

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, October 1, 2013

1:00 PM

Assembly Room, 10th Floor

Health & Community Services Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [13-0980](#)

Meeting minutes from August 6, 2013.

Attachments: [HCS Minutes 8.6.13\(FINAL\)](#)

4. Added to Agenda
5. Public Comment
6. Old Business
7. New Business

7.1 [13-1033](#)

Joint resolution authorizing into a contract with US Securities Associates, Tinley Park, IL, in the estimated annual amount of \$1,052,113.44 for entry screening, over-night security services, general security services, and mail screening.

- The current contract for entry screening and security services expires on December 20, 2013.
- The County contracts with a firm to provide entry screening, overnight security services and mail screening for the courthouse and general security services for the Health Department and Workforce Development.
- A request for proposal (RFP) was sent to 16 vendors, and proposals were received from six vendors.
- Based on the criteria set forth in the RFP for Entry Screening & Security Services, it has been determined that the proposal submitted by US Securities Associates is the most favorable for Lake County.
- The contract authorizes the purchasing agent to enter into a two-year agreement with three additional one-year renewal options that will cost the County an estimated annual amount of \$1,052,113.44 to be paid from various Lake County accounts.

HEALTH DEPARTMENT

7.2 [13-1076](#)

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$45,833 in the FY 2013 budget as a result of a new contract in Behavioral Health Services.

- A contract with Rosalind Franklin University for one year was entered into in the amount of \$110,000 to provide two fourth year psychiatric residents for psychiatric services at the Grand Avenue and Round Lake Park outpatient mental health clinics, as well as to the Nineteenth Judicial Court for a total of 32 hours per week.
- The period of July 1, 2013 through November 30, 2013 in the amount of \$45,833 is being funded by revenue generated by the residents in the amount of \$32,779 and

salary savings from an existing vacant flex provider.

- The balance of the contract period is in the FY14 requested budget.

7.3 **13-1068**

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$41,166 in the FY 2013 budget as a result of grant increases in Primary Care Services.

- An emergency appropriation in the amount of \$41,166 is required as a result of grant increases received by Primary Care Services.
- The Health Department previously received an Illinois Breast and Cervical Cancer Grant from the Illinois Department of Public Health in the amount of \$696,500.
- This grant helps fund breast cancer screening for women ages 40-49 of which 1,522 women are served.
- Additional one time funding of \$25,000 for this grant has been received, requiring an addition to the FY 13 budget.
- The Family Planning Grant Award, which was \$337,722, also received additional funding of \$38,799 which will be used to purchase drugs and medicine.
- The portion to be appropriated for FY13 totals \$16,166.

Attachments: [Emergency Appropriation for FY13 September 2013 - PCS](#)

7.4 **13-1069**

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$131,679 in the FY 2013 budget as a result of grant increases, a new grant and a contract for Population Health Services.

- An emergency appropriation in the amount of \$131,679 is required as a result of grant increases received by Population Health Services.
- A Public Health Emergency Preparedness Grant Award was estimated in the County FY13 budget at \$375,112.
- The grant funds the purchase of radios and electronic equipment to improve communications.
- The final award was in the amount of \$408,138, an increase of \$33,026 which needs to be appropriated for FY13.
- A Cities Readiness Initiative Grant Award was estimated in the County FY13 budget at \$86,108, but \$86,875 was received for an increase of \$767.
- An additional \$25,000 was awarded for the FY12 grant which ended June 30, 2013.
- These amounts funded the purchase of radios and electronic equipment to improve communications.
- The amount to be appropriated for FY13 totals is \$25,767.
- A Vector Surveillance (West Nile Virus) Grant Award was estimated in the County FY13 budget at \$116,594.
- The FY13 funding amount will be used to purchase a new microscope to assist in larval mosquito identification, mosquito larvacides to mitigate standing water or abandoned pool complaints, training, and hand held PDA software will be used to record data in the field.
- Additional funding for FY 13 in the amount of \$25,318 was received.
- A Metropolitan Statistical Area Grant Award was received in the amount of \$34,401, which is a new one-time grant to be used for computer services and software

maintenance for the AD Health Check and migration planning with CDW-G.

- The Medical Reserve Corps Contract, from the National Association of County and City Health Officials, was received for FY13 in the amount of \$4,000.
- This funding will be used to purchase an I.D. scanner in order to make new I.D. cards, update the volunteer software, purchase supplies and printing services.
- Vaccines for Children (VFC) Assessment Feedback Incentives Exchange (AFIX) Grant was estimated in the county FY13 budget at \$35,000 and is used to fund the purchase of temperature loggers with glycol bottles for providers and offset existing staff costs.
- A modification in the amount of \$10,000 was made, with \$9,167 to be appropriated in FY13 and the difference of \$833 was budgeted in FY14.

Attachments: [Emergency Appropriation for FY13 September 2013 - PHS](#)

7.5 [13-1071](#)

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$1,063,457 in the FY 2013 budget as a result of two new grants supporting the implementation of the Affordable Care Act.

- The U.S. Department of Human Services Health Resources Services Administration (HRSA), In-Person Counselor Grant awarded a new grant in the amount of \$263,457 for the period of July 1, 2013 through June 30, 2014.
- Four new enrollment staff will be hired with this funding with the purpose of assisting an estimated 18,000 individuals on the Health Insurance Marketplace by providing information, facilitating group education sessions, and helping someone become enrolled.
- Lake County Health Department and Community Health Center (CHD/CHC) will also work with small businesses in Lake County and provide education and assistance. LCHD/CHC is projecting to enroll 9,720 Lake County individuals in the Health Insurance Marketplace with this funding.
- The Illinois Department of Public Health In-Person Counselor Grant Award in the amount of \$800,000 was awarded for the period of July 24, 2013 through June 30, 2014.
- This grant is for the purpose of enrolling and educating uninsured individuals on new coverage programs made available under the Affordable Care Act.
- With the assistance and coordination efforts of over 25 human services partners, the projection is to educate over 22,450 individuals about health insurance options with over 12,000 individuals enrolling in a new health insurance program.
- The funding will be used to compensate partners for providing various levels of certified in-person counseling staff, hiring contractual resources for enrolment, outreach, education and project coordination, purchase supplies, software, printing, and computer equipment.

Attachments: [Emergency Appropriation for FY13 September 2013 - ACA](#)

7.6 [13-1075](#)

Joint resolution authorizing an emergency appropriation to the Health Department budget in the amount of \$142,634 in the FY 2013 budget as a result of a grant increase and additional funding in Behavioral Health Services.

- The Health Care Foundation of Northern Lake County Community Support Services-Case Management Grant received a renewal of a grant award of \$80,550 for

- the period of May 20, 2013 through May 19, 2014.
- The grant award combined with the Medicaid revenue generated from the provision of services will be used to fund two full time case management counselors and a part time clerical position.
 - The first half of the grant award of \$40,275 (May 20, 2013 through Nov. 30, 2013) and the estimated Medicaid revenue of \$40,359 totals the amount of the appropriation request of \$80,634.
 - The second half of the grant award and Medicaid revenue for a total of \$80,546 has been included in the FY14 budget request.
 - The Healthcare Foundation of Northern Lake County Behavioral Health Services Needs Assessment Grant was awarded in the amount of \$62,000.
 - This funding is for the period of May 20, 2013 through May 19, 2014 and will be used for a behavioral health needs assessment and gap analysis as well as the identification of opportunities for the delivery of behavioral health services to Northern Lake County over the next five years.
 - A contractual consultant will be hired with the funding to do the needs assessment.

Attachments: [Emergency Appropriation for FY13 September 2013 - BHS](#)

7.7 [13-1013](#)

Joint resolution accepting a Solid Waste Enforcement Grant from the Illinois Environmental Protection Agency (IEPA).

- For many years, the County has been operating a local solid waste inspection and enforcement program.
- The program is operating with funding coming from the Solid Waste Management Tax Fund.
- The IEPA informed the County that it intends to continue state funding for the program in the amount of \$91,501.70 for the period of July 1, 2013 through June 30, 2014.
- The resolution authorizes the County Board Chair to execute the necessary documentation to accept a Solid Waste Enforcement Grant from the IEPA.

VETERAN'S ASSISTANCE

7.8 [13-1058](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2013.

- Transfers of budget authority between line-item in various funds in the FY2013 budget are needed to align expenses with correct accounts.
- The County Board must approve line-item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.

Attachments: [LIT Transfer 10.08.13.pdf](#)

WINCHESTER HOUSE

7.9 [13-0912](#)

Report from the Winchester House Administrator for the month of July 2013.

Attachments: [Census by Case Mix Comparative July 2013](#)

[Copy of WH Monthly Management Report July 2013 \(2\)](#)

[People Service docx July 2013](#)

[Winchester House Inc Stmt 07-31-13](#)

7.10 [13-1015](#)

Resolution appointing Rue Anne Mills as Administrator of Winchester House.

- In October 2011, the County Board approved an agreement for management services with Health Dimensions Group (“manager”) of Minneapolis, Minnesota for the operations of Winchester House.
- The agreement requires that the manager provide for an on-site, full-time administrator for Winchester House.
- A recruitment was performed by the manager to fill a vacancy that existed for the position of administrator.
- The agreement makes the manager’s appointment subject to the County’s approval, and, in accordance with Federal law, the governing body of a nursing facility must formally appoint the administrator.
- This resolution is necessary to comply with federal law and the parties agreement.

WORKFORCE DEVELOPMENT

7.11 [13-1061](#)

Joint resolution accepting Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance grant modifications and authorizing an emergency appropriation in the amount of \$113,902.29.

- The Trade Adjustment Assistance (TAA) grant modifications of \$113,902.29 includes funds to pay tuition, fees and books for individuals impacted by TAA certified layoff events and costs associated with processing the payments.
- The grant modification will service an additional nine participants.
- The grants cover the program periods through September 30, 2014.

Attachments: [Oct '13 - LCWD Grant Modifications](#)

7.12 [13-1063](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Dislocated Worker Training National Emergency Grant and authorizing an emergency appropriation in the amount of \$405,638.

- The Dislocated Worker Training National Emergency Grant (NEG) of \$405,638 includes funding for occupational training and work-based learning program services and a percent for administration.
- The NEG will service 50 eligible individuals; individuals certified as long-term unemployed (27 weeks or more) or unemployed individuals identified as likely to exhaust their unemployment insurance.
- The NEG funds will cover tuition, fees, books and credentialing for occupational training programs in IT or healthcare related occupations; and work-based training wages.
- The program period is August 1, 2012 to June 30, 2015.

Attachments: [Oct '13 - LCWD Grant Modifications](#)

COMMUNITY DEVELOPMENT

7.13 [13-1067](#)

Joint resolution authorizing the second amendment to the Lake County 2013 Annual Action Plan to add HOME detailed funding recommendations.

- The Lake County Board approved the 2013 Annual Action Plan on March 12, 2013 and a subsequent First Amendment on August 13, 2013.
- After completion of a HOME application process, review by the CDC Affordable Housing Application Review Committee (ARC) and required public processes, the Commission reviewed and approved ARC recommendations for HOME Program allocations and other 2013 Action Plan updates.
- The Second Amendment allocates specific HOME funding amounts to HOME-eligible activities, as recommended by the ARC, expands the available disposition methods for HOME-funded projects to include lease-purchase and includes a provision for the County to complete a local market study to determine maximum unit purchase price and 95 percent of value for HOME-funded projects.
- The Second Amendment also updates narrative text, HOME program charts, and documents the specific projects and funding amounts to be allocated under the HOME program, as required.

Attachments: [2013 HUD Annual Action Plan Second Amendment](#)

7.14 [13-1065](#)

Joint resolution authorizing grant awards from the 2013 Lake County Affordable Housing Program (LCAHP)

- The Community Development Commission (CDC) has been charged with developing funding recommendations for the Lake County Affordable Housing Program (LCAHP).
- The LCAHP funds were made available for application concurrently with the HOME Investment Partnerships Program PY2013 funding.
- The funding made available for new funding requests in 2013 was in the amount of \$250,000; more than \$372,000 in requests were received.

Attachments: [PY2013 LCAHP ONLY HCS Memo](#)

8. Executive Session

8.1 [13-1072](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

8.2 [13-1074](#)

Committee action regarding the semi-annual review of closed session minutes.

9. County Administrator's Report

10. Adjournment