opened July 1, 2013, and a Complaint Survey had recently been completed and sent to the Illinois Department of Public Health. Discussion followed regarding an upcoming retreat arranged by the Advisory Board to address the transition to Managed Care and it's effects on Winchester House.

A motion was made by Member Weber, seconded by Member Mandel, that this communication or report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

WORKFORCE DEVELOPMENT

7.11 [13-1061](#)

Joint resolution accepting Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance grant modifications and authorizing an emergency appropriation in the amount of \$113,902.29.

Jennifer Serino Stasch, Workforce Development, explained the grant modification provides funding to assist nine additional individuals impacted by Trade Adjustment Assistance certified layoff events. Monies will provide training assistance for these individuals who have been laid off from Cardinal Health, Motorola and AT&T.

A motion was made by Member Mandel, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.12 [13-1063](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Dislocated Worker Training National Emergency Grant and authorizing an emergency appropriation in the amount of \$405,638.

Jennifer Serino Stasch, Workforce Development, presented the resolution. Ms. Stasch explained the grant will assist 50 unemployed individuals who are long-term unemployed or likely to exhaust their unemployment benefits. The monies will cover sector training in the I.T. or health care related fields, and move trainees into paid internships.

A motion was made by Member Cunningham, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

COMMUNITY DEVELOPMENT

7.13 [13-1067](#)

Joint resolution authorizing the second amendment to the Lake County 2013 Annual Action Plan to add HOME detailed funding recommendations.

Eric Waggoner, Planning, Building and Development, introduced Jodi Gingiss to the members. Ms. Gingiss has a strong background in community development and finance, and has been working with Community Development since September. Ms. Gingiss then presented the resolution, explaining the Second Amendment allows HOME funds to be allocated to HOME eligible activities.

A motion was made by Member Hart, seconded by Member Calabresa, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

7.14 [13-1065](#)

Joint resolution authorizing grant awards from the 2013 Lake County Affordable Housing Program (LCAHP)

Jodi Gingiss of Planning, Building and Development, presented the resolution authorizing grant awards from the 2013 Lake County Affordable Housing Program (LCAHP) as recommended by the Community Development Commission and Health and Community Services Committee.

A motion was made by Member Pedersen, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

Chairman Carlson recommended the County Administrator's Report be moved up on the agenda, prior to Executive Session.

9. **County Administrator's Report**

Assistant County Administrator Ryan Waller announced there will be a short presentation at tomorrow's Financial and Administrative Committee on the radio system upgrade. Mr. Waller provided an update on the Legislative Program, explaining that all departments have submitted their proposals, and if endorsed by the standing committees will be presented at the November 12, 2013 County Board meeting. Jennifer Serino Stasch informed the group of Workforce Development's proposals. Discussion followed.

8. **Executive Session**

Executive Session was entered into at 1:56 p.m.

A motion was made by Member Cunningham, seconded by Member Pedersen, to go into executive session. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

8.1 [13-1072](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

Executive Session adjourned at 1:57 p.m.

A motion was made by Member Mandel, seconded by Member Hart, to come out of executive session. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

8.2 [13-1074](#)

Committee action regarding the semi-annual review of closed session minutes.

approved

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

10. Adjournment

A motion was made by Member Cunningham, seconded by Member Calabresa, to adjourn. The motion carried unanimously.

Aye: 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

Minutes prepared by Kelly J. Merz

Respectfully submitted,

Chairman

Vice-Chairman

Health and Community Services Committee