

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, November 1, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/46YDaPa>**

Public Works and Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent 3 - Member Campos, Member Hewitt and Vice Chair Maine

**Members Campos and Hewitt were unable to attend the Committee meeting in person and did not meet the criteria for electronic attendance. Even though they were able to attend via electronic means, they must be marked as absent.*

Other Attendees:

In Person:

Adam Schlick, Board Member

Bailey Wyatt, Communications

Chuck Gleason, Division of Transportation

Gary Gibson, County Administrator's Office

Joel Sensenig, Public Works

Jon Nelson, Division of Transportation

Justine Gilbert, Communications

Kevin Carrier, Division of Transportation

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Mike Klemens, Division of Transportation

Robin Grooms, County Administrator's Office

Shane Schneider, Division of Transportation

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Allie Velleca, Public

Diane Hewitt, Board Member

Edward Gallagher, Pace

Esiyah Campos, Board Member

Gary Foyle, AECOM

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Jessica Vealitzek, Board Member

Joe Surdam, Division of Transportation

Julian Rozwadowski, Division of Transportation
Kristy Cechini, County Board Office
Kurt Woolford, Stormwater Management
Mary Crain, Division of Transportation
Matt Emde, Division of Transportation
Melissa Gallagher, Finance
Mick Zawislak, Daily Herald
Patrice Sutton, Finance
Paul Frank, Board Member
RuthAnne Hall, Purchasing
Sharon Castillo, Division of Transportation
Stacey Krzywanos, Division of Transportation
Tammy Wierciak, Metro Strategies
Yvette Albarran, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.2)

MINUTES

8.1 [23-1588](#)

Committee action approving the Public Works and Transportation Committee minutes from September 27, 2023.

Attachments: [PWT 9.27.23 Final Minutes](#)

A motion was made by Member Casbon, seconded by Member Wasik, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

DIVISION OF TRANSPORTATION

8.2 [23-1548](#)

Joint committee action item approving Change Order Number Three consisting of an

increase of \$10,372.70 for additions to the Cedar Lake Road 2022 Culvert Replacements construction contract.

Attachments: [23-1548 Summary, Cedar Lake Culverts Change Order Number Three](#)
[23-1548 Copenhaver Construction Change Order Number Three](#)
[23-1548 Vendor Disclosure, Copenhaver](#)
[23-1548 Location Map, Cedar Lake Road \(Culvert Replacements\)](#)

A motion was made by Member Casbon, seconded by Member Wasik, that this committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

REGULAR AGENDA

PUBLIC WORKS

8.3 [23-1369](#)

Joint resolution adopting the proposed 2024-2028 Capital Improvement Program for the Lake County Department of Public Works.

Attachments: [23-1369 2024-2028 LCPW CIP presentation final v3](#)

Joel Sensenig, Assistant Director of Public Works, explained that this resolution is to adopt the 2024 -2028 Public Works Capital Improvement Plan.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.4 [23-1561](#)

Joint resolution authorizing a contract with Buckeye Power Sales Co., Inc of Romeoville, Illinois in the amount of \$383,876 for Generator Replacement and installation Services for various Lake County Public Works Sanitary Lift Stations.

Attachments: [23-1561 BPS Generator Replacement Disclosure](#)
[23-1561 Buckeye Power Sales Quotes- LCPW Standby Generators](#)

Joel Sensenig, Assistant Director of Public Works, noted that this contract includes associated services to install four generators for sanitary lift stations.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.5 [23-1562](#)

Joint committee action approving Change Order #1 for the Des Plaines River Water Reclamation Facility (WRF) dry bulk storage tank repair services and annual maintenance contract with Tecorp Inc of Joliet, Illinois resulting in a net cost reduction of \$93,000 from \$842,862 to \$749,862.

Attachments: [23-1562 Tecorp Change Order Committee Action Memo for Dry Bulk Storage](#)
[23-1562 Tecorp Lake County NOA](#)
[23-1562 Tecorp Vendor Disclosure Form](#)

Joel Sensenig, Assistant Director of Public Works, explained that this contract is for dry bulk storage, repair services, and annual maintenance at the Des Plaines River Water Reclamation Facility.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this committee action be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.6 [23-0008](#)

Director's Report - Public Works.

There was no Public Works Director's report.

DIVISION OF TRANSPORTATION

8.7 [23-1549](#)

Resolution authorizing the execution of a master agreement with the Village of Lindenhurst (Village) regarding the energy, maintenance, and future costs of County-owned and Village-owned traffic control devices and interconnection with Lake County PASSAGE.

Attachments: [23-1549 Agreement, Master Signal - Lindenhurst Draft](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for an agreement with the Village of Lindenhurst to consolidate existing traffic signal agreements into a master agreement to allow for more flexibility to add new traffic signals or traffic control devices in the future.

A motion was made by Member Hunter, seconded by Member Wasik, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.8 [23-1550](#)

Joint resolution authorizing an agreement with Parsons Transportation Group, Inc., Chicago, Illinois, for providing professional engineering services to develop a Feasibility Study for bridge repairs for the Dilley's Road Bridge over Mill Creek, at a maximum cost of \$76,214 and appropriating \$92,000 of County Bridge Tax funds.

Attachments: [23-1550 Consultant Agreement, Dilley's Rd Bridge at Mill Cr Study](#)
[23-1550 Vendor Disclosure form, Parsons](#)
[23-1550 Location Map, Dilley's Rd bridge](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that a routine bridge inspection was performed and repairs were identified for the Dilley's Road Bridge over Mill Creek. This contract would provide engineering services to do a formal review of the bridge for future repair.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.9 [23-1551](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Rosemont, Illinois, for Phase II design engineering services for the resurfacing of Old McHenry Road from Quentin Road to Cuba Road at a maximum cost of \$628,478 and appropriating \$755,000 of County Option Motor Fuel Tax funds.

Attachments: [23-1551 Consultant Agreement, Old McHenry Road Resurfacing](#)
[23-1551 Vendor Disclosure, CBBEL](#)
[23-1551 Location Map, Old McHenry Road Resurfacing](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this contract is for design engineering services for the resurfacing of Old McHenry Road, from Quentin Road to Cuba Road.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.10 [23-1552](#)

Joint resolution appropriating a supplemental amount of \$20,000 of Motor Fuel Tax funds for right-of-way costs associated with the intersection improvements to Stearns School Road and US Route 41.

Attachments: [23-1552 Location Map, Stearns School and US 41](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is to fund right-of-way costs for land acquisition in order to perform future intersection improvements to Stearns School Road and US Route 41.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.11 [23-1553](#)

Joint resolution appropriating \$250,000 of ¼% Sales Tax for Transportation funds for the acquisition of real property and demolition of the associated structure necessary for the reconstruction of Lewis Avenue, from Illinois Route 137 to Belvidere Road.

Attachments: [23-1553 Location Map, Lewis Ave at Martin Luther King Jr Dr](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is to acquire property necessary for the reconstruction of Lewis Avenue, from Illinois Route 137 to Belvidere Road.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.12 [23-1554](#)

Joint resolution authorizing an agreement with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, for Phase II design engineering services for the Grass Lake Road Safety Improvement, from State Park Road to Illinois Route 59, at a maximum cost of \$219,713, and appropriating \$265,000 of Motor Fuel Tax funds.

Attachments: [23-1554 Consultant Agreement, Grass Lake Rd Safety Improvement](#)
[23-1554 Vendor Disclosure, GHA](#)
[23-1554 Location Map, Grass Lake Road Safety Improvement](#)

Shane Schneider, Division of Transportation (DOT) Director, noted that this is a safety improvement and resurfacing project for Grass Lake Road, from State Park Road to Illinois Route 59.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.13 [23-1555](#)

Joint resolution appropriating a supplemental amount of \$95,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Three in the amount of \$199,905 for additional Phase I professional engineering services for the realignment of Cedar Lake Road, from Nippersink Road to Hart Road, in the Village of Round Lake, Illinois.

Attachments: [23-1555 CMT Change Order Number Three and Supplemental Appropria](#)
[23-1555 Vendor Disclosure, CMT](#)
[23-1555 Location Map, Cedar Lake Road Realignment](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item would approve Change Order Number Three for additional engineering services for the realignment of Cedar Lake Road, from Nippersink Road to Hart Road. Director Schneider noted that the additional engineering services were required to comply with new federal requirements for an Environmental Justice review.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.14 [23-1556](#)

Joint resolution authorizing an agreement with Crawford, Murphy & Tilly, Inc., Aurora, Illinois, for Phase II professional engineering services for the realignment of Cedar Lake Road, from Nippersink Road to Hart Road, at a maximum cost of \$5,417,554 and

appropriating \$6,500,000 of ¼% Sales Tax for Transportation funds.

Attachments: [23-1556 Consultant Agreement, Cedar Lake Road Realignment Phase II](#)

[23-1556 Vendor Disclosure, CMT](#)

[23-1556 Location Map, Cedar Lake Road Realignment](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item is for professional design engineering services for the realignment of Cedar Lake Road, from Nippersink Road to Hart Road.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.15 [23-1582](#)

Joint resolution appropriating \$15,000,000 of Motor Fuel Tax funds made available through the REBUILD Illinois Transportation Bond Funds, \$3,100,000 of County Bridge Tax funds, and \$8,300,000 of Matching Tax funds for the improvement of Arlington Heights Road from Lake Cook Road to 500 feet north of Illinois Route 83, which will be improved under the Illinois Highway Code for a total of 1.9 miles.

Attachments: [23-1582 Location Map, Arlington Heights Road](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this item would appropriate the funds needed for the improvement of Arlington Heights Road.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

8.16 [23-1557](#)

Presentation of Single Occupancy Vehicle (SOV) Reduction Study Report - Part 1.

Attachments: [23-1557 Presentation, PWTC-SOV Reduction Study Part 1](#)

Shane Schneider, Division of Transportation (DOT) Director, introduced Mike Klemens, Manager of Transportation Planning, who provided background on the Single Occupancy Vehicle (SOV) Reduction Study. Mr. Klemens then introduced Gary Foyle, AECOM, and Tammy Wierciak, Metro Strategies, who gave a presentation regarding SOV Reduction

Study.

Discussion ensued.

8.17 [23-0009](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, noted that today is a "dry run" for Lake County snow plows.

9. **County Administrator's Report**

There was no County Administrator's Report.

10. **Executive Session**

The Committee entered Executive Session at 9:43 a.m.

A motion was made by Member Casbon, seconded by Member Hunter, that the Committee go into executive session. The motion carried by the following roll call vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

10.1 [23-1595](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.2 [23-1596](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.2 [23-1597](#)

A

Committee action regarding periodic review of closed session minutes.

Regular Session resumed at 10:25 a.m. Action was taken outside of Executive Session.

A motion was made by Member Casbon, seconded by Member Wasik, that this committee action be postponed until the November 29, 2023, Public Works and Transportation Committee meeting. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

10.2 [23-1598](#)

B

Committee action approving the Public Works and Transportation Committee's Executive Session minutes from September 27, 2023.

A motion was made by Member Casbon, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Member Casbon, Chair Clark, Member Hunter and Member Wasik

Absent: 3 - Member Campos, Member Hewitt and Vice Chair Maine

11. Member Remarks and Requests

There were no remarks from members.

12. Adjournment

Chair Clark declared the meeting adjourned at 10:26 a.m.

Next Meeting: November 8, 2023

Minutes prepared by Theresa Glatzhofer.

Minutes were approved on November 29, 2023, by the Public Works and Transportation Committee.